

**AGENDA**

**UPPER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION**

**TUESDAY, JANUARY 3, 2006 AT 7:00pm**

**Call to Order**

**Roll Call**

**Approval of Minutes**

**Old Business**

**2<sup>nd</sup> Generation Watershed Management Plan**

**New Business**

**Mail**

**Other**

**Adjourn**

Upper Rum River Watershed Management Organization  
Meeting Minutes for January 3, 2006

The meeting was called to order by Chairperson Randy Bettinger at 7:00pm with the following members present: Melanie Kern, Simone Cole, Ed Faherty, Verna Findorff, Terry Sworsky and John Anderson. Absent were Kathy Paavola, Bill Larson, Will Ridge and Mike Sullivan. Also present were Todd Hubmer of WSB & Associates, Inc., Jamie Schurbon of Anoka Conservation District and Kim Johnson, East Bethel resident.

**John Anderson made a motion to approve the November 1, 2005 meeting minutes as presented. Verna Findorff seconded. All in favor, motion carried.**

OLD BUSINESS

Todd Hubmer distributed copies of the maps to be used in the Comp Plan (Plan) and a revised draft of the Plan itself, which were reviewed respectively.

On the County Ditch Map it was suggested larger streams be printed in dark blue and the road now noted as 243<sup>rd</sup> above the Oak Grove/St. Francis corporate boundary is Nightingale St. NW, but turns into 243<sup>rd</sup> after the western curve. On the Planned Land Use Legend it was requested that different colors be used to designate the various land uses.

Draft Comp Plan changes noted were change VI. in the Table of Contents to read 'Impact on *Member Communities*'. Section II, Subd E #3 (page 6 of 74) remove last sentence from both Group I Waters and Wetlands and Group II Waters and Wetlands. Jamie Schurbon will check with the City of Bethel to find out what its Status of Shoreland Management Ordinances are and forward that information to Todd Hubmer. Discussion was held on how the Plan could comply with MR 8410.0060 Subd 4 parts E and F for modeling requirements under Section III. Goals & Policies, Subd A. Water Quantity (page 38). Todd Hubmer will talk with BWSR to find out what could be written to satisfy this requirement. Section III. Goals & Policies, Subd B. Water Quality Protection Policy 14 change sentence to read 'The URRWMO will provide information to member communities aimed at fostering...' Three top priorities were established under Section V. Implementation Program/Priorities; continue water monitoring and coordinate with outside sources, advocate groundwater quality and quantity, and support local efforts to improve wildlife habitat and eradicate invasive water species.

**Members are to review this draft of the Plan (specifically Section IV. Problems and Corrective Actions) within the next two weeks and to forward all changes/suggestions to Todd Hubmer by Friday, January 20<sup>th</sup>. A final draft of the Plan will be mailed to all URRWMO members prior to the February 7<sup>th</sup> meeting.**

NEW BUSINESS

Jamie Schurbon distributed the URRWMO Annual Reporting 1999-2005 which will be reviewed next month for approval.

MAIL

**John Anderson made a motion to approve and pay a bill from WSB & Associates, Inc. in the amount of \$1,129.00. Melanie Kern seconded. All in favor, motion carried.**

**John Anderson made a motion to adjourn. Verna Findorff seconded. All in favor, meeting adjourned at 9:07pm.**

Gail E. Gessner, Recording Secretary  
Submitted via e-mail on 1/8/06

## **AGENDA**

### **UPPER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION**

**TUESDAY, FEBRUARY 7, 2006 AT 7:00pm**

**Call to Order**

**Roll Call**

**Approval of Minutes**

**Old Business**

**2<sup>nd</sup> Generation Watershed Management Plan**

- **Review most recent changes/suggestions to Plan**
- **Review Sections IV and V**
- **Discuss funding sources from member communities to be included in Section V**

**New Business**

**Jamie Schurbon of Anoka Conservation District to Review**

- **2006 Monitoring Agreement**
- **2007 Monitoring Proposal (for budgeting purposes)**

**Mail**

**Other**

**Adjourn**

Upper Rum River Watershed Management Organization  
Meeting Minutes for February 7, 2006

The meeting was called to order by Chairperson Randy Bettinger at 7:05pm with the following members present Melanie Kern, Simone Cole, Ed Faherty, Verna Findorff, Terry Sworsky, Kathy Paavola, Bill Larson and Mike Sullivan. Absent were Will Ridge and John Anderson. Also present were Todd Hubmer of WSB & Associates, Inc. and Jamie Schurbon of Anoka Conservation District.

MINUTES

**Simone Cole made a motion to approve the January 3, 2006 meeting minutes as presented. Verna Findorff seconded. All in favor, motion carried.**

OLD BUSINESS

Todd Hubmer distributed draft final copies of the Comp Plan (Plan). A cover letter will be included with each of the copies to be mailed out to the various agencies. Sections V and VI were reviewed with minor changes to be made before the final Plan copies are distributed.

**Bill Larson made a motion to approve submitting the corrected Comp Plan to the various agencies for their review. Randy Bettinger seconded. All in favor, motion carried.**

**Bill Larson made a motion to schedule the next URRWMO meeting for May 2, 2006 at 7:00pm. Randy Bettinger seconded. All in favor, motion carried.**

NEW BUSINESS

Jamie Schurbon of ACD discussed the following three items: 2005 Water Monitoring Results (draft) – no action was taken. 2006 Water Monitoring Memorandum of Understanding (MOU) – Corrections were made to Exhibit A. Lake Level Monitoring cost was decreased to \$395.00, and Water Quality Improvement Cost Share was increased to \$990.00 for a new sub-total of \$4,070.00. **Bill Larson made a motion to approve the 2006 Water Monitoring Memorandum of Understanding with the following changes to Exhibit A – decrease the Lake Level Monitoring cost to \$395.00 and increase the Water Quality Improvement Cost Share to \$990.00 for a new sub-total of \$4,070.00. Melanie Kern seconded. All in favor, motion carried.** Jamie will mail a corrected MOU to Randy for his signature. 2007 Water Monitoring Proposal – no action was taken.

Discussion was held regarding the percentages charged to each member community. Burns Township would like to see an equal amount of work done on both the east side and west side of the watershed district. It was asked if the percentages could be changed, as the numbers now being used are 10-15 years old. Randy Bettinger will check into updating the current percentages and report back at the May meeting.

OTHER

**Melanie Kern made a motion to approve the URRWMO Annual Reporting 1999-2005 with the inclusion of a letter from Michael W. Pofahl, CPA under IV. Appendices, Appendix A. Financial Audit Documentation 1999-2005. Bill Larson seconded. All in favor, motion carried.** The annual report will be mailed to Board of Water and Soil Resources.

MAIL

A bill was received from WSB & Associates, Inc. in the amount of \$4,439.88, which will be submitted to Oak Grove City Hall for payment.

The City of East Bethel Comp Plan is available for review.

Met Council sent a copy of the 2004 Stream Monitoring and Assessment.

ADJOURN

**Bill Larson made a motion to adjourn. Terry Sworsky seconded. All in favor, meeting adjourned at 8:56pm.**

Gail E. Gessner, Recording Secretary  
Submitted via e-mail on 2/12/06

**AGENDA**

**UPPER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION**

**TUESDAY, MAY 2, 2006 AT 7:00pm**

**Call to Order**

**Roll Call**

**Approval of Minutes**

**Old Business**

**2<sup>nd</sup> Generation Watershed Management Plan  
– Comments received**

**New Business**

**Randy Bettinger – Updating Percentages Formula**

**Mail**

**Other**

**Adjourn**

Upper Rum River Watershed Management Organization  
Meeting Minutes for May 2, 2006

The meeting was called to order by Chairperson Randy Bettinger at 7:08pm with the following members present Melanie Kern, Will Ridge, Ed Faherty, Verna Findorff and Terry Sworsky. Absent were Simone Cole, Kathy Paavola, Bill Larson, Mike Sullivan and John Anderson. Also present was Todd Hubmer of WSB & Associates, Inc.

MINUTES

**Melanie Kern made a motion to approve the February 7, 2006 meeting minutes as presented. Will Ridge seconded. All in favor, motion carried.**

OLD BUSINESS

Todd Hubmer distributed copies of responses to the 2<sup>nd</sup> Generation Watershed Management Plan (Plan). Responses were received from Anoka Conservation District, Bolton & Menk, Inc. (City of St. Francis engineers), City of Ham Lake, City of Oak Grove, City of St. Francis, Metropolitan Council, Minnesota Board of Water & Soil Resources, Minnesota Department of Natural Resources, and Minnesota Department of Transportation. Todd Hubmer is going to schedule a meeting with those member communities and agencies that have responded to discuss specific responses. URRWMO members are asked to attend the meeting as well.

There will be a Plan public hearing meeting on June 6, 2006 at 8:00pm at Oak Grove City Hall.

NEW BUSINESS

City of East Bethel provided two copies of its Water Management Plan for review and comments by the URRWMO. Comments must be received by June 28, 2006. Melanie Kern will review this plan and report her comments at the next meeting. Another board member is needed to review this plan. Please contact Randy Bettinger if you can help. Comments, along with a letter stating that the URRWMO is in the process of adopting its Plan and that policies could possibly change during the process, will be sent to the City of East Bethel.

Randy Bettinger reported on updating percentages formulas. The numbers he received from the GIS department of Anoka County do not seem correct. Randy will check further with the county assessor.

MAIL

Two bills were received from WSB & Associates, Inc.; \$819.00 for the month of January and \$58.50 for the month of February. These bills will be submitted to Oak Grove City Hall for payment.

Three bills were received from Anoka Conservation District; the remaining 25% of the 2005 Work Plan Contract in the amount of \$502.50, Plan Steps 1-4 in the amount of \$300.00, and 2006 Work Plan Contract in the amount of \$4,070.00. **Will Ridge made a motion to pay the 2006 Work Plan Contract in the amount of \$4,070.00. Ed Faherty seconded. All in favor, motion carried.** These bills will be submitted to Oak Grove City Hall for payment.

OTHER

Officer elections will be held at the June 6<sup>th</sup> meeting. Randy Bettinger will no longer accept the elected position of chair and is asking that another board member consider accepting that position.

ADJOURN

**Melanie Kern made a motion to adjourn. Terry Sworsky seconded. All in favor, meeting adjourned at 9:23pm.**

Gail E. Gessner, Recording Secretary  
Submitted via e-mail on 5/4/6

## **AGENDA**

### **Upper Rum River Watershed Management Organization**

**Tuesday, June 6, 2006 at 7:00pm**

**Call to Order**

**Roll Call**

**Approval of Minutes**

**Old Business**

**2<sup>nd</sup> Generation Watershed Management Plan**

**New Business**

**Randy Bettinger – Updating Percentages Formula**

**Election of Officers – Chair, Vice-chair, Secretary, Treasurer,  
Other Officer (if deemed necessary)**

**Mail**

**Other**

**Adjourn**

**REMINDER: A Plan public hearing will be held at 8:00pm following the regular meeting.**

## **Upper Rum River Watershed Management Organization Meeting Minutes for June 6, 2006**

The meeting was called to order by chairperson Randy Bettinger at 7:12pm with the following members present: Melanie Kern, John Anderson, Ed Faherty, Will Ridge, Verna Findorff, Bill Larson, Kathy Paavola and Terry Sworsky. Absent were Mike Sullivan and Simone Cole. Also present was Todd Hubmer of WSB & Associates, Inc. and Cassie Schumacher-Georgopoulos of Northwest Associated Consultants (Planner for City of St. Francis).

**Will Ridge made a motion to approve the May 2, 2006 meeting minutes John Anderson Seconded. Motion carried.**

### **OLD BUSINESS**

#### **2<sup>nd</sup> Generation Watershed Management Plan**

Todd Hubmer distributed the Meeting Minutes from the 06/05/06 Meeting with Member Communities and State and Regional Review Authorities. Todd Hubmer will prepare a response letter with changes to the 2<sup>nd</sup> Generation Watershed Management plan to Member Communities and State and Regional Review Authorities. This will be mail out within the next week. Once this is sent out this will begin the 45day review period. Todd Humber is to make the necessary changes and bring the updated plan to the August 1 URRWMO Meeting for the boards review.

### **NEW BUSINESS**

#### **Updating Percentages Formula**

Randy Bettinger presented the new percentages using the 2007 taxable market values given to him from the Anoka County GIS Department. These should be sent to Member Communities for review and will be acted on at the next URRWMO Board meeting.

#### **Election of Officers**

**Will Ridge made a motion to keep officers the same Bill Larson Seconded. Motion carried. Randy Bettinger Chair and John Anderson Vice Chair.**

### **MAIL**

No mail

#### **Public Hearing was called to order at 8:15PM.**

Chair asked for any comments or question from anybody. Hearing none the Public hearing was closed at 8:20PM.

**After discussion it was decide to hold the next board meeting August 1, 2006.**

**John Anderson made a motion to adjourn. Will Ridge seconded. All in favor, meeting adjourned at 8:27pm.**

Minutes recorded by Randy Bettinger, Chair

## **AGENDA**

### **UPPER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION**

**TUESDAY, August 1, 2006 AT 7:00pm**

**Call to order**

**Roll Call**

**Approval of minutes**

**Old Business**

**2<sup>nd</sup> Generation Watershed Management Plan  
Review – Updated plan**

**Updating Percentages Formula**

**New Business**

**Pay rate increase for the Recording Secretary.**

**Mail**

**Other**

**Adjourn**

Upper Rum River Watershed Management Organization  
Meeting Minutes for August 1, 2006

The meeting was called to order by Chairperson Randy Bettinger at 7:15pm with the following members present Melanie Kern, Will Ridge, Ed Faherty, Verna Findorff and Terry Sworsky. Absent were Kathy Paavola, Bill Larson, Mike Sullivan and John Anderson. Also present was Todd Hubmer of WSB & Associates, Inc.

Simone Cole is no longer a member of the URRWMO.

MINUTES

**Melanie Kern motioned and Will Ridge seconded to approve the June 6, 2006 meeting minutes as presented. All in favor, motion carried.**

OLD BUSINESS

2<sup>nd</sup> Generation Watershed Management Plan - Todd Hubmer distributed the July 31, 2006 Draft of the Plan. Major changes to Section III. Problems and Corrective Actions requested by BWSR were made and reviewed, along with the new format and changes to Section IV. Goals and Policies. Extensive discussion was held on Section IV. Goals and Policies, C. Regulation, item #14 referring to wetland buffer standards. It was decided the URRWMO would require member communities to development and implement wetland buffer standards guidelines based on a function and value assessments of the wetlands with the URRWMO to review such guidelines. **Randy Bettinger motioned and Terry Sworsky seconded to approve the reviewed and revised July 31, 2006 Draft Comprehensive Watershed Management Plan for the Upper Rum River Watershed Management Organization with same to be distributed to BWSR and other agencies, and that Todd Hubmer request a 60-day comment period. All in favor, motion carried.** It was decided that since October 10, 2006 would be the last day of a 60-day comment period, the next URRWMO meeting will be WEDNESDAY (not Tuesday), November 8, 2006.

NEW BUSINESS

Percentages Formula – **Ed Faherty motioned and Terry Sworsky seconded to approve the new percentages formula as presented at the last meeting. All in favor, motion carried.**

Arthur J. Gallagher & Co. Insurance Policy – **Terry Sworsky motioned and Will Ridge seconded to accept and not waive the insurance requirements. All in favor, motion carried.**

Recording Secretary Fee Schedule – **Melanie Kern motioned and Ed Faherty seconded to approve the new recording secretary fee schedule. All in favor, motion carried.**

Homeowner Guide – Via letter, Jamie Schurbon of Anoka Conservation District requested that the URRWMO consider budgeting monies toward the future printing of a booklet entitled “Outdoors in Anoka County – A Homeowner’s Guide” in the amount of \$1,200.00. Because there were unanswered questions, no action was taken.

2007 Budget – The 2007 budget was reviewed and discussed. **Terry Sworsky motioned and Ed Faherty seconded to approve the 2007 budget in the amount of \$8,855.00. All in favor, motion carried.**

Anoka Conservation District lake level monitoring, lake water quality monitoring, assistance with annual report, and website.	\$5,405.00
Copies	\$ 75.00
Postage	\$ 75.00
Recording secretary fee	\$ 500.00
Insurance	\$2,500.00
Administrative fee charged to each member community	<u>\$ 300.00</u>
Total	\$8,855.00

#### MAIL

E-mail received from Tom Hovey - DNR Permit Application #2007-0020 Oak Grove Public Water Supply Well.

A bill from WSB & Associates, Inc. in the amount of \$1,866.00. This bill will be submitted to Oak Grove City Hall for payment.

#### ADJOURN

**Will Ridge motioned and Randy Bettinger seconded to adjourn. All in favor, meeting adjourned at 10:23pm.**

Gail E. Gessner, Recording Secretary  
Submitted via e-mail on 8/8/06

## **AGENDA**

**Upper Rum River Watershed Management Organization**

**Wednesday, November 8, 2006 at 7:00pm**

**Call to Order**

**Roll Call**

**Approval of Minutes**

**Old Business**

**2<sup>nd</sup> Generation Watershed Management Plan**

**New Business**

**Mail**

**Other**

**Adjourn**

Upper Rum River Watershed Management Organization  
Meeting Minutes for November 8, 2006

No meeting was held, due to the lack of a quorum. Present were Chairperson Randy Bettinger and Melanie Kern. Also present were Todd Hubmer of WSB & Associates, Inc. and Kriste Ericsson of Friends of the Rum River.

Todd Hubmer distributed and reviewed portions of the revised Problem and Corrective Actions section of the Comp Plan. Todd will submit this to the various governmental organizations for further review and comments and mail the same to those members not in attendance.

Kriste Ericsson of Friends of the Rum River presented information on the Friends of the Rum River and the mission and vision for this group.

Next meeting will be **January 10, 2007.**

Gail E. Gessner, Recording Secretary  
Submitted via email on November 28, 2006