

Upper Rum River Watershed Management Organization
Meeting Minutes for December 7, 2004

The meeting was called to order by Chairperson Randy Bettinger at 7:00pm with the following members present: Bill Larson, Verna Findorff, Melanie Kern, Will Ridge, Ray Steinke, Ed Faherty, and Barb Anderson representing John Anderson. Also present were Jamie Schurbon of Anoka Conservation District (ACD), Craig Jochum of Hakanson Anderson Assoc., Inc. and Joel Schilling of Schilling Consultant Services.

Introductions were made.

Bill Larson made a motion to approve the October 5, 2004 meeting minutes as presented. Verna Findorff seconded. All in favor, motion carried.

NEW BUSINESS

Recording Secretary

The new recording secretary, Gail E. Gessner, presented a fee schedule for her services. **Bill Larson made a motion to approve the fee schedule. Verna Findorff seconded. All in favor, motion carried.**

OLD BUSINESS

Memorandum of Understanding (MOU) - 2005 Plan of Work (Water Monitoring)

Jamie Schurbon of ACD reviewed the MOU - 2005 Plan of Work. The total cost of the 2005 work plan is \$2,010.00. The URRWMO agrees to forward to the ACD 75% of the total amount of this agreement upon invoice no earlier than January 1, 2005 and following the execution of the agreement. The remaining 25% is to be forwarded to the ACD upon invoice following the satisfactory completion of the tasks enumerated in the 2005 URRWMO Plan of Work. **Barb Anderson made a motion to approve the Memorandum of Understand - 2005 Plan of Work. Melanie Kern seconded. All in favor, motion approved.**

Memorandum of Understanding (MOU) - Second Generation Plan Steps 1-4

Jamie Schurbon of ACD reviewed the MOU - Second Generation Plan Steps 1-4. The total cost of steps 1-4 is \$9,800.00. An Ag Preserves Grant to ACD in the amount of \$8,550.00 will be applied to these steps, bring the actual URRWMO payment cost to \$1,250.00. The URRWMO agrees to forward to the ACD 75% of the amount due upon invoice no earlier than January 1, 2005 and following the execution of the agreement. The remaining 25% is to be forwarded to the ACD upon invoice following the satisfactory completion of steps 1-4.

Hakanson Anderson Assoc., Inc.

Craig Jochum reviewed Hakanson Anderson's proposal to prepare the URRWMO 2nd Generation Watershed Plan. This proposal includes the anticipated scope of work presented in Tasks 1-6. The total estimated cost is \$6,800.00. Mr. Jochum noted that there could be additional costs if more detailed information is needed.

Will Ridge noted that Joel Schilling (original author of the Plan) also was invited to submit a proposal for the second generation plan.

Bill Larson made a motion to approve the Memorandum of Understanding (MOU) - Second Generation Plan Steps 1-4 as submitted by Anoka Conservation District. Barb Anderson seconded. All in favor, motion carried.

Schilling Consultant Services

Joel Schilling joined the meeting in progress. Mr. Schilling gave an update on the status of the current URRWMO Plan, presented several issues to keep in mind while going through the process of updating the Plan and voiced interest in assisting with the Second Generation Plan. No cost estimate was given at this time.

Bill Larson noted that since ACD had already been approved to work on Steps 1-4, all other submitted proposals for further steps would be revisited after completion of Steps 1-4 by ACD.

Slide Presentation of Existing Plan

Jamie Schurbon of ACD gave a slide presentation of the existing Plan.

Discussion followed on whether the Plan is meeting current needs and what other goals need to be set. The general consensus is that the Plan has helped, however, input from the individual governmental units would answer that question. Melanie Kern stated she would like to have something in the 2nd Generation Plan that is proactive in regard to water resource management and any foreseeable future water problems. It would be ideal to implement some type of process to make sure the Plan is being adhered to. Unfortunately, there is no money available to implement a process. The public is relied upon to report any concerns regarding water issues.

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2005 Meeting Dates

Bill Larson made a motion to continue to hold the URRWMO meetings on the first Tuesday of each month at 7:00pm at the Oak Grove City Hall, starting February 1,

2005, with no meeting in January. Verna Findorff seconded. All in favor, motion carried.

Melanie Kern made a motion to adjourn at 9:40pm. Will Ridge seconded. All in favor, meeting adjourned.

Gail E. Gessner
Recording Secretary
Submitted: December 15, 2004