

SIX CITIES WATERSHED MANAGEMENT ORGANIZATION MEETING
Minutes of January 17, 2008

MEMBERS PRESENT: Chairman Steve Gatlin, Vice-Chair Jim Kosluchar, Treasurer Kevin Hansen, Secretary Jean Keely, Joe Rhein, and Pete Molinaro

ABSENT: Mark Lobermeier – SEH

OTHERS PRESENT: Ray Marshall – Lawson, Marshall, McDonald & Galowitz, Jim Hafner – City of Blaine Stormwater Manager, Jamie Schurbon – Anoka Conservation District Water Resource Specialist, and Steve Woods – BWSR Assistant Director

1. CALL TO ORDER:

The meeting was called to order by Chairman Gatlin at 1:40 PM.

2. APPROVE THE MINUTES OF THE OCTOBER 18, 2007 REGULAR MEETING:

MOTION by Hansen, seconded by Molinaro, to approve minutes of October 18, 2007. Approved unanimously.

3. ELECTION OF OFFICERS:

Rhein put forth the recommendation that Six Cities WMO officers for 2008 remain as designated from 2007:

Steve Gatlin, Chairman
Jim Kosluchar, Vice Chairman
Kevin Hansen, Treasurer
Jean Keely, Secretary

MOTION by Molinaro, seconded by Hansen, to elect officers as recommended. Approved unanimously.

4. RECEIVE TREASURER'S REPORT:

a. Bills

Lawson, Marshall, McDonald & Galowitz (Oct. 2007 Mtg Attendance).....	\$ 540.00
SEH (Mtg Attendance October 2007).....	\$ 125.00
.....	
TOTAL	<u>\$ 665.00</u>

MOTION by Molinaro, seconded by Keely, to pay bills. Approved unanimously.

b. 2008 Budget

See discussion and motion to amend budget under 7. ANOKA CONSERVATION DISTRICT WORK PLAN.

MOTION by Keely, seconded by Rhein, to approve the 2008 Budget as amended. Approved unanimously.

Gatlin will contact Lobermeier for a new estimate on plan update and will email proposal to all members. Work Plan update will be presented at the April meeting.

5. BWSR INFORMATION:

Steve Woods, Assistant Director of BWSR, spoke to the Board on MN Rules and watershed management of the 1990's. For the next phase of watersheds, Woods stated that the Legislature wants BWSR to crack down on watershed management. Clean Water Legacy funds need results. There was a Legislative call for performance review programs. Woods stated that Six Cities board members are not in compliance with Statutes. He noted that the Six Cities Management Plan has expired and annual reports are short on information. Upon inquiry by Chair Gatlin about level of detail to bring the Management Plan into compliance, Woods stated he was unsure of update needs. He stated that the Plan update should document who's doing what in the WMO. Woods questioned whether Six Cities WMO wants to continue to exist or split into adjacent watershed districts. He stated that BWSR will defend the right to be a WMO if that is Six Cities' goal. The Board needs to decide how and if it should continue. Woods cited a 1999 law which states WMO board members are not to be consultants or City staff, and he noted that the Six Cities JPA sets no term limits for board members. For these reasons, it is BWSR staff's opinion that the WMO is not in compliance with MN Rules and will get further clarification in the coming months. Woods stated he is to report back to the Legislature within one year. He noted BWSR's attorney, the Attorney General, will discuss these issues with Six Cities' attorney if needed. He informed that WMO's will now be reviewed every five years. Woods stated that the Management Plan is like a job description and review results will be posted on their website. He reiterated that Board Members and the Management Plan update are two key issues that should be addressed and that more information is needed in the 2007 Annual Report.

6. 2007 RESULTS PRESENTATION:

Jamie Schurbon, Anoka Conservation District Water Resource Specialist, presented the 2007 Six Cities Watershed draft results of work performed. Water quality problems in Pleasure Creek were discussed. Pleasure Creek is already listed as an impaired water and test results indicate a water quality problem. Because Pleasure Creek is listed as an impaired water, a TMDL report will need to be written. A TMDL report will include investigation, report, and implementation. In the short term, additional monitoring can be done upstream to diagnose pollution sources, and this work could become part of a TMDL study or lead to water quality improvement projects. If Six Cities does not address the issue, then the State will prepare a TMDL at Six Cities cost. Diagnostic testing upstream would also help with the 3rd generation Plan update. Need to show that we are making progress toward "maximum extent practical".

7. ANOKA CONSERVATION DISTRICT WORK PLAN:

Jamie Schurbon, Anoka Conservation District Water Resource Specialist, reviewed the proposed 2008 SCWMO Plan of Work dated January 3, 2008. Work Items No. 1 thru 4 are the same as previous years. This includes monitoring Laddie Lake water quality, which is done every 3 years and is due again in 2008.

Work Item No. 5 is new and proposes diagnostic testing needed to identify pollutant sources for Pleasure Creek. There may be grant dollars available. Discussion about how to address impaired waters like Pleasure Creek occurred. Members felt that individual Cities that contribute to impaired water bodies will need to prepare TMDL's per water body. The WMO's role should be to do monitoring, identify the action needed, and each City must take the lead on implementation. WMO member direction for 2008 was to move upstream on Pleasure Creek for additional testing for \$1600.

MOTION by Hansen, seconded by Molinaro, to amend the proposed budget for the lake monitoring program to \$3,750. Approved unanimously.

8. CORRESPONDENCE:

- a. BWSR letter dated December 27, 2007.
- b. Discussion regarding Steve Woods/BWSR's comments: Attorney Marshall stated the WMO exists because of the JPA and that the Six Cities Councils need to decide how to handle BWSR's comments. The Six Cities Councils need to amend the JPA or look at governance issues of why the Cities wanted the JPA as it currently exists. If the Cities want to keep the Joint Powers approach, they need to get the Management Plan in order by having WMO Engineer Lobermeier start on a Plan Update. Board members need to approach their respective City Councils with the 1994 Amended JPA and if the JPA still reflects their intent, then request a motion/resolution of support for the 1994 Amended JPA. Keely is to email the 1994 Amended JPA to board members for this purpose.

9. OTHER BUSINESS:

- a. Checked roster for accuracy. A 2008 roster will be distributed by email to all members.
- b. Check City Resolutions for member appointment and email a copy to Keely for the 2008 records.
- c. Office of State Auditor – Noted that reporting requirements are changing.

10. ADJOURNMENT:

MOTION by Rhein, seconded by Keely, to adjourn the meeting. Approved unanimously.

The meeting was adjourned at 4:00 PM. The next meeting is scheduled for April 17, 2008, at 1:30 p.m. at Blaine City Hall.

Respectfully Submitted,

Jean M. Keely, Recording Secretary

AGENDA
SIX CITIES WATERSHED MANAGEMENT ORGANIZATION
APRIL 17, 2008 - 1:30 P.M.
BLAINE CITY HALL

1. Roll Call
2. Approve the Minutes of the January 17, 2008 Meeting
3. Receive Treasurer's Report
 - Bills
4. BWSR Information
 - Performance Review and Assistance Program
 - Board representatives
 - Annual fiscal and activity reports
 - Management plan
 - Reconsideration of 1984 Joint Powers Agreement
5. Draft Annual Report
6. Correspondence
 - City of Coon Rapids Comprehensive Plan
 - City of Coon Rapids Wellhead Protection Plan
 - Anoka Ramsey Community College SWPPP Education
7. Other Business
8. Adjourn

NEXT MEETING: July 17, 2008

Distribution: Jean Keely, Blaine
Kevin Hansen, Columbia Heights
Steve Gatlin, Coon Rapids
John Flora, Fridley
Peter Molinaro, Hilltop
Joe Rhein, Spring Lake Park
Ray Marshall, Attorney
Mark Lobermeier, Engineer
Tim Kelly, CCWD
Doug Thomas, RCWD
Jamie Schurbon, Anoka Conservation District

**SIX CITIES WATERSHED MANAGEMENT ORGANIZATION MEETING
Minutes of April 17, 2008**

MEMBERS PRESENT: Chairman Steve Gatlin, Treasurer Kevin Hansen, Secretary Jean Keely, Joe Rhein, and Peter Molinaro

ABSENT: Vice-Chair Jim Kosluchar

OTHERS PRESENT: Ray Marshall – Lawson, Marshall, McDonald & Galowitz, Mark Lobermeier – SEH, Layne Otteson – City of Fridley Assistant Public Works Director, and Jim Hafner – City of Blaine Stormwater Manager

1. CALL TO ORDER:

The meeting was called to order by Chairman Gatlin at 1:40 PM.

2. APPROVE THE MINUTES OF THE JANUARY 17, 2008 REGULAR MEETING:

MOTION by Hansen, seconded by Molinaro, to approve minutes of January 17, 2008. Approved unanimously.

3. RECEIVE TREASURER'S REPORT:

a. Bills

Lawson, Marshall, McDonald & Galowitz (Jan 08 Mtg Attendance)	\$ 774.00
Anoka Conservation District (2008 BioMonitoring, Lake Level Monitoring Website Postings, and Water Quality Monitoring)	\$ 3,442.80
City of Blaine (WMO Newspaper Publishing – Annual Communication).....	\$ 82.00
IPC Printing (WMO Letterhead and Envelopes).....	\$ 278.00
.....	TOTAL \$ 4,576.80

MOTION by Rhein, seconded by Molinaro, to pay bills. Approved unanimously.

b. Financial Report

The Financial Report dated April 17, 2008 was presented by Treasurer Hansen.

MOTION by Molinaro, seconded by Gatlin, to accept the Financial Report dated April 17, 2008. Approved unanimously.

4. BWSR INFORMATION:

a. Performance Review and Assistance Program

Manual was sent to each board member by Steve Woods, Assistant Director of MN Board of Water and Soil Resources (BWSR). It was noted that Appendix C of the manual lists Six Cities WMO as having an overdue Watershed Management Plan and Appendix F lists performance standards for Watershed Management Organizations.

b. Board Representatives

Steve Wood's letter dated March 4, 2008, requests a formal response from Six Cities WMO regarding the legal status of representatives serving on the board. Chairman Gatlin discussed this request with Melissa Lewis of BWSR and indicated that Six Cities WMO was collecting information to send to BWSR. Secretary Keely has received the City Resolutions from Blaine, Coon Rapids, Spring Lake Park, and Fridley that designated each City's board member. Once Secretary Keely receives the Resolution that designated the board members from Hilltop and Columbia Heights, the six resolutions will be forwarded to Attorney Marshall to be attached to a cover letter of response to BWSR.

c. Annual Fiscal and Activity Reports

Financial statements for 2007 will be received in May. A draft Activity Report was prepared by Secretary Keely and was distributed to each board member for their review and comment. There is a section that requires input from each community to report on 2007 work performed within each City's Six Cities WMO boundary. The Activity Report is due to BWSR within 120 days of the new fiscal year, which was calculated to be April 29, 2008.

MOTION by Hansen, seconded by Molinaro, to accept the 2007 Activity Report and forward it to BWSR. Approved unanimously.

d. Management Plan

Status of a 3rd generation plan was discussed. Mark Lobermeier, SEH, indicated that two "WMO Plan CIP and 3rd Generation Planning" memos dated July 15, 2004 and October 20, 2004 were presented to the board. At the July 15, 2004 board meeting, a scoping phase was authorized. At the October 21, 2004 board meeting, the SEH memo dated October 20, 2004 was presented that recommended processing minor plan amendments to keep the plan current. No action was taken at the October 21st meeting or board meetings held in 2005. At the January 19, 2006 board meeting, the board discussed an update to the management plan and that an update could trigger a full review by outside agencies. The consensus of the board was to put the plan update on hold and have it discussed with annual goals at the first meeting of each year. There has been no action since the January 2006 meeting.

The current plan includes a CIP through 2005. BWSR has indicated that the Six Cities WMO plan is not current. BWSR has not yet provided the official note that is required by provision to require action within twelve months. Mark Lobermeier indicated that a plan update is typically considered within two years of the last date included in the previous plan, but is not required. Watershed Districts typically revise their plan every ten years. SEH can provide a scope of work to BWSR for approval. The components of a plan update could include direction from each community. Each City would check their own management plan for consistency, as well as their NPDES permits, nondeg reports, and TMDL reports that have been prepared since the last Six Cities WMO plan was adopted. Local Plans can be utilized for management details in each City and can have more rigorous requirements than MN Rules Chapter 8410 minimums.

MOTION by Rhein, seconded by Hansen, to authorize SEH to prepare a cover letter and forward their October 2004 work plan to BWSR, asking for clarification/review of MN Rules Chapter 8410. Approved unanimously.

e. Reconsideration of 1994 Restated Joint Powers Agreement

The Board discussed the meaning of being a Watershed Management Organization and the intent of the original 1983 and 1994 Joint Powers Agreements. The Cities of Blaine and Spring Lake Park have City

Council resolutions that reaffirm their Council's continued support of Six Cities WMO and the 1994 Restated JPA. Columbia Heights will forward minutes from their City Council's discussion that reaffirmed their continued support of Six Cities WMO. Fridley, Hilltop, and Coon Rapids will forward their City Council information to Secretary Keely. Once information has been received from all six Cities, the information will be forwarded to Attorney Marshall for submittal to BWSR.

5. CORRESPONDENCE:

- a. City of Coon Rapids Comprehensive Plan – No action taken.
- b. City of Coon Rapids Wellhead Protection Plan – No action taken.
- c. Letter from Anoka Community Council – No action taken.
- d. Letter from Springbrook Nature Center – Springbrook Nature Center staff must first meet with the City of Fridley to look at the previous project and final project report. Springbrook staff can come to the next Six Cities WMO meeting if they have additional information to present.

6. OTHER BUSINESS:

- a. City of Fridley will prepare the advertisement for solicitation of professional services as required by MN Statutes.

7. ADJOURNMENT:

MOTION by Rhein, seconded by Hansen, to adjourn the meeting. Approved unanimously.

The meeting was adjourned at 3:30 PM. The next meeting is scheduled for July 17, 2008, at 1:30 p.m. at Blaine City Hall.

Respectfully Submitted,

Jean M. Keely, Recording Secretary

AGENDA
SIX CITIES WATERSHED MANAGEMENT ORGANIZATION
JULY 17, 2008 - 1:30 P.M.
BLAINE CITY HALL

1. Roll Call
2. Approve the Minutes of the April 17, 2008 Meeting
3. Receive Treasurer's Report
 - Bills
4. BWSR Information
 - Board representatives
 - Water Management Plan update
 - BWSR response
 - Reconsideration of 1984 Joint Powers Agreement
5. Correspondence
 - Blaine Local Surface Water Management Plan
 - Source Water Protection Plan for the City of Minneapolis, Part 2
 - Columbia Heights Water Supply Plan
6. Other Business
7. Adjourn

NEXT MEETING: October 16, 2008

Distribution: Jean Keely, Blaine
Kevin Hansen, Columbia Heights
Steve Gatlin, Coon Rapids
John Flora, Fridley
Peter Molinaro, Hilltop
Joe Rhein, Spring Lake Park
Ray Marshall, Attorney
Mark Lobermeier, Engineer
Tim Kelly, CCWD
Doug Thomas, RCWD
Jamie Schurbon, Anoka Conservation District



May 29, 2008

Mark L. Lobermeier, P.E.
Six Cities WMO Engineer
Short Elliot Hendrickson
3535 Vadnais Center Drive
St. Paul, MN 55110-5196

RE: Response to April 29, 2008 letter

Dear Mr. Lobermeier,

I am writing this letter in response to your letter to Steve Woods, Assistant Director at the Minnesota Board of Water and Soil Resources (BWSR) regarding the plan revision requirements for the Six Cities WMO.

According to the information sent to BWSR, you recommended a minor amendment process be utilized to keep the WMO's second generation plan current. Not only is this not an acceptable practice for updating an expired plan, but BWSR has not received any proposed amendments to the Six Cities WMO Plan since the original order approving the plan in 1997. The Six Cities WMO Plan has expired and the WMO Board has been notified that a revision is required. Without a current plan, the WMO is susceptible to a complaint or appeal that it is not implementing the Metropolitan Surface Water Management Act.

As with the second generation plan, subsequent watershed management plans must meet the requirements of Minnesota Rule 8410. Portions of the 1997 plan may still meet the requirements of 8410, but I anticipate that changes have occurred in the land and water resources, goals and policies, and problems and issues of the Six Cities watershed area. A basic purpose of a plan revision is to ensure that the entire plan is up-to-date, which cannot be fully achieved through an amendment process.

As Mr. Woods mentioned in his letter, the stormwater world, including MPCA requirements, has changed significantly since the 1997 approval of the Six Cities WMO Plan. While the requirements are not explicitly defined in 8410 they are defined for MS4s such as the member cities of the Six Cities WMO. Incorporating the MPCA requirements into the watershed plan is not only good government, but if done well can

Beaulieu 501 Minnesota Avenue Suite 234 Beaulieu, MN 56501 phone (218) 755-4225 fax (218) 459-4201	Brainerd 1001 Minnesota Drive Brainerd, MN 56301 phone (218) 828-4385 fax (218) 828-0636	Duluth 597 S. Lake Avenue Room 403 Duluth, MN 55802 phone (218) 723-4752 fax (218) 723-4754	Fergus Falls 1001 Frontier Trail Fergus Falls, MN 56537 phone (218) 726-5465 fax (218) 735-7215	Marshall 1400 E. Lyon Street Box 267 Marshall, MN 56258 phone (507) 537-5069 fax (507) 537-6368	New Ulm 261 Highway 18 S. New Ulm, MN 56073 phone (507) 359-6374 fax (507) 359-6018	Rochester 2100 Silver Creek Road N.E. Rochester, MN 55906 phone (507) 281-7797 fax (507) 285-7144	Saint Paul 320 Lafayette Road N. Saint Paul, MN 55155 phone (651) 296-3767 fax (651) 297-5615
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assist the member cities in implementing the MS4 minimum control measures in an efficient and effective manner. A good local example of this type of coordination effort is the East Metro Water Resource Education Program developed through a partnership between watershed organizations, cities, townships and other entities in Washington County. Through this program, the partners are implementing MS4 public outreach and participation requirements and benefiting from the economies of scale associated with a coordinated effort. If you or the Six Cities WMO Board is interested in hearing more about this program let me know. I was involved in the development of the program in my prior work.

Finally, you requested that BWSR review and provide an opinion on the adequacy of the information you provided to the WMO Board relative to the scope of a proposed third generation plan. The bullet items in your memos to the Six Cities Board identify activities that are all relevant to watershed planning and implementation, but do not reflect a scope of work that would result in a complete plan revision. One significant element missing from the list is a public involvement process for residents and local, regional, and state agencies to provide comment during the plan development. The WMO will need to show a good faith effort in involving watershed stakeholders in the plan development process. If you or the Board would like to discuss plan contents in more detail, let me know.

If you need additional information or have questions, feel free to call me at 651-297-4735.

Sincerely,



Melissa Lewis
Metro Board Conservationist
Minnesota Board of Water and Soil Resources

CC Steve Gatlin, Six Cities WMO Chair (via email)
Steve Woods, BWSR Assistant Director (via email)
Jim Haertel, BWSR Metro Region Supervisor (via email)

Letter of Transmittal



To: Six Cities Watershed Management Organization
Attn: J. Keely
10801 Town Square Drive
Blaine, MN 55449

Date: 6/11/2008

Project: Blaine Local Surface Water Management Plan

File No: 654-07007

We are sending you:

Attached Under Separate Cover

Shop Drawings Specifications Drawings

Copy of Letter Change order Samples

LSWMP

2335 Highway 36 W
St. Paul, MN 55113
Tel 651-636-4600
Fax 651-636-1311
www.bonestroo.com

Copies	Description	Code
1	Blaine LSWMP	4

- These are transmitted (See Code):
- | | | |
|---------------------------|------------------------|-----------------|
| 1. For approval | 5. Approved | 9. Not reviewed |
| 2. For your use | 6. Approved as noted | 10. _____ |
| 3. As requested | 7. Revise and Resubmit | |
| 4. For review and comment | 8. Rejected | |

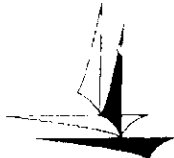
Remarks:

Please find the attached Blaine LSWMP agency review draft for your review. It is the City's intent that this submission initiates the 60-day watershed review period specified in MN Statute, and beginning on June 18. The City's capital improvement plan will be submitted shortly, pending City Council review and approval.

Please contact either Earth Evans (651-604-4811) or Bob Barth (651-604-4740) with any questions.

Signed: Earth Evans

cc: Jim Hafner, City of Blaine



Minneapolis
City of Lakes

June 9, 2008

Department of
Public Works
Steven A. Kolke, P.E.
City Engineer
Director

Re: **Source Water Protection Plan for the City of Minneapolis, Part 2**

350 South 5th Street - Room 203
Minneapolis MN 55415

Office 612 673-2352
Fax 612 673-3565
TTY 612 673-2157

The City of Minneapolis Water Works has completed a draft Source Water Protection Plan for our surface water supply. A draft of the Source Water Protection Plan, Part 2, for this system is available at the City of Minneapolis website <http://www.ci.minneapolis.mn.us/water>, and the Minnesota Rural Water Association website <http://www.mrwa.com/sourcewater.htm>. This portion of the plan includes information pertaining to:

1. The inventory of potential contaminants of concern within the drinking water supply management area;
2. The data that was considered in this portion of the plan;
3. Issues, problems, and concerns within the drinking water supply management area;
4. Goals, objectives, and action strategies to address the issues and concerns within the drinking water supply management area.

Comments on the draft plan will be accepted through the 60-day comment period. If you would like a copy of the plan, please contact Rick Malmberg at the number listed below. Please send written comments by August 11, 2008 to:

Rick Malmberg
Wellhead Protection Manager
City of Minneapolis Public Works
4300 Marshall Street, NE
Minneapolis, MN 55421

Email: richard.malmberg@ci.minneapolis.mn.us
Phone: 651-661-4923

A Public Hearing is scheduled at the new Columbia Heights Membrane Plant located at 4500 Reservoir Boulevard in Columbia Heights at 1:00 PM on Friday, August 15, 2008 to discuss issues and address all comments related Part 2 of the draft Source Water Protection Plan.

We look forward to your participation.

Sincerely,

Shahin Rezania, Ph.D., P.E.
Director, Water Treatment & Distribution Services
Public Works Department
City of Minneapolis

cc: Mike Howe, Minnesota Department of Health
Dave Neiman, Minnesota Rural Water Association



www.ci.minneapolis.mn.us
Affirmative Action Employer

Minnesota Department of Natural Resources
Central Region Waters - 1200 Warner Road, St. Paul, MN 55106-6793
Telephone: (651) 259-5845 Fax: (651) 772-7977



April 30, 2008

Kevin Hansen, Public Works Director
City of Columbia Heights
599 40th Avenue NE
Columbia Heights, Minnesota 55421

RE: CITY OF COLUMBIA HEIGHTS WATER SUPPLY PLAN - FINAL APPROVAL

Dear Mr. Hansen,

We are in receipt of your revised Water Supply Plan. This revised Plan contains all of the changes requested in Kate Drewry's letter to you of February 14, 2008. With these changes to the Plan, I am pleased to advise you that in accordance with Minnesota Statutes, Section 103G.291, Subdivision 3, and on behalf of the Commissioner of Natural Resources, your Plan is hereby approved. **This approval is effective upon the Department's receipt of a completed copy of the attached "Certification of Adoption" form.** Please return the form to my office when it has been completed and signed.

Thank you for your efforts in planning for the future of Columbia Heights' water supply and for conserving the water resources of the State of Minnesota.

Sincerely,

A handwritten signature in cursive script that reads "Dale E. Homuth".

Dale E. Homuth
Regional Hydrologist

Enclosure

c:

TKDA, Michelle Stockness
Minnesota Department of Health, Bruce Olson
Anoka County, Environmental Service Department
Six Cities WMO, Jean Keely
Rice Creek Watershed District, Doug Thomas

Metropolitan Council, Chris Elvrum
Jim Japs, Assistant Director
Laurel Reeves, Water Appropriation Program Manager
Kate Drewry, Area Hydrologist
Central Waters; SWUDS and Appropriation Permits



763-784-6700 Blaine
 763-706-3700 Columbia Heights
 763-755-2880 *Coon Rapids
 763-571-3450 Fridley
 763-571-2023 Hilltop
 763-784-6491 Spring Lake Park
SHADYMAN

**SIX CITIES WATERSHED MANAGEMENT ORGANIZATION MEETING
 Minutes of July 17, 2008**

MEMBERS PRESENT: Chairman Steve Gatlin, Treasurer Kevin Hansen, Secretary Jean Keely, Joe Rhein, Peter Molinaro, and John Flora

OTHERS PRESENT: Ray Marshall – Lawson, Marshall, McDonald & Galowitz, Mark Lobermeier – SEH, Jim Kosluchar – City of Fridley Director of Public Works, Jim Hafner – City of Blaine Stormwater Manager, and Melissa Lewis - BWSR

1. CALL TO ORDER:

The meeting was called to order by Chairman Gatlin at 1:35 PM.

2. APPROVE THE MINUTES OF THE APRIL 17, 2008 REGULAR MEETING:

MOTION by Gatlin, seconded by Molinaro, to approve minutes of April 17, 2008. Approved unanimously.

3. RECEIVE TREASURER'S REPORT:

a. Bills:

League of MN Cities (LMCIT Annual 6/15/08-09 Insurance Premium).....	\$2,282.00
Lawson, Marshall, McDonald & Galowitz (April 2008)	\$1,254.00
Lawson, Marshall, McDonald & Galowitz (May 2008).....	\$ 988.00
SEH (April 2008)	\$1,866.85
SEH (May 2008).....	\$ 14.76
Cummings, Keegan & Co. (2007 Financial Report).....	\$1,000.00

TOTAL: \$7,405.61

MOTION by Keely, seconded by Molinaro to pay bills. Approved unanimously.

b. Financial Report as of July 17, 2008:

2008 Budget Dollars on the Financial Report will be revised to be consistent with the approved budget.

MOTION by Rhein, seconded by Molinaro to accept financial report as revised. Approved unanimously.

4. BWSR INFORMATION:

a. **Board Representatives**

Attorney Marshall discussed his July 9, 2008 email on board membership sent to each City representative that summarized meetings held with Melissa Lewis of BWSR. BWSR accepts the board appointments of Molinaro for Hilltop, Hansen for Columbia Heights, and Gatlin for Coon Rapids. Each of these Cities will have to appoint an alternate that complies with MN Statute requirements. As long as Flora remains Fridley's board member, Fridley will only have to appoint an alternate that complies with MN Statute requirements. Spring Lake Park needs to appoint a board member that complies with MN Statute requirements and Rhein is accepted as the alternate. Blaine will need to appoint a board member and alternate that comply with MN Statute.

Gatlin stated that Coon Rapids has designated Doug Vierzba, City Engineer as their alternate member.

Attorney Marshall went over JPA Paragraph 2.2 on Membership Appointment and Paragraph 2.3 on Alternate Members. All Cities need to follow the JPA procedure for appointment of new members and alternates.

As of today's meeting, the Cities of Blaine and Spring Lake Park are considered to have board member vacancies. JPA Paragraph 2.5 on Vacancies states that a vacancy in the organization shall be filled within ninety days after the vacancy occurs.

b. **Water Management Plan Update – BWSR Response**

Engineer Lobermeier referenced a letter he received from Melissa Lewis, Metro Board Conservationist of BWSR on May 29, 2008. The letter states that a minor amendment to the second generation watershed management plan is not acceptable. BWSR considers that SCWMO has an expired plan. A third generation plan is required that meets MN Rule 8410 requirements.

Engineer Lobermeier submitted a Draft Scope of Services dated July 17, 2008 for preparation of a third generation plan. The scope of services was prepared to meet BWSR's requirements. The purpose and mission statements are from the current plan. A proposed scope of services and cost estimate is included that involves a meeting with each City. RCWD and CCWD boundary descriptions will be utilized. Lobermeier stated that he utilized MN Rule 8410 to establish the proposed plan outline. The project schedule extends over two years thru BWSR review and SCWMO adoption. Upon adoption, each member City will have to update their individual Surface Water Management Plan.

The 2008 SCWMO budget includes \$12,500 for a third generation plan/CIP. All Cities have paid their 2008 taxes. Hansen stated that charges to each City will have to double over the next two years to pay for the preparation of the new plan. Lobermeier stated that SEH will be flexible in their billings to fit within SCWMO budget constraints.

Rhein reiterated the statement in Melissa Lewis's letter that without a current plan, the WMO is susceptible to a complaint or appeal that it is not implementing the Metropolitan Surface Water Management Act. Lewis stated that accomplishments of the SCWMO must be included in the new plan.

MOTION by Molinaro, seconded by Hansen to accept SEH's Scope of Services at a cost of \$60,000 and authorize preparation of a SCWMO third generation plan. Approved unanimously.

Lewis stated her availability to be part of the third generation plan preparation.

c. Reconsideration of 1994 Restated Joint Powers Agreement

Five of the six cities have had resolutions or council meeting minutes forwarded to Attorney Marshall. Fridley has not yet submitted documentation of their Council's reaffirmation of the 1994 JPA.

5. CORRESPONDENCE:

- a. **Blaine Local Surface Water Management Plan.** MOTION by Rhein, seconded by Gatlin to provide Blaine's plan to SEH for review and preparation of a comment letter. Approved unanimously.
- b. **Source Water Protection Plan for the City of Minneapolis, Part 2** – No action taken.
- c. **Columbia Heights Water Supply Plan** – No action taken.

6. OTHER BUSINESS:

Flora spoke of an article in a St Paul newspaper that stated RCWD is considering opening Rice Creek to recreational use. An open house is being scheduled for public comment.

7. ADJOURNMENT:

MOTION by Flora, seconded by Rhein, to adjourn the meeting. Approved unanimously.

The meeting was adjourned at 2:35 PM. The next meeting is scheduled for October 16, 2008, at 1:30 p.m. at Blaine City Hall.

Respectfully Submitted,



Jean M. Keely, Recording Secretary



763-784-6700 Blaine
 763-706-3700 Columbia Heights
 763-755-2880 *Coon Rapids
 763-571-3450 Fridley
 763-571-2023 Hilltop
 763-784-6491 Spring Lake Park
CHAIRMAN

**SIX CITIES WATERSHED MANAGEMENT ORGANIZATION MEETING
 Minutes of October 16, 2008**

MEMBERS PRESENT: Chairman Steve Gatlin, Blaine Councilmember Wes Hovland, Kathy Young, Joe Rhein, and Peter Molinaro

OTHERS PRESENT: Ray Marshall – Lawson, Marshall, McDonald & Galowitz, Mark Lobermeier – SEH, Jim Kosluchar – Fridley Director of Public Works, Donna Bahls – Fridley Resident, Councilmember Mike Bourke – Blaine Alternate Member, Jean Keely – Blaine City Engineer, Jim Hafner – Blaine Stormwater Manager, Jamie Schurbon – Anoka Conservation District, and Melissa Lewis – BWSR

ABSENT MEMBER: John Flora and Kevin Hansen

1. CALL TO ORDER:

The meeting was called to order by Chairman Gatlin at 1:50 PM.

2. APPROVE THE MINUTES OF THE JULY 17, 2008 REGULAR MEETING:

MOTION by Rhein, seconded by Molinaro, to approve minutes of July 17, 2008. Approved unanimously.

3. RECEIVE TREASURER’S REPORT:

a. Bills:

Lawson, Marshall, McDonald & Galowitz (July 2008).....	\$ 570.00
Lawson, Marshall, McDonald & Galowitz (BWSR Issues, Administrative)	\$2,185.00
SEH (Review Blaine Local Plan).....	\$2,449.16
SEH (3 rd Generation Scope & Budget).....	\$1,058.48
SEH (WMO 3 rd Generation Scope & Budget)	<u>\$1,867.90</u>

TOTAL: \$8,130.54

MOTION by Molinaro, seconded by Gatlin to pay bills. Approved unanimously.

b. Financial Report as of October 16, 2008:

2008 Budget Dollars on the Financial Report will be revised to be consistent with the approved budget.

MOTION by Molinaro, seconded by Rhein to accept financial report as revised. Approved unanimously.

4. BWSR INFORMATION:

a. Board Representatives

City of Blaine submitted Council Resolution No. 08-146 appointing Councilmember Hovland for a three year period as Blaine's member and Councilmember Bourke for a three year period as Blaine's alternate member. City of Fridley is considering a resident appointment as an alternate member and John Flora remains the member. City of Spring Lake Park is currently advertising for a resident member and will submit a Council Resolution after November 3rd. Joe Rhein remains the alternate member for Spring Lake Park. Columbia Heights appointments remain the same with Kevin Hansen as the member and Kathy Young as the alternate member. Hilltop remains the same with Councilmember Shear as the member and Peter Molinaro as the alternate member. Coon Rapids remains the same with Steve Gatlin as the member and Doug Vierzba as the alternate member. Copies of all Council Resolutions need to be forwarded to Attorney Marshall for submission to BWSR.

b. Resolution Designating Six Cities WMO as LGU for Blaine

Six Cities members acknowledged the City of Blaine's Resolution No. 08-147 that designates SCWMO as the City's LGU for administration of the Wetland Conservation Act within the SCWMO boundaries.

5. ANOKA CONSERVATION DISTRICT (ACD):

a. Geologic Atlas for Anoka County

Jamie Schurbon stated that ACD is looking for 2009 and 2010 financial contributions from Anoka County watershed districts for preparation of a geologic atlas. The financial support would be the local contribution in a grant application. The geologic atlas would provide detailed mapping of surficial and deeper aquifers, ground water and surface water interactions, and movement of ground water. There are approximately 10,000 wells to map and the DNR would utilize well boring records. The estimated cost of the atlas is \$669,662 with a local contribution required of \$40,017. SCWMO's contribution request is \$1,310.

MOTION by Councilmember Hovland, seconded by Molinaro to support a SCWMO contribution for preparation of a geologic atlas for Anoka County at an estimated cost of \$1,310.00. Approved unanimously.

b. Biomonitoring

ACD performed monitoring of Pleasure Creek and identified high ecoli levels. The Blaine High School will no longer permit students to monitor this ditch. ACD will complete the monitoring and will propose an expansion of Pleasure Creek monitoring with plan update.

6. CORRESPONDENCE:

Engineer Lobermeier reviewed his comment memo dated October 16, 2008 on Blaine's Local Surface Water Management Plan and recommended approval contingent upon inclusion of a complete summary of all available hydrologic data, statement of shore land rule information, and receipt of final plan documents.

MOTION by Rhein, seconded by Gatlin to approve Blaine's Local Surface Water Management Plan contingent upon the three conditions listed in SEH's review letter or with hydrologic data by some other means acceptable to SCWMO's Engineer. Approved unanimously.

7. **OTHER BUSINESS:**

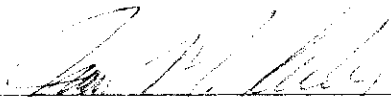
A new Secretary needs to be elected to replace Keely who is no longer eligible to be a board member. The consensus was to have Keely complete the October minutes and to have new board member elections in January, 2009.

8. **ADJOURNMENT:**

MOTION by Molinaro, seconded by Rhein, to adjourn the meeting. Approved unanimously.

The meeting was adjourned at 2:35 PM. The next meeting is scheduled for January 15, 2009, at 1:30 p.m. at Blaine City Hall.

Respectfully Submitted,



Jean M. Keely, Past Recording Secretary



763-784-6700 Blaine
 763-706-3700 Columbia Heights
 763-755-2880 *Coon Rapids
 763-571-3450 Fridley
 763-571-2023 Hilltop
 763-784-6491 Spring Lake Park
CHAIRMAN

**SIX CITIES WATERSHED MANAGEMENT ORGANIZATION MEETING
 Minutes of October 16, 2008**

MEMBERS PRESENT: Chairman Steve Gatlin, Blaine Councilmember Wes Hovland, Kathy Young, Joe Rhein, and Peter Molinaro

OTHERS PRESENT: Ray Marshall – Lawson, Marshall, McDonald & Galowitz, Mark Lobermeier – SEH, Jim Kosluchar – Fridley Director of Public Works, Donna Bahls – Fridley Resident, Councilmember Mike Bourke – Blaine Alternate Member, Jean Keely – Blaine City Engineer, Jim Hafner – Blaine Stormwater Manager, Jamie Schurbon – Anoka Conservation District, and Melissa Lewis – BWSR

ABSENT MEMBER: John Flora and Kevin Hansen

1. CALL TO ORDER:

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TOTAL: \$8,130.54

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4. BWSR INFORMATION:

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7. **OTHER BUSINESS:**

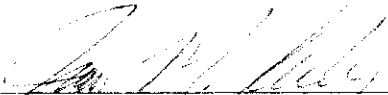
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Respectfully Submitted,



Jean M. Keely, Past Recording Secretary