

Upper Rum River Watershed Management Organization
Meeting Minutes for January 3, 2012

Chair Todd Miller called the meeting to order at 7:05 pm with the following members present Mary Ann Empson, Ed Faherty, Orval Leistico, Lan Tornes, Jared Trost, Steve Voss, Richard Walstrom, and John Wangensteen. Absent was Jeff Sandoval.

APPROVAL OF AGENDA

Steve Voss moved and Lan Tornes seconded to approve the agenda as presented. All in favor, motion carried.

APPROVAL OF MINUTES

Mary Ann Empson moved and Ed Faherty seconded to approve the October 27, 2011 meeting minutes as presented. All in favor, motion carried.

NEW BUSINESS

A. Purchase computer for URRWMO use – As follow-up to the brief discussion at the October meeting, the board discussed the purchase of a computer for the recording secretary to use, in order to protect her personal computer. The idea is that the computer will be used for both the URRWMO and the SRWMO, with each WMO paying for half the cost of the computer. Ms. Gessner brought in an ACER One notebook for review. The cost for the computer is \$200. Both Steve Voss and Mary Ann Empson, who are members of the SRWMO board, thought it a good idea to present this joint purchase request to the SRWMO board. Steve asked Ms. Gessner to add “joint purchase of a computer” to the February SRWMO agenda. Chair Miller will contact Dan Babineau, SRWMO Chair, to discuss the joint purchase. **Steve Voss moved and Ed Faherty seconded to approve \$100 toward the cost of the Acer One computer, and that the SRWMO be contacted regarding sharing the cost of this computer. All in favor, motion carried.** It was discussed that if the SRWMO does not contribute to the cost of the computer, that the remaining \$100 will be invoiced to the URRWMO.

B. Receipt of 2012 budget invoices update – Checks have been received from Nowthen, East Bethel, and Ham Lake. Bethel has approved the invoice, and Oak Grove will be reviewing its invoice request the end of January. Lan Tornes will contact St. Francis to find out its invoice status and email board members with an update.

OLD BUSINESS

A. Checking Account – Chair Miller reported that he will be meeting with People’s Bank regarding opening a non-profit checking account. It is his understanding that those persons authorized to sign on the account will need to provide a copy of their respective city’s resolution appointing them to the URRWMO. Mary Ann Empson and Richard Walstrom will provide the needed papers. When the account is ready to be opened, both Mary Ann and Richard will need to go to People’s Bank to sign on to the account. Mary Ann Empson informed the board that she will be resigning from both the URRWMO and the SRWMO, in

order to avoid a possible conflict of interest between her and her husband's business and the WMO's. She is expecting to submit her resignation around April. Until her resignation, Mary Ann will be an authorized signer on the account.

MAIL

A. Received the following three items from LMCIT Insurance:

1. Hard copy of the insurance policy, which will be filed at Oak Grove City Hall.
2. Dividend check for \$450.00.
3. Letter regarding 2011-2012 coverage changes, rates and dividends.

OTHER

A. Approval of recording secretary invoice – **Ed Faherty moved and Lan Tornes seconded to approve an invoice of \$310 for recording services, ½ of the cost of the computer, the cost of a USB drive, and for the first half of the 2012 budget billing services. All in favor, motion carried.**

ADJOURN

Ed Faherty moved and Mary Ann Empson seconded to adjourn. All in favor, meeting adjourned at 7:36 pm.

Gail E. Gessner, Recording Secretary
Submitted via email on 1/4/12