

Upper Rum River Watershed Management Organization
Meeting Minutes for March 4, 2008

Chairperson Randy Bettinger called the meeting to order at 7:07pm with the following members present Ed Johnson, Ray Jones, Melanie Kern, Kathy Paavola, Terry Sworsky and Jared Trost. Absent were Ed Faherty, Bill Larson and Will Ridge. Other attendee was Jamie Schurbon, Anoka Conservation District.

APPROVAL OF MINUTES

Terry Sworsky moved and Melanie Kern seconded to approve the December 4, 2007 meeting minutes as presented. All in favor, motion carried.

OLD BUSINESS

Joint Powers Agreement (JPA) Update – City of Oak Grove will be reviewing the JPA at its March 10th meeting and Burns Township at its March 18th meeting. All other board members are to make sure a copy of the revised JPA has been given to each member community for review by its city council and report back on the review status.

NEW BUSINESS

2007 Water Monitoring Results - Jamie Schurbon reviewed the draft results. Recommendations were 1) that the URRWMO should assist member cities with drafting and adopting local water plans, 2) encourage Anoka County to investigate the need for cleaning Ditch 19, the only inlet to Lake George, 3) promote water quality improvement projects, 4) diagnose and correct low dissolved oxygen problems in Crooked Brook, 5) diagnose and improve Rogers Lake and 6) monitor water quality of Lake George and East Twin Lake every three (3) years.

2008 Memorandum of Understanding (MOU) – Jamie Schurbon reviewed the 2008 MOU noting changes under Article 4 Disbursement of Funds and under Article 8 Mutual Indemnification. This board asked that the wording under Article 4 read, 'The URRWMO *will* pay 100% immediately.' Also, under Exhibit A: 2008 URRWMO Plan of Work, Member Local Water Plan Review change amount to \$2,400, making the total Plan of Work \$6,380.00. **Kathy Paavola moved and Terry Sworsky seconded to approve the 2008 Memorandum of Understanding with the noted changes. All in favor, motion carried.**

Jamie Schurbon suggested the URRWMO budget \$1,000 for matching participation on future grant opportunities, this lead to a discussion as to where this money would held and how often member communities are billed. Gail Gessner will meet with Sherry Fiskewald to get answers to these questions.

Wetland Standards recommendations by Technical Advisory Committee (TAC) – Jamie Schurbon reviewed the recommendations. **Kathy Paavola moved and Ray Jones seconded to approve the Wetland Standards recommended by the Technical Advisory Committee and to direct Jamie Schurbon to immediately send a copy of it to each member community. All in favor, motion carried.**

Amendments to 2nd Generation Watershed Management Plan – Jamie Schurbon will send the three completed amended pieces to each member community. However, he suggested that the URRWMO wait until all amendments are completed before submitting to the State.

MAIL

Sam Lucast, Oak Grove City Planner comments on URRWMO Joint Powers Agreement.
DNR Public Waters Work Permit #2008-0352 – BNSF Railway Company Bridge Construction.
DNR Public Waters Work Permit #2008-0129 – Phil Lysdahl Excavation for Habitat Improvement (165).
Notice of Reconvened Hearing – Petition for the Incorporation of Burns Township pursuant to MN Statutes 414.

OTHER

Next meeting will be April 1, 2008.

ADJOURN

Kathy Paavola moved and Terry Sworsky seconded to adjourn. All in favor, meeting adjourned at 8:53pm.

Gail E. Gessner, Recording Secretary
Submitted via email on 3/16/08

AGENDA

Upper Rum River Watershed Management Organization

Tuesday, April 1, 2008 at 7:00pm

Call to Order

Roll Call

Approval of Minutes

Old Business

Joint Powers Agreement (JPA) – Update

New Business

Watershed Finances Management

Draft Annual Activity Report template for member cities - Jamie Schurbon, ACD

URRWMO Monitoring Plan for 2009-2012 – Jamie Schurbon, ACD

Mail

Other

Adjourn

Upper Rum River Watershed Management Organization
Meeting Minutes for April 1, 2008

Chairperson Randy Bettinger called the meeting to order at 7:00pm with the following members present Ed Faherty, Ray Jones, Melanie Kern, Bill Larson, Kathy Paavola and Terry Sworsky. Absent were Ed Johnson, Will Ridge and Jared Trost. Other attendees were Jamie Schurbon, Anoka Conservation District and Bob Sundberg, City of East Bethel.

APPROVAL OF MINUTES

Kathy Paavola moved and Melanie Kern seconded to approve the March 4, 2008 meeting minutes as presented. All in favor, motion carried.

OLD BUSINESS

2nd Generation Watershed Management Plan – For clarification purposes, the Plan has been approved. Amendments to the Plan are being approved. Randy Bettinger will contact Todd Hubmer of WSB & Associates, Inc. to send out hard copies of the plan.

Joint Powers Agreement (JPA) Update – The original has been signed by Oak Grove and Burns Township officials. Bill Larson will take the original to Ham Lake for signatures then have the original sent to East Bethel for signatures. When all signatures have been secured, a copy of the JPA will be mailed to each board member and each member city.

Encourage Anoka County to Investigate the Need for Cleaning Ditch 19, the only Inlet to Lake George – Ed Faherty requested that the URRWMO support this 2007 Water Monitoring Results recommendation, as it would help to increase the water level in Lake George. It was suggested that a letter be initiated by the residents of Lake George and sent to Jon Olson at Anoka County.

NEW BUSINESS

URRWMO Finances Management – It was discussed how the finances are managed and how audits are handled.

Draft of Annual Activity Report Template for Member Cities – Jamie Schurbon of ACD reviewed the draft for this report. **Bill Larson moved and Ed Faherty seconded to approve the draft of the Annual Activity Report Template for Member Cities for distribution to cities. All in favor, motion carried.** Randy Bettinger will send this to member cities, along with a cover letter.

URRWMO Monitoring Plan for 2009-2012 – **Ed Faherty moved and Bill Larson seconded to approve the URRWMO Monitoring Plan for 2009-2012. All in favor, motion carried.**

MAIL

Request for Comprehensive Plan Amendment Review from the City of East Bethel – **Terry Sworsky moved and Bill Larson seconded to verify that the Comprehensive Plan Amendment Review was received from the City of East Bethel and reviewed with no comments from URRWMO board members. All in favor, motion carried.**

OTHER

The May meeting is cancelled - next meeting will be June 3, 2008.

ADJOURN

Bill Larson moved and Randy Bettinger seconded to adjourn. All in favor, meeting adjourned at 8:05pm.

Gail E. Gessner, Recording Secretary
Submitted via email on 4/22/08

AGENDA

UPPER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

Monday, June 3, 2008 AT 7:00pm

Call to order

Roll Call

Approval of minutes

Old Business

JPA update

New Business

Annual Activity Reports from member Cities.

Set date for the public hearing for the proposed plan amendments and the URRWMO July meeting.

Approve the reading of the public notice for public hearing.

LMC annual insurance application

Election of Officers

Mail

Other

Adjourn

Upper Rum River Watershed Management Organization Meeting Minutes for June 3, 2008

The meeting was called to order by Chairperson Randy Bettinger at 7:10 pm with the following members present: Melanie Kern, Bill Larson, Jared Trost, Edwin Johnson and Terry Sworsky. Absent were Will Ridge, Ray Jones, Kathy Paavola and Ed Faherty.

Bill Larson moved and Melanie Kern Seconded to approve the April 1, 2008 meeting minutes as presented. All in favor, Motion carried.

OLD BUSINESS

The JPA has been signed by Burns, Oak grove and Ham Lake.

NEW BUSINESS

Bill Larson moved and Terry Sworsky Seconded to accept the Annual Activity Reports from the Cities of Ham Lake, East Bethel and Burns Township. All in favor, Motion carried.

Bill Larson moved and Jared Trost Seconded to combine the public hearing for the proposed plan amendments along with URRWMO regular meeting to be held on July 7, 2008. All in favor, Motion carried.

Terry Sworsky moved and Bill Larson Seconded to approve the reading of the public notice to be run in the Anoka County Union. All in favor, Motion carried.

The Upper Rum River Watershed Management Organization (URRWMO) is accepting comments on proposed amendments to their Watershed Management Plan. The URRWMO is a special purpose unit of government covering St. Francis, Burns Township, Oak Grove, Bethel, and portions of East Bethel And Ham Lake. The proposed amendments include (1) water quality standards for the Rum River, East Twin Lake, and Lake George, (2) stormwater infiltration standards, and (3) wetland standards. These are available for review at http://www.anokanaturalresources.com/urrwmo/mngmnt_plan_rev.htm or by calling 763-434-2030 extension 12. A public comment meeting will be July 7, 2008 at 7pm at Oak Grove City Hall (use south entrance). Written comments may be submitted to: Attn: Jamie Schurbon, 16015 Central Ave NE #103 Ham Lake, MN 55304 and must be received by July 3, 2008.

Bill Larson moved and Terry Sworsky Seconded not to waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. All in favor, Motion carried

Bill Larson moved and Terry Sworsky Seconded to keep officers the same. All in favor, Motion carried. Randy Bettinger as Chair and Ed Faherty as Vice Chair.

MAIL

Letter from Dean and Connie Nachreiner
Re: Ted's Farm – Plat approved September 14, 2000.

Copy of Oak Grove 2030 Comprehensive plan update.

Order from state of Minnesota office of Administrative Hearings. The petition for Incorporation of Burns Township (I- 70) is granted. Burns Township shall be incorporated as the City of Nowthen.

Bill Larson moved and Edwin Johnson seconded to adjourn. All in favor, meeting adjourned at 7:37pm.

Minutes recorded by Randy Bettinger, Chair

AGENDA

UPPER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

Monday, July 7, 2008 AT 7:00pm

Public Hearing URRWMO plan Amendments

Call to order

Roll Call

Approval of minutes

Old Business

JPA update

URRWMO plan amendments

Oak Grove 2030 Comprehensive plan update

New Business

Mail

Other

Adjourn

AGENDA

Upper Rum River Watershed Management Organization

Tuesday, July 7, 2008 at 7:00pm

Public Hearing URRWMO Plan Amendments

Call to Order

Roll Call

Approval of Minutes

Old Business

- a. Joint Powers Agreement (JPA) – Status update on signatures
- b. 2nd Generation Watershed Management Plan Amendments – Jamie Schurbon
- c. Oak Grove 2030 Comprehensive Plan Update

New Business

Mail

Other

Adjourn

Upper Rum River Watershed Management Organization
Public Hearing Minutes for July 7, 2008

Chairperson Bettinger called the public hearing to order at 7:05pm.

There were no comments on the URRWMO Plan Amendments.

Chairperson Bettinger closed the public hearing at 7:15pm.

Upper Rum River Watershed Management Organization
Meeting Minutes for July 7, 2008

Chairperson Randy Bettinger called the meeting to order at 7:20pm with the following members present Ed Faherty, Ed Johnson, Ray Jones, Melanie Kern, Will Ridge and Jared Trost. Absent were Bill Larson, Kathy Paavola and Terry Sworsky. Also present was Jamie Schurbon, Anoka Conservation District (ACD).

APPROVAL OF MINUTES

Melanie Kern moved and Ed Johnson seconded to approve the June 3, 2008 meeting minutes as presented. All in favor, motion carried.

OLD BUSINESS

Joint Powers Agreement (JPA) Update – The original is at the City of East Bethel for signatures. Jared Trost will check on the progress of it being signed and forwarded on to the City of Bethel.

URRWMO Plan Amendments – **Ed Faherty moved and Jared Trost seconded to approve the summary of comments received on the proposed Plan amendments and suggested responses, to approve the revised Plan amendments as written by Jamie Schurbon, ACD, and to direct Mr. Schurbon to send out the revised Plan amendments to the cities review agencies for the 45 day review period. All in favor, motion carried.**

Oak Grove 2030 Comprehensive Plan Update – At the September meeting, Jamie Schurbon will present his comments after review of the newly revised comp plans from member communities. To date, draft comp plans have been received from Bethel, St. Francis, Ham Lake and Oak Grove.

NEW BUSINESS

ACD 2009 Work Recommendations – Jamie Schurbon presented recommendations for 2009 work activities for discussion and budgeting; copy attached to these minutes. These recommendations follow the URRWMO Watershed Management Plan. Discussion

followed. One item, review of East Bethel's wetland management plan along the TH65, was discussed and Jared Trost will seek an update on the timeliness of this item from East Bethel staff. In the meantime it is included in the budget. It was also discussed that the WMO needs a means of managing funds budgeted to use as match toward future grant opportunities. Jared Trost will check with East Bethel staff person, Bob Sundberg, who had indicated at the April 2008 URRWMO meeting that he would ask their auditor for advice on this matter.

2009 Budget – Ed Faherty moved and Jared Trost seconded to approve the 2009 budget for \$12,530.00. All in favor, motion carried.

Copies	\$ 75.00
Postage	\$ 75.00
Recording Secretary Fee	\$ 600.00
Insurance	\$2,500.00
Administrative Fee	\$ 300.00
ACD 2009 Work Recommendations	\$8,980.00

Jared Trost will follow up with East Bethel staff person, Bob Sundberg, regarding possible auditing costs for the URRWMO. At the April 2008 URRWMO meeting, Mr. Sundberg offered to talk with their city auditor regarding costs.

Public Notice in Anoka Union Newspaper Invoice – Chairperson Bettinger approved payment to the ACD of the invoice for \$71.75.

Election of Officers – Chairperson Bettinger notified members that after tonight's meeting, he will no longer be a member representative for Burns Township. It was decided to hold elections for Chairperson and Vice Chairperson. Chairperson Bettinger moved and Ray Jones seconded to nominate Ed Faherty as Chairperson. There being no other nominations, Chairperson Bettinger moved and Melanie Kern seconded to close the nominations. All in favor, motions carried. Chairperson Bettinger moved and Ed Faherty seconded to nominate Melanie Kern as Vice Chairperson. There being no other nominations, Ed Faherty moved and Will Ridge seconded to close the nominations. All in favor, motions carried.

MAIL

Letters from Dean and Connie Nachreiner
Re: Ted's Farm – Plat approved September 14, 2000

OTHER

URRWMO Meeting Minutes for July 7, 2008
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The August meeting is cancelled - next meeting will be September 2, 2008.

Annual Activity Reports – To date, Jamie Schurbon has received reports from Burns Township, East Bethel and Ham Lake.

ADJOURN

Ray Jones moved and Ed Faherty seconded to adjourn. All in favor, meeting adjourned at 7:58pm.

Gail E. Gessner, Recording Secretary
Submitted via email on 7/15/08



**Upper Rum River WMO
2009 Work Recommendations
for discussion and budgeting**

TASK	Projected Cost in URRWMO Watershed Mgmt Plan	ACD's Estimated Fee
MONITORING	\$4,000	
Lake Level Monitoring Lake George (volunteer) East Twin Lake (volunteer)		\$ 240
Stream Water Quality Monitoring Rum River - at top of URRWMO Rum River - at bottom of URRWMO		\$1,870
PUBLIC EDUCATION	\$1,500	
URRWMO Website	\$500	\$220
URRWMO Annual Newsletter		\$250
REPORTING		
Prepare 2008 Annual Report to BWSR	\$500	\$400
PLANNING		
Member Local Water Plan Review	\$10,000	Paid in 2008, work continuing in 2009
TOTAL		\$2,980

All fees are estimated by adding an increase of 0-5% over 2008 fees

**Other TASKS in the URRWMO Plan for 2009
that should be considered by the URRWMO Board:**

TASK	Projected Cost in URRWMO Watershed Mgmt Plan
Budget for URRWMO matching participation on future grant opportunities(table V-2 of URRWMO Plan)	\$1,000
Review East Bethel's wetland management plan along TH65 corridor (table V-2 of URRWMO Plan). Development of such a plan by East Bethel is required on page 42 of the URRWMO Plan.	\$5,000

These recommendations from the Anoka Conservation District are intended to help the URRWMO budget for 2009 by providing recommended tasks and outlining the fee

ACD would charge to do the work. This proposal does not include all possible URRWMO budget items; other items to consider include administration and insurance. Detailed descriptions of the work tasks are below.

DESCRIPTIONS OF WORK TASKS

Lake Level Monitoring

The URRWMO supports the continuation of monitoring of lake levels in the watershed. Lake level data assists with resolving water level disputes, determining flood elevations, groundwater to surface water recharge relationships, surficial groundwater fluctuations, flows and trends, and local zoning (such as floodplain and shoreland).

Lake level readings will be taken weekly by volunteers during ice-out conditions on Lake George and East Twin Lake. The ACD's estimated fee to coordinate volunteer lake level monitoring and manage the data is \$120/lake/year. This fee covers the costs of:

- installing and surveying the lake gauge,
- coordinating the volunteers, such as by providing equipment and datasheets,
- troubleshooting problems such as moving gauges in low or high water conditions, and
- receiving the data, checking its quality, and submitting it to state databases.

All data collected will be made publicly available through the MN DNR website.

This work follows the URRWMO Water Quality Monitoring Plan, which is in draft form as of 6-24-08.

Stream Water Quality Monitoring

Water quality at the following stream sites will be monitored in 2009:

- Rum River at Rum River North County Park (top of URRWMO)
- Rum River at County Highway 7 (bottom of URRWMO)

Each will be monitored eight times; four during base flow conditions and four during storm event flushing. Storms will be defined as at least one inch of rainfall during 24 hours or 0.5 inches during snowmelt. Only grab samples will be taken; no automated equipment will be used. The water will be tested for total phosphorus, total suspended solids, chloride, dissolved oxygen, turbidity, temperature, conductivity, pH, and salinity. Water level recorded by the US Geological Survey Station near St. Francis will be noted during each sampling.

This work follows the URRWMO Water Quality Monitoring Plan, which is in draft form as of 6-24-08.

URRWMO Website

The ACD will maintain the URRWMO website, which is hosted with ACD's website. The URRWMO website contains information about the URRWMO and results of URRWMO activities.

The ACD's estimated fee for website maintenance is \$100 annually plus additional item-by-item charges for web page updates. In 2009 the following work and fees are anticipated:

Annual maintenance fee	\$100
Post meeting minutes	\$10/ea x 6 = \$60

Post meeting agendas
PROJECTED TOTAL

\$10/ea x 6 = \$60
\$220

Any additional work requested by the URRWMO will be charged at the rate in the ACD 2009 Fee Schedule.

Website policies - It is the URRWMO's responsibility to provide the ACD with meeting agendas, minutes, and other materials for web posting in a digital format. All items posted on the website will remain until replaced by more recent information, both the ACD and contracting organization decide to remove the information, or at the ACD's discretion after 2 years, whichever comes first. The ACD reserves the right to exclude any material from the website; clients will only be charged for material posted. The ACD reserves the right to determine the format of the posted information, which will typically be either html or pdf.

URRWMO Annual Newsletter

The URRWMO Watershed Management Plan calls for an annual URRWMO newsletter in addition to the website. The URRWMO will produce a newsletter article about the URRWMO, its programs, and related educational information. This article will be provided to each member city, and they will be asked to include it in their city newsletters. This should ensure the broadest distribution at the lowest costs. The article will include the URRWMO website address so interested residents can get more information.

The Anoka Conservation District will draft the newsletter article. The draft article will be presented to the URRWMO Board for edits and comments. The ACD will do up to two revisions based upon comments received from the URRWMO Board. The ACD will then send electronic copies to each member city. This will occur by the end of July 2009 so the cities will have ample time to run it in their newsletters sometime during the remainder of the year.

Prepare 2008 Annual Report to BWSR

The ACD will assist the URRWMO in preparing their annual report to the MN Board of Water and Soil Resources (BWSR). URRWMO will provide the ACD with a 2008 URRWMO financial summary in order for this task to be completed. The ACD will do other information gathering (except as noted below) and prepare the report consistent with Minnesota Rules Chapter 8410.0150. According to Minnesota Rules, the final report is due to BWSR within 120 days of the end of the WMO's fiscal year (Dec. 31), making the deadline **April 30**. The ACD will submit a draft report to the URRWMO chair for review no later than **April 13**. The ACD will do up to one round of revisions if requested by the Chair. It will be the URRWMO Chair's responsibility to mail the report to BWSR.

It is expected that the member communities' annual reports to the URRWMO will be submitted by their February 15th deadline. These reports provide an update on the status of ordinances, plans, and other work in their community which are required by the URRWMO Plan. That information from the cities is necessary to complete the URRWMO Annual Report to BWSR. If the member communities' annual reports not submitted to the URRWMO in a timely and complete manner the ACD will contact the URRWMO Chair and appropriate city offices to gather the necessary information, and will charge an additional fee of \$65/hour for this work.

Member Local Water Plan Review

Copied from 2008 ACD-URRWMO Memorandum of Understanding:

The URRWMO Watershed Management Plan specifies:

"The URRWMO shall review local water management plans and evaluate their consistency with the Watershed Plan. All local water management plans shall be consistent with the URRWMO Watershed Management Plan. Member communities shall have two years from

the date of the Board of Water and Soil Resource's approval of this Plan to adopt their local water management plans."

ACD technical experts will facilitate this process by:

- reviewing local water management plans, as they are completed, and providing a summary of their consistency with the URRWMO Plan. Findings will be presented as a memo or short report.
- Orally presenting review findings at a URRWMO meeting.

It is anticipated that drafts of some cities' Local Water Plans will be complete in 2008, but some may not be until 2009. All fees for this work will be invoiced and are to be **paid in 2008**. The fee is \$400 per local plan reviewed, or a total of \$2,400 for all six.

Note: The Local Water Plans are separate from the annual reports that each member city must submit to the URRMWO. URRWMO Board will review the annual reports without ACD assistance.

AGENDA

Upper Rum River Watershed Management Organization

Tuesday, September 2, 2008 at 7:00pm

Call to Order

Roll Call

Approval of Minutes

New Business

- A. Letter to City of Bethel – Comments on Draft City Water Management Plan
- B. Oak Grove 2030 Comprehensive Plan Update – Jamie Schurbon to present his comments after review of the newly revised comp plans from member communities.
- C. New Fee Schedule for Recording Secretary
- D. County Geologic Atlas

Old Business

- A. Joint Powers Agreement (JPA) – Status update on signatures
- B. 2nd Generation Watershed Management Plan Amendments – Jamie Schurbon to present summary of comments received after 45 day review period ended 8/25/08
- C. Annual Activity Reports to ACD – Status update on received reports

Mail

Other

Adjourn

Upper Rum River Watershed Management Organization
Meeting Minutes for September 2, 2008

Chairperson Ed Faherty called the meeting to order at 7:10pm with the following members present Ed Johnson, Ray Jones, Melanie Kern, Bill Larson, Orval Leistico, Kathy Paavola, Terry Sworsky and Will Ridge. Jared Trost was absent. Also present was Jamie Schurbon, Anoka Conservation District (ACD).

APPROVAL OF MINUTES

Melanie Kern moved and Ed Johnson seconded to approve the July 7, 2008 meeting minutes as presented. All in favor, motion carried.

NEW BUSINESS

A. Letter to City of Bethel – Comments on Draft City Water Management Plan – Jamie Schurbon reviewed the comments. **Bill Larson moved and Will Ridge seconded to approve and send the letter to the City of Bethel containing comments on its City Water Management Plan. All in favor, motion carried.** Ed Johnson said the City of Bethel would try to get a revised water management plan re-submitted by November or December 2008.

B. Oak Grove 2030 Comprehensive Plan Update – Jamie Schurbon reviews the local water management plans contained in each city's comprehensive plan. To date, comp plans have been received from Bethel, St. Francis, Ham Lake and Oak Grove.

C. New Fee Schedule for Recording Secretary – Discussion. **Bill Larson moved and Ed Johnson seconded to increase the 2009 budget line item Recording Secretary Fee from \$600 to \$1,200. All in favor, motion carried. Ed Johnson moved and Ray Jones seconded to accept the new fee schedule for the recording secretary as presented, with a maximum payout of \$1,200 per year. All in favor, motion carried.**

Revised 2009 Budget

Copies	\$ 75.00
Postage	\$ 75.00
Recording Secretary Fee	\$1,200.00
Insurance	\$2,500.00
Administrative Fee	\$ 300.00
ACD 2009 Work Recommendations	<u>\$8,980.00</u>
TOTAL BUDGET AMOUNT	\$13,130.00

D. Anoka County Geologic Atlas Project – Jamie Schurbon explained what the project is, reasons to do a geologic atlas and what is involved in making it happen. Cities will be asked to make a monetary contribution, in kind value contribution or both. Coon Creek Watershed is on board with the project and has committed to a \$5,000 contribution. Melanie Kern said she is in favor of supporting this project. Monetary contributions could be made over two

years (2009 and 2010), work is to start in July 2009. **Ed Johnson moved and Kathy Paavola seconded to table this item until the November meeting in order to give each board member the time to present this project to their respective city councils. All in favor, motion carried.**

OLD BUSINESS

Joint Powers Agreement (JPA) Update – The City of East Bethel has proposed changes to the current JPA and forwarded copies on to member cities for review. Ed Faherty will contact Doug Sell at the City of East Bethel concerning the proper procedure for making changes to the JPA. Kathy Paavola will ask Mr. Sell to send the proposed changes to all URRWMO board members and the recording secretary. Members are to review the changes and be prepared to discuss at the November meeting.

2nd Generation URRWMO Plan Amendments – Jamie Schurbon presented the summary of comments received on the proposed Plan amendments during the 45-day comment period (ending 8/25/08). **Bill Larson moved and Will Ridge seconded to approve the responses and revisions to the 2nd Generation URRWMO Plan amendments and to authorize Jamie Schurbon, ACD, to send the final amendments to BWSR for final approval with a request that the subcommittee meeting not be scheduled until the URRWMO Joint Powers Agreement is finalized. All in favor, motion carried.** Jamie Schurbon will attend the BWSR subcommittee meeting where the amendments will be considered for approval; board members are invited to join him at the meeting.

Annual Activity Reports to ACD - Status Update – Jamie Schurbon needs annual activity reports for Bethel, Oak Grove and St. Francis.

MAIL

OTHER

Melanie Kern moved and Kathy Paavola seconded to cancel the October meeting and to schedule the next meeting for Wednesday, November 12, 2008 at Oak Grove City Hall. All in favor, motion carried.

ADJOURN

Ed Johnson moved and Bill Larson seconded to adjourn. All in favor, meeting adjourned at 9:06pm.

Gail E. Gessner, Recording Secretary
Submitted via email on 9/5/08

AGENDA

Upper Rum River Watershed Management Organization

Wednesday, November 12, 2008 at 7:00pm

Call to Order

Roll Call

Approval of Minutes

New Business

A. Invoice from ACD for TAC services

Old Business

A. Joint Powers Agreement (JPA) – Review and discuss changes proposed by City of East Bethel

B. Anoka County Geologic Atlas Project – Discuss if want to participate in this project

C. Annual Activity Reports to ACD – Status update on reports received

Mail

Other

Adjourn

Upper Rum River Watershed Management Organization
Meeting Minutes for November 12, 2008

Chairperson Ed Faherty called the meeting to order at 7:08pm with the following members present Ed Johnson, Ray Jones, Melanie Kern, Orval Leistico, Kathy Paavola, Jared Trost and Will Ridge. Absent were Bill Larson and Terry Sworsky. Also present was Jamie Schurbon, Anoka Conservation District (ACD) and Todd Miller, City of Bethel.

APPROVAL OF MINUTES

Will Ridge moved and Kathy Paavola seconded to approve the September 2, 2008 meeting minutes as presented. All in favor, motion carried.

NEW BUSINESS

A. Invoice from ACD for TAC Services – Jamie Schurbon reviewed the bill for work that occurred from May 1, 2007 to October 23, 2008. The only work remaining is to present the completed amendments at a BWSR subcommittee, which is on hold until such time that the revised Joint Powers Agreement (JPA) can be included. Jamie asked if ACD could resubmit an invoice pre-billing the estimated additional costs for the completion of the 2nd Generation Water Management Plan, rather than carry the bill into 2009. Because Ed Faherty was not sure if monies could be carried over into 2009, he said he would need to check with Sherry Fiskewald, City of Oak Grove, to see if that was possible. Jamie stated that any over charges would be paid back to the URRWMO. **Will Ridge moved and Melanie Kern seconded to approve ACD resubmitting an invoice to include pre-billing of the estimated additional costs for the completion of the 2nd Generation Water Management Plan and for the new invoice approve to be done via email. All in favor, motion carried.**

B. League of Minnesota Cities (LMC) – Insurance bill was received in the amount of \$2,282.00. **Ray Jones moved and Will Ridge seconded to pay the League of Minnesota Cities insurance bill in the amount of \$2,282.00. All in favor, motion carried.**

OLD BUSINESS

A. Joint Powers Agreement (JPA) Update – Discussed both the current JPA and the copy submitted by the City of East Bethel with changes. **Ed Johnson moved and Kathy Paavola seconded to send both the current JPA and a copy with East Bethel's changes to Melissa Lewis, Board Conservationist at BWSR for her review and comments. When a final JPA is received and distributed to each member community, each member community will have 60 days to comment, propose changes or approve. If no changes are proposed, a signature page will be circulated for member communities' signatures. All in favor, motion carried.** Ed Faherty will email both JPA documents to Melissa Lewis.

B. Anoka County Geologic Atlas Project – Jamie Schurbon reviewed what the project is, discussed the benefits of the project, how it can be used as a 'tool' for planning, etc. and the need for local support. Jamie has solicited five out of seven WMOs/watershed districts. Of

the five, four have committed dollar amounts; ACD is looking for a \$7,829.36 commitment from the URRWMO. This would be a one-time contribution with no further requests for additional funding, nor would additional services be required from member communities. Ed Faherty noted that there is approximately \$5,000 in the budget that will not be used in 2008 and that the billing can be split between 2009 and 2010.

Ed Johnson reported that the City of Bethel did not approve this project and asked ACD to present this to the Bethel City Council after the first of the year in order to convince them that this is a necessary project.

Kathy Paavola reported that the project was not well received by the City of East Bethel and that no decision was made. She will present it again.

Melanie Kern and Orval Leistico reported the City of Nowthen would approve the project if all of the other member communities approve the project.

Ed Faherty will talk with the City of Oak Grove to find out where it stands on supporting this project.

Ray Jones reported that the City of St. Francis is undecided.

Jamie noted that lottery monies are funding 96% of the project and that Anoka County is one of the few counties without a geologic atlas. Work would begin in July 2009. Realistically, a final report would be available in about 7 years. ACD would work on it for the first year, and then the MN Geological Survey would work on it for the next 2-3 years, then the MN DNR finishing the project over the following 2-3 years.

Ed Johnson moved and Kathy Paavola seconded to table this item until the next meeting in order to give each board member the time to present/re-present this project to their respective city councils. All in favor, motion carried.

C. Annual Activity Reports to ACD Status Update – Jamie Schurbon needs annual activity reports for Bethel and Oak Grove. St. Francis' report was received at this meeting.

MAIL

OTHER

City of Oak Grove Comprehensive Plan – Received on disc; Ed Faherty will review.

Kathy Paavola moved and Melanie Kern seconded to schedule the next meeting for Tuesday, February 3, 2009 at Oak Grove City Hall. All in favor, motion carried.

ADJOURN

Kathy Paavola moved and Ray Jones seconded to adjourn. All in favor, meeting adjourned at 8:35pm.

Gail E. Gessner, Recording Secretary
Submitted via email on 11/28/08

Unapproved

Unapproved