

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

January 17, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
 - 1. December 20, 2007 Regular Meeting
- D. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
 - 3. Adoption of 2008 Budget Resolution
 - 4. Discuss Process for Reimbursement of Wetland Replacement Costs to Anoka Conservation District ~ Jamie Schurbon
- E. CONSIDER COMMUNICATIONS
 - 1. Presentation of 2007 Water Monitoring Results ~ Jamie Schurbon
 - 2. Consider 2008 Water Monitoring MOU with ACD ~ Jamie Schurbon
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2007 Fourth Quarter Reports ~ Andover, Anoka, Coon Rapids & Ramsey
- G. OLD BUSINESS
 - 1. Update on Approval of Joint Powers Agreement Resolution from Ramsey
 - 2. Update on Third Generation Plan
- H. NEW BUSINESS
 - 1. REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover
 - 2. LRRWMO Permit #2007-15 ~ Kuiken Property / Accent Homes Dev. ~ Andover
 - 3. LRRWMO Permit #2007-16 ~ 2008 Street Improvements / Kings Lane Trunk Stormwater Treatment System ~ City of Anoka
- I. OTHER BUSINESS
 - 1. Update on Request of Ramsey Organic Dirt for Reduced Escrow ~ LRRWMO Permit #2001-22
 - 2. Discuss Need for Joint Informational Meeting with Member Cities
- J. ADJOURNMENT

Next regular meeting date is February 21, 2008 – at 8:30 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JANUARY 17, 2008

CALL TO ORDER

Acting Chairman Doug Vierzba called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Carl Anderson, Anoka. Voting member absent was Steve Jankowski, Ramsey.

Also present were: Deputy Treasurer Lori Yager, Andover Alternate Bruce Perry (arrived at 8:58 a.m.), Anoka Alternate Joe Pelawa of Hakanson Anderson Associates, Inc., Anoka Engineering Technician Russ Zastrow, Jamie Schurbon of Anoka Conservation District, and John Enstrom of Ramsey Organic Dirt.

APPROVE MINUTES

Haas referred to page 8 of the December 20, 2007 minutes: Ramsey Organic Dirt Request for Lower Escrow. He inquired if the bond is already expired. Enstrom stated the bond expired about one year ago.

Haas inquired if the City of Ramsey is working on reducing the bond. Enstrom stated he has not heard anything yet regarding the bond.

Motion was made by Haas, seconded by Vierzba, to approve the December 20, 2007, regular meeting minutes as submitted. Vote: 3 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending December 31, 2007. Account balances for the period were: Checking, \$54,898.23; less permit account balance of (\$12,042.90), for a total balance of \$42,855.33. Yager asked if there are any questions from the Board.

Haas requested the following change to Andover Permit #07-04: Timber Trails 2nd Addition.

Motion was made by Anderson, seconded by Haas, to accept the Treasurer's Report for the period ending December 31, 2007. Vote: 3 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$699.08 (services rendered in December of 2007), Barr Engineering in the amount of \$803.19 (engineering services rendered in December of 2007), City of Anoka in the amount of \$600 (services rendered August of 2007 to January of 2008), T.C. Field & Company in the amount of \$125 (insurance), Henry Lazniarz in the amount of \$139 (permit refund), Hermanson Homes in the amount of \$595 (permit refund) and L & K Emmerich, LLC in the amount of \$137.88 (permit refund).

Motion was made by Anderson, seconded by Haas, to authorize payment as presented and indicated above. Vote: 3 ayes, 0 nays. Motion carried.

Adoption of 2008 Budget Resolution

Yager presented Resolution No. 2008-01, Adopting the Budget for the Year 2008. She explained it is anticipated that in future years assessment revenue funds will be built back up to a reasonable balance, as quite a bit of the funds will be used in 2008. The majority of the expenses in 2008 will be due to the Comprehensive Plan.

Motion was made by Anderson, seconded by Haas, to adopt Resolution 2008-01, Adopting the Budget for the Year 2008. Vote: 3 ayes, 0 nays. Motion carried.

Haas requested copies of the signed resolution to be distributed to each of the member cities.

Discuss Process for Reimbursement of Wetland Replacement Costs to Anoka Conservation (ACD) ~ Jamie Schurbon

Jamie Schurbon, ACD, provided an overview of the process for reimbursement of wetland replacement costs to the Anoka Conservation District. He explained the State provides the County with approximately \$70,000 each year to reimburse WAC administrative costs. In order to receive the 50% reimbursement the participating LGU must show and report the expense. He explained there is currently an MOU with each LGU for WAC costs with the WAC reimbursement amount based on the previous year. In the past the requests have just about equaled the dollars available. The LRRWMO has not previously submitted a reimbursement request. If the LRRWMO were to submit a 2007 reimbursement request, the funds remaining after completing requests from the other LGU's would go to the LRRWMO.

Yager inquired why each LGU would not be reallocated accordingly, with the LRRWMO given its fair share. Schurbon explained the current procedure has been followed in the past; if that procedure is to change it will not likely occur until 2008. He stressed that each city should submit their WAC expenses for reimbursement.

Consensus of the Board was that each member city complete the Wetland Conservation Act Expenses and Activities form for 2007 activity and submit the form to Deputy Treasurer Yager.

Schurbon indicated the deadline to submit the form this year will be pushed back to February 29, 2008.

CONSIDERATION OF COMMUNICATIONS

Presentation of 2007 Water Monitoring Results ~ Jamie Schurbon

Schurbon presented the water monitoring results for 2007. The presentation included information in the following categories: 1) Lake Levels; 2) Lake Water Quality; 3) Stream Hydrology; 4) Stream Water Quality – Biological; 5) Wetland Hydrology; 6) Water Quality Improvement Projects; 7) LRRWMO Website; 8) Financial Summary; 9) Recommendations; 10) Groundwater Hydrology (obwells); 11) Precipitation.

Schurbon indicated this is the first draft of the report; the Board will receive the full report in March.

Mr. Enstrom stated there is another weed that just hit the Twin Cities. He asked if the County actually goes out and inspects for weeds coming in. Schurbon replied the County watches, but does not specifically go out and inspect for weeds coming in.

Informational; no action required.

Consider 2008 Water Monitoring MOU with Anoka Conservation District

Schurbon provided an overview of the Memorandum of Understanding between the LRRWMO and ACD, including Exhibit A – 2008 LRRWMO Plan of Work and Description of 2008 Tasks.

Perry arrived at 8:58 a.m.

Schurbon noted the website maintenance costs included in the MOU. The costs equal \$70 plus an annual fee paid to the registration company if the Board were to decide to register the domain name of www.LowerRumRiverWMO.org. He explained LRRWMO currently holds the web address of www.anokanaturalresources.com/lrrwmo. Changing the web address could make the website easier to locate.

Anderson inquired about current website activity. Schurbon replied activity on the website is not monitored. He receives calls if there are problems with the website.

Haas asked if the website will come up by typing WMO. Schurbon replied the website would likely come up if WMO were to be Googled.

Consensus of the Board was that the LRRWMO website should remain as www.anokanaturalresources.com, and to ensure that there is a link from the member city's websites.

Mr. Enstrom inquired about the possibility of monitoring the Rum River where it comes in from Isanti County to Anoka County, and where it flows into the Mississippi River. Schurbon replied this was done about two years ago. Testing on the upper Rum River was done by Isanti County, and was also done in the middle, as well as the Metropolitan Council automated monitoring at the location outside of Anoka City Hall. There is a deterioration going down the river, which is not surprising going from a more rural to a more urban area.

Motion was made by Haas, seconded by Anderson, to approve the 2008 Water Monitoring MOU with the Anoka Conservation District with Exhibit A amended to remove the cost to register the domain name of www.LowerRumRiverWMO.org. Vote: 3 ayes, 0 nays. Motion carried.

Vierzba reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Year 2007 - Fourth Quarter – Andover, Anoka, Coon Rapids & Ramsey

Haas indicated the Year 2007 Fourth Quarter report for the City of Andover will be presented at the February Board meeting.

Vierzba advised there are no active reports for the City of Coon Rapids.

Andover and Ramsey quarterly reports not available; tabled to the February Board meeting.

Zastrow presented the Year 2007 Fourth Quarter report for the City of Anoka, including status on the following projects: 1) Project No. 05-26 North Central Business District; 2) Project No. 06-12 Gould Jewelry; 3) Project No. 06-29 Round Lake Commons; 4) Project No. 07-01 Pioneer Engineering.

Motion was made by Vierzba, seconded by Anderson, to approve the Year 2007 Fourth Quarter report for the City of Anoka, as presented. Vote: 3 ayes, 0 nays. Motion carried.

OLD BUSINESS

Update on Approval of Joint Powers Agreement Resolution from Ramsey

Vierzba indicated Chair Jankowski informed him that the City of Ramsey has signed the Joint Powers Agreement (JPA) Resolution.

Mr. Enstrom stated he was present at the City Council meeting when Ramsey approved the JPA. It was not mentioned what the term of the agreement would be, or if there is an option to break the agreement. Vierzba indicated he believes the JPA is for a 10 year period.

Informational; no action required.

Update on Third Generation Plan

Vierzba stated Chair Jankowski contacted Bob Obermeyer of Barr Engineering to discuss having the Third Generation Plan completed in a Microsoft Word document. This should provide a break on the cost of the Third Generation Plan.

NEW BUSINESS

REVISION to LRRWMO #2006-23 ~ Twin Rivers Auto Sales ~ Andover

The Board reviewed the January 2, 2008 letter from Ross Abel, John Oliver & Associates, Inc., to Joe Brabant indicating his belief that the LRRWMO's determination of permanent storage as inadequate or insufficient is incorrect. Abel indicates the record drawing shows a finished grade elevation at the base of the retaining wall of 890.00. The invert of the control structure is 888.43. The invert of the culvert inlet is 889.50. Contours are shown in the pond to 887.00. Abel contends that supporting drainage calculations demonstrate permanent storage between elevations 887.00 and 891.45 in the amount of 3,982 cubic feet (3,050 cubic feet required).

Haas stated this is included as an update. The applicant has been requested to resurvey to verify the depth of the pond, and has been given until the end of May to complete this due to road restrictions. The applicant will need to meet the requirements of the original plan.

Informational; no action required.

LRRWMO #2007-15 ~ Kuiken Property / Accent Homes Development ~ Andover

The Board reviewed the January 17, 2008 memorandum from Barr Engineering indicating on January 9, 2008, a revised wetland boundary figure was received as part of correspondence dated December 27, 2007, which the TEP found to be accurate.

The TEP recommends approval of the Wetland Delineation Report (WDR), to include the revised wetland boundary figure.

Motion was made by Anderson, seconded by Haas, to accept the TEP findings for Permit #2007-15, Kuiken Property/Accent Homes Development, that the Wetland Delineation Report is accurate, to include the revised wetland boundary figure, as detailed in the Barr Engineering memorandum dated January 17, 2008. Vote: 3 ayes, 0 nays. Motion carried.

LRRWMO #2007-16 ~ 2008 Street Improvements / Kings Lane Trunk Stormwater Treatment System ~ City of Anoka

The Board reviewed the January 9, 2008 memorandum from Barr Engineering indicating they have received storm water documentation and a LRRWMO permit for the reconstruction of street and utilities along Oakwood Drive, Birch Street, River Lane and King's Lane in Anoka. Storm water runoff from this area currently discharges to the Mississippi River untreated.

Obermeyer advises that the City of Anoka has part of the reconstruction of the storm sewer in this area is proposing to treat the storm water runoff from this area using a water quality treatment manhole. Since there is not the opportunity of constructing a ponding basin to provide water quality treatment, this is the best available option for the City. The design parameters of the water quality treatment manhole should be as close to the requirements of a water quality basin where the removal efficiency is 90% total suspended solids and 60% phosphorus from the runoff from a 2-inch rainstorm event.

Obermeyer notes that the documentation submitted indicates that the City of Anoka has selected a Contech "Vortechnic" Model 1421 to provide water quality treatment. The performance specification submitted indicates that this treatment manhole will achieve 80% TSS removal, up to 67% Phosphorus removal and capture 90% oils and floatables. The removal efficiency of the water quality treatment manhole is similar to the LRRWMO design criteria.

Obermeyer recommends that the LRRWMO approve of the use of the Contech "Vortechnic" Model 1421 water quality treatment manhole for the reconstruction of the street and utilities within this residential area. The final construction documents should be submitted to the LRRWMO for review and approval once completed. The Minnesota Department of Natural Resources should be contacted to determine if an MDNR Work in Protected Waters permit is necessary for the construction of the storm sewer outfall to the Mississippi River.

Motion was made by Haas, seconded by Anderson, to approve Permit #2008-16, King's Lane Outfall, for the reconstruction of street and utilities along Oakwood Drive, Birch Street, River Lane and King's Lane in Anoka, subject to the conditions as detailed in the Barr Engineering memorandum dated January 9, 2008 and approving the use of the Contech "Vortechnic" Model 1421 water quality treatment manhole for the reconstruction of the street and utilities within this residential area. Approval is also conditioned on:

- 1. The final construction documents being submitted to the LRRWMO for review and approval once completed.**
- 2. The Minnesota Department of Natural Resources being contacted to determine if an MDNR Work in Protected Waters permit is necessary for the construction of the storm sewer outfall to the Mississippi River.**

Vote: 3 ayes, 0 nays. Motion carried.

OTHER BUSINESS

Update on Request of Ramsey Organic Dirt for Reduced Escrow ~ LRRWMO Permit #2001-22

Vierzba noted the request of Ramsey Organic Dirt for a reduced escrow was discussed earlier in the meeting. The request will likely be considered in the spring.

Discuss Need for Joint Informational Meeting with Member Cities

The Board reviewed the memorandum from the Administrative Secretary asking whether the LRRWMO would like to schedule a joint informational meeting with member cities. It was noted new city council members have been elected since the last informational meeting that could benefit from the meeting.

Consensus of the Board was to schedule the joint informational meeting after determining a common available date for each City to attend, and to request Administrative Secretary Carla Wirth to work with the LRRWMO on the meeting.

ADJOURNMENT

A motion was made by Haas, seconded by Anderson, to adjourn the meeting. Vote: 3 ayes, 0 nays. Motion carried.

Time of adjournment: 9:20 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

February 21, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
 - 1. January 17, 2008 Regular Meeting
- D. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
- E. CONSIDER COMMUNICATIONS
 - 1. Letter from Craig Mold re: restored 48.8 acres of wetland in Chisago County Protected Waters Permit
 - 2. Copy of Signed Resolution No. 2008-01, Adopting Budget for the Year 2008
 - 3. Copy of signed JPA Resolution
 - 4. Copy of signed updated MOU with Anoka Conservation District
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2007 Fourth Quarter Reports ~ Andover & Ramsey
- G. OLD BUSINESS
 - 1. Update on Approval of Joint Powers Agreement Resolution from Ramsey
 - 2. Update on Third Generation Plan
- H. NEW BUSINESS
 - 1. REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover
 - 2. LRRWMO Permit #2008-01 ~ Asset Resources ~ Ramsey
- I. OTHER BUSINESS
 - 1. Update on Joint Informational Meeting with Member Cities
- J. ADJOURNMENT

Next regular meeting date is March 20, 2008 – at 8:30 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

FEBRUARY 21, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Carl Anderson, Anoka. Absent: None.

Also present were: Deputy Treasurer Lori Yager, Andover Alternate Bruce Perry, and John Enstrom of Ramsey Organic Dirt.

APPROVE MINUTES

Vierzba requested the following correction to the January 17, 2008 regular meeting minutes, page 1, Roll Call: Anoka City Engineer ~~Engineering Technician~~ Russ Zastrow.

Motion was made by Vierzba, seconded by Anderson, to approve the January 17, 2008, regular meeting minutes as amended. Vote: 4 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending January 31, 2008. Account balances for the period were: Checking, \$52,142.32; less permit account balance of (\$10,400.85), for a total balance of \$41,741.47.

Yager stated the Treasurer's Report is slightly above the estimated budget. Barr Engineering is now charging an additional \$40 at fiscal year end for each permit they have worked on. The charge is classified as year-end file maintenance and organization. These are permits that have already been closed. This total cost of \$536 cost was not anticipated, and the Treasurer's Report has been revised to reflect these charges. When this topic was addressed with Barr Engineering earlier they indicated that engineer/scientist time is involved with each permit. Yager suggested the LRRWMO may need to charge an additional \$40 to each permit before reimbursing the balance of applicants' funds if these will be common charges from Barr Engineering.

Following discussion, consensus was reached to direct Deputy Treasurer Yager to contact Barr Engineering to discuss the \$40 fees associated with closed permits and to report back to the Board.

Motion was made by Anderson, seconded by Haas, to accept the Treasurer's Report for the period ending January 31, 2008 as revised. Vote: 4 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$750.25 (services rendered in January of 2008).

Motion was made by Haas, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

Wetland Conservation Act Expenses and Activities Form

Yager stated the deadline to submit the Wetland Conservation Act Expenses and Activities Form for 2007 has been extended to February 29, 2008. Haas has submitted the form for the City of Andover. It was noted that Barr Engineering charges related to wetland activity may be eligible for reimbursement.

Following discussion, consensus was that each member city will identify wetland activity projects, contact Deputy Treasurer Yager to determine costs, and submit the Wetland Conservation Act Expenses and Activities Form to Deputy Treasurer Yager.

CONSIDERATION OF COMMUNICATIONS

Letter from Craig Mold re: restored 48.8 acres of wetland in Chisago County

Jankowski referenced the January 14, 2008 letter from Craig Mold indicating he has restored 48.8 acres of wetland in Chisago County.

There was discussion of purchasing and banking wetland credits.

Informational; no action required.

Copy of Signed Resolution No. 2008-01, Adopting Budget for the Year 2008

Copy of Signed JPA Resolution

Copy of signed updated MOU with Anoka Conservation District

Jankowski reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Year 2007 – Fourth Quarter – Andover & Ramsey

Haas presented the Year 2007 Fourth Quarter Report for the City of Andover. Haas pointed out LRRWMO #2006-23, Twin Rivers Auto Sales. As was discussed at the January LRRWMO

meeting, the applicant has been requested to resurvey to verify the depth of the pond, and has been given until the end of May to complete this due to road restrictions. The applicant will need to meet the requirements of the original plan. No release of escrows are requested with the City of Andover Year 2007 Fourth Quarter Report.

Motion was made by Anderson, seconded by Vierzba, to accept the Year 2007 Fourth Quarter Report from the City of Andover, as presented. Vote: 4 ayes, 0 nays. Motion carried.

Jankowski stated the Year 2007 Fourth Quarter report for the **City of Ramsey will be presented at the March LRRWMO meeting.**

OLD BUSINESS

Update on Approval of Joint Powers Agreement Resolution from Ramsey

Jankowski reported that a copy of the Joint Powers Agreement Resolution with the City of Ramsey will be provided for the LRRWMO's files.

Informational; no action required.

Update on Third Generation Plan

Jankowski stated he has not received any additional information regarding the Third Generation Plan. It had been discussed previously that a draft will be provided to the Board in March or April.

Consensus was that Haas will contact Obermeyer regarding the status of the Third Generation Plan and report to the Board.

NEW BUSINESS

REVISION to LRRWMO #2006-23 ~ Twin Rivers Auto Sales ~ Andover

It was noted that LRRWMO #2006-23 was discussed with the City of Andover Year 2007 Fourth Quarter Report. Haas stated there is nothing additional to report.

This item will remain on the agenda and be discussed at the May 15, 2008 meeting.

LRRWMO #2008-01 ~ Asset Resources ~ Ramsey

The Board reviewed the February 18, 2008 memorandum from Barr Engineering regarding their receipt of a LRRWMO permit application for the Asset Resources development to be located in the northwest quadrant of Bunker Lake Boulevard and Basalt Street NW in Ramsey. The site is 1.8 acres in area with a 14,143 square foot office/warehouse shown to be constructed. Obermeyer recommends that the LRRWMO approve of the permit for this project subject to five conditions as detailed in his memorandum.

Motion was made by Haas, seconded by Vierzba, to approve Permit #2008-01, Asset Resources for the construction of a 14,143 square foot office/warehouse on 1.8 acres located in the northwest quadrant of Bunker Lake Boulevard and Basalt Street NW in Ramsey, subject to the five (5) conditions as detailed in the Barr Engineering memorandum dated February 18, 2008. Vote: 4 ayes, 0 nays. Motion carried.

OTHER BUSINESS

Update on Joint Informational Meeting with Member Cities

Following discussion, consensus was reached on the following: Possible dates for the joint informational meeting are April 2nd, 9th, or 10th. Jankowski will contact members by email to discuss the meeting date. The meeting date will be coordinated with city administrators/managers to determine an agreed upon date with about one month to work out the meeting details.

Ramsey Organic Dirt Request for Lower Escrow

Haas inquired about the status of the Ramsey Organic Dirt letter of credit. He stressed that the letter of credit is required. A reduction can still be considered after the escrow is in place.

John Enstrom, Ramsey Organic Dirt, stated he has verified that the letter of credit was renewed and reduced from \$20,000 to \$10,000. They do not foresee any changes. There is not likely anything alarming to address, as last fall all of the photographs were sent in and Barr Engineering did not visit the site or make any recommendations.

Jankowski indicated the site should be reviewed in the spring. There needs to be verification that the wetland vegetation requirements have been met.

ADJOURNMENT

A motion was made by Anderson, seconded by Vierzba, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 9:12 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

March 20, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
 - 1. February 21, 2008 Regular Meeting
- D. FINANCE MATTERS
 - 1. Treasurer's Report ~ Update on Barr Engineering \$40/permit fee
 - 2. Wetland Conservation Act Expenses & Activities Form
 - 3. Payment of Bills
- E. CONSIDER COMMUNICATIONS
 - 1. Bolton & Menk, Inc. ~ Ramsey Surface Water Management Plan
 - 2. Discussion and Review of City of Andover's Comprehensive Plan
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2007 Fourth Quarter Reports ~ Ramsey
- G. OLD BUSINESS
 - 1. Update on Third Generation Plan ~ Haas
- H. NEW BUSINESS
 - 1. REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover (Tabled to May 15, 2008)
 - 2. LRRWMO Permit #2008-02 ~ Ramsey Commons ~ Ramsey
 - 3. LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey
- I. OTHER BUSINESS
 - 1. Update on Joint Informational Meeting with Member Cities ~ April 10, 2008
- J. ADJOURNMENT

*Informational meeting date is April 10, 2008
Next regular meeting date is April 17, 2008 – at 8:30 a.m.*

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

MARCH 20, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:35 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Anoka Alternate Russ Zastrow. Voting members absent: Carl Anderson, Anoka.

Also present were: Deputy Treasurer Lori Yager, Andover Alternate Bruce Perry, and Melissa Lewis of Minnesota Board of Water & Soil Resources.

Melissa Lewis of the Minnesota Board of Water & Soil Resources (BWSR) introduced herself and indicated the Lower Rum River Watershed Management Organization (LRRWMO) is included in her jurisdiction.

APPROVE MINUTES

Motion was made by Vierzba, seconded by Haas, to approve the February 21, 2008, regular meeting minutes as submitted. Vote: 4 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report ~ Update on Barr Engineering \$40/permit fee

Yager presented the Treasurer's Report for the period ending February 29, 2008. Account balances for the period were: Checking, \$52,289.48; less permit account balance of (\$12,436.85), for a total balance of \$39,852.63.

With regard to the \$40 per permit fee being charged by Barr Engineering, Yager explained the Barr Engineering bill has been reduced by \$536 in permit fees. Moving forward, letters from the member cities will need to be forwarded to Barr Engineering when a permit is being closed to avoid this fee.

The Board discussed fees that have not been paid as listed on the Summary of Permit Fee Applications Year Ending January 31, 2008.

Consensus was that Jankowski will look into unpaid fees on the following projects:

- #2003-11 White Oak Addition, Ramsey
- #2004-17 Village of Sunfish Lake, Ramsey
- #2006-03 Wild Oaks of Ramsey, Ramsey

Haas will look into unpaid fees on the following project:

- #2007-08 Woodland Hills, Andover

Jankowski stated Attorney LeFevere has advised that the remedy for recovering unpaid fees would be small claims court.

Yager indicated she will contact the League of Minnesota Cities to determine what services they provide in this area.

Motion was made by Haas, seconded by Vierzba, to accept the Treasurer's Report for the period ending February 29, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Wetland Conservation Act Expenses & Activities Form

Yager stated the City of Andover has submitted a Wetland Conservation Act Expense Form in the amount of \$138. The form will be submitted for reimbursement.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$612.95 (services rendered in February of 2008), Barr Engineering in the amount of \$2,109.55 (engineering services rendered in January of 2008) and Thermo Leasing Corp. in the amount of \$561.75 (permit refund).

Motion was made by Vierzba, seconded by Haas, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

CONSIDERATION OF COMMUNICATIONS

Bolton & Menk, Inc. ~ Ramsey Surface Water Management Plan

Jankowski reviewed the February 28, 2008 letter from Bolton & Menk, Inc. regarding their preparation of an update to Ramsey's Surface Water Management Plan.

Informational; no adverse comment.

Discussion and Review of City of Andover's Comprehensive Plan

Haas submitted the City of Andover Comprehensive Plan for review.

Vierzba stated the City of Coon Rapids' Comprehensive Plan is ready to be submitted for review.

It was noted that a review of the comprehensive plans is required and that the budget has funds allocated to engineering review.

Consensus was that Jankowski will contact Obermeyer to discuss a review of the member city comprehensive plans.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Year 2007 – Fourth Quarter Reports – Ramsey

Jankowski presented the Year 2007 Fourth Quarter report for the City of Ramsey. He noted the report date should be corrected to state October 1, 2007 - December 31, 2007.

Perry inquired about the construction that has occurred at Green Valley Greenhouse (Permit #2006-21), noting there has been a six bay loading dock added on the east end of the site, as well as additional greenhouses. He stated the construction has all likely been in the last nine months.

Jankowski explained the City of Ramsey granted permission to Green Valley Greenhouse for expansion without a permit because the expansion area requested was less than one acre. Green Valley Greenhouse was informed that a permit would be required with any additional expansions. He stated he will compare the last permit for the property with construction that has occurred on the site.

Consensus was to add an update for Permit #2006-21, Green Valley Greenhouse, under Agenda Item F for the April 17, 2008 meeting.

Following discussion on Permit #2001-05, Wiser Choice Liquors, consensus was that Jankowski will send a letter requiring that the project comply with the skimming requirements.

Jankowski recommended the return of unused escrow to the following permits: #1997-05, AEC Energy Park Industrial Lot; #1998-02, City of Ramsey; #2002-13, Sunflower Ridge 2nd; #2006-22, Minnesota Waterjet; #2007-02, Holiday Station Store; and, #2007-09, Cullinan Rigging.

Motion was made by Vierzba, seconded by Haas, to approve the Year 2007 Fourth Quarter Report for the City of Ramsey, including the release of six escrows as presented. Vote: 4 ayes, 0 nays. Motion carried.

OLD BUSINESS

Update on Third Generation Plan

Haas stated Obermeyer has indicated he will submit a draft plan when the Third Generation Plan is complete, which may be in April. He suggested Obermeyer attend the April meeting to distribute and discuss the Plan, and that the May meeting include a Board discussion on the Plan.

Lewis advised on the requirement for public involvement in the planning process. She suggested forming a citizen advisory committee, which would generally be ongoing after the Plan is completed. She recommended running an announcement in the community newspaper and city newsletters with a scheduled date for a committee meeting where the Plan will be discussed, as well as contacting individuals that have shown an interest in the LRRWMO.

Consensus was that Obermeyer be invited to attend the April 17, 2008 meeting to distribute and discuss the Plan, and that a public meeting be scheduled in May following a review by the Board.

NEW BUSINESS

REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover

This item has been tabled to May 15, 2008

LRRWMO Permit #2008-02 ~ Ramsey Commons ~ Ramsey

Jankowski reviewed the March 18, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for the Ramsey Commons development to be located in the southwest quadrant of Armstrong Boulevard and U.S. 10 & 169 in Ramsey. The site is 1.1 acres in area with a 7,800 square foot building shown to be constructed. A storm water management basin is to be constructed along the south boundary of the site. The basin has been sized to provide water quantity and quality control meeting the LRRWMO criteria from this site. The low floor elevation the proposed structure is 878 M.S.L., 3 feet above the surface over flow elevation of the basin. At the limits of construction, erosion control measures are shown to minimize the potential of sediment leaving areas altered on the site.

Obermeyer recommends that the LRRWMO approve of the permit for this project subject to five conditions as detailed in his memorandum.

Motion was made by Haas, seconded by Vierzba, to approve Permit #2008-02, Ramsey Commons, for the construction of Ramsey Commons development to be located in the southwest quadrant of Armstrong Boulevard and U.S. 10 and 169 in Ramsey, subject to the five (5) conditions as detailed in the Barr Engineering memorandum dated March 18, 2008.

Zastrow stated his concern that there should be covenants in place to ensure that the rain gardens are maintained. The Board reviewed and discussed the storm water management basin as shown in the plans.

Haas pointed out that Obermeyer's review of the plan included this as a standard retention pond, and that the City of Ramsey would be responsible for determining whether covenants will be required for a rain garden.

Consensus was that the engineering review by Obermeyer was of a storm water management basin that has been sized to meet the LRRWMO criteria for the site. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-03 ~ St. Katherine Drexel Church ~ Ramsey

Jankowski reviewed the March 18, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for the St. Katherine Drexel development to be located in the northwest quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey. The site is 32.3 acres in area with the proposed development site being 3.6 acres. A 7,700 square foot building is shown to be constructed. The project proposes to provide storm water management, quantity, on off-site private property to the north of this development. We have requested documentation allowing for the use of this off-site private property for storm water quantity management from this site.

Obermeyer recommends that this item be continued until either this documentation, approval, is submitted or the proposed on-site ponding basin that has been designed for only quality management is redesigned to provide for quantity control.

Motion was made by Haas, seconded by Vierzba, to find Permit #2008-03, St. Katherine Drexel Church development located in the northwest quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey to be incomplete as recommended in the Barr Engineering memorandum dated March 18, 2008. Vote: 4 ayes, 0 nays. Motion carried.

OTHER BUSINESS

Jankowski reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

Update on Joint Informational Meeting with Member Cities ~ April 10, 2008

The Board reviewed the March 14, 2008 memorandum from the Administrative Secretary indicating the consultants have confirmed their availability to make presentations at the April 10, 2008 Informational Meeting, the room has been reserved, and invitations mailed. RSVPs will be tracked by Anoka City Clerk Oehlers. Once RSVPs have been received, Jankowski and the Administrative Secretary will select a buffet menu and prepare a seating chart.

Following discussion, consensus was reached on the following meeting agenda:

- **Wetland Conservation Act Update / Non-Degradation Standards ~ Jamie Schurbon**
- **Role of the Anoka Conservation District ~ Jamie Schurbon**
(Assistance to watersheds and the public with water quality issues)
- **Third Generation Plan Update ~ Bob Obermeyer**

Jankowski noted Lewis will be sent an invitation to the meeting.

Input on the LRRWMO Function from BWSR

Jankowski requested input from Lewis regarding how the LRRWMO Board functions in relation to other watershed management organizations.

Lewis noted the LRRWMO has a permit program, which not all watershed management organizations have. Many watershed management organizations include an education/outreach program, which is something the legislature focuses on. She stated the BWSR website includes information on the Performance Review and Assistance Program (PRAP). The program shows that the LRRWMO's Watershed Management Plan is overdue; however, the Board is currently working on the Plan. Also included in the PRAP information is a list of watershed management organization performance standards. She indicated BWSR is currently reviewing the joint power agreements to ensure consistency with Rule 8410. She requested the Board include its joint power agreement with the submittal of the Third Generation Plan.

ADJOURNMENT

A motion was made by Zastrow, seconded by Vierzba, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 9:53 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

April 17, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

REVISED AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
1. March 20, 2008 Regular Meeting
 2. April 10, 2008 Informational Meeting
- D. FINANCE MATTERS
1. Update on Outstanding Permit Balances ~ Jankowski & Haas
 - #2003-11 White Oak Addition, Ramsey
 - #2004-17 Village of Sunfish Lake, Ramsey
 - #2006-03 Wild Oaks of Ramsey, Ramsey
 - #2007-08 Woodland Hills, Andover
 2. Treasurer's Report
 3. Payment of Bills
- E. CONSIDER COMMUNICATIONS
1. March 25 letter from BWSR ~ Melissa Lewis
 2. March 20 letter from Met Council ~ Re: Ramsey SWMP
 3. PCA Public Notice of SDS ~ Prairie Meadows ~ Ramsey
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
1. Update ~ Permit #2006-21 ~ Green Valley Greenhouse – Jankowski
 2. Update ~ Permit #2001-05 ~ Wiser Choice Liquors – Jankowski
- G. OLD BUSINESS
1. Update on Third Generation Plan ~ Haas
- H. NEW BUSINESS
1. REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover (Tabled to May 15, 2008)
 2. LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey
 3. **LRRWMO Permit #2008-04 ~ CVS Pharmacy ~ Anoka**
- I. OTHER BUSINESS
1. Review Draft of 2007 Annual Report
- J. ADJOURNMENT

Next regular meeting date is May 15, 2008 – at 8:30 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

APRIL 17, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Carl Anderson, Anoka. Absent: None.

Also present were: Deputy Treasurer Lori Yager, Andover Alternate Bruce Perry, Anoka Alternate Russ Zastrow, Anoka Public Works Director/City Engineer Greg Lee, and John Enstrom of Ramsey Organic Dirt.

APPROVE AGENDA REVISION

Consensus was reached to add Year 2008, First Quarter Reports, to the agenda.

APPROVE MINUTES – MARCH 20 & APRIL 10, 2008

Motion was made by Vierzba, seconded by Haas, to approve the March 20, 2008, regular meeting minutes as submitted, and the April 10, 2008, informational meeting minutes as revised with Ramsey Alternate Sarah Strommen noted as present under Roll Call. Vote: 4 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Update on Outstanding Permit Balances ~ Jankowski & Haas

- #2003-11 White Oak Addition, Ramsey

Jankowski requested Yager to provide him with the correspondence information on this permit in order for him to determine whether it is being sent to the correct party.

- #2004-17 Village of Sunfish Lake, Ramsey

Jankowski reported this development is in financial trouble and has requested that the City of Ramsey take over some of the private streets and open space in the subdivision. There has been a transfer of ownership of the development, and he believes the new owners were required to take out a permit.

Jankowski requested Yager provide him with the correspondence information on this permit in order for him to determine whether it is being sent to the correct party.

- #2006-03 Wild Oaks of Ramsey, Ramsey

Jankowski reported this is a subdivision that was proposed and not approved by the Ramsey City Council. The person that had taken out the application was not the property owner and there is a disagreement on some of the charges that are owed to the City and who is responsible for the application. The LRRWMO Attorney has indicated that the only feasible way to collect on this permit would be through small claims court. The Board will have to decide whether to proceed in this manner.

- #2007-08 Woodland Hills, Andover

Haas reported this development has gone into foreclosure. He indicated the LRRWMO Attorney should be contacted regarding collection on this permit.

Consensus was reached that Yager will contact the LRRWMO Attorney regarding collection on permit #2006-03 and permit #2007-08, and to determine whether the LRRWMO is entitled to file liens against the properties.

Treasurer's Report

Yager presented the Treasurer's Report for the period ending March 31, 2008. Account balances for the period were: Checking, \$58,106.40; less permit account balance of (\$10,621.11), for a total balance of \$47,485.29.

Motion was made by Haas, seconded by Vierzba, to accept the Treasurer's Report for the period ending March 31, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Yager indicated the \$24 balance has not been paid for Ramsey Crossings Permit #2006-26. Copies of the Barr Engineering bills were sent to the developer. The reply was that the project has been dead for 1½ years and they do not feel the invoice is appropriate. Jankowski stated he believes this property was sold and there may be a mix up with the billings. He is working with Obermeyer to sort out the billing on this project.

Payment of Bills

Haas inquired about the Barr Engineering bill for review of an Asset Resources project. Jankowski indicated this is a Ramsey project that may be identified as Tri Star Homes, rather than Asset Resources. Yager noted the project will not be included on the list of projects if the permit has not yet been issued.

Consensus was reached that Yager verify the project number for the Asset Resources billing received by Barr Engineering, and ensure that the development is billed by the LRRWMO.

Haas questioned if the Barr Engineering bill in the amount of \$480 is for a full review of the Water Resource Management Plan. Jankowski indicated he will contact Obermeyer to determine how far along he is in the review.

Yager requested clarification regarding the Kennedy and Graven bill for review of laws and the Joint Powers Agreement (JPA) via email with Jankowski. Jankowski explained this bill relates to the City of Ramsey's extension of the JPA approval in order to address questions of the City Council.

Yager presented the payment of bills for TimeSaver in the amount of \$576.64 (services rendered in March of 2008), Barr Engineering in the amount of \$2,593.00 (engineering services rendered in February of 2008), Barr Engineering in the amount of \$3,638.00 (engineering services rendered in March of 2008), Kennedy & Graven in the amount of \$288.75 (legal services rendered), League of Minnesota Cities Insurance in the amount of \$2,282.00 (2008 Insurance), and Anoka Conservation District in the amount of \$2,640.00 (water quality monitoring).

Motion was made by Vierzba, seconded by Haas, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

CONSIDERATION OF COMMUNICATIONS

March 25, 2008 Letter from BWSR ~ Melissa Lewis

Jankowski presented the March 25, 2008 letter received from Melissa Lewis of BWSR as a follow up to the March 20, 2008 Board meeting. He noted the letter cites MN Statute Section 103B.227, subdivision 2. This statute barred city staff and consultants from serving on WMO Boards after December 31, 1999. Ms. Lewis requests a formal response from the Board regarding the legal status of all the representatives serving on the Board and the plan of action to bring the Board into compliance with State law. Jankowski stated at the time that this State law was passed the LRRWMO took the position that the law barred the appointment of city staff and consultants after that point, but that the law did not say those who were appointed could not continue to serve. At that time the member cities designated the city engineers to serve on the Board. He noted that the LRRWMO Attorney responded to Statute requirements at that time. It will need to be determined whether the member cities appointed the position of city engineer or the individual city engineers to serve on the Board.

Jankowski pointed out that Ms. Lewis' letter also states that the Third Generation Plan is not in place and the 2006 audit is not on file. There was discussion of whether it is necessary to take Board action to continue the current Third Generation Plan until the revision is completed. Jankowski indicated he does not believe the current Plan has an expiration date. He will verify this prior to the next Board meeting.

Consensus was reached to include the March 25, 2008 Letter from Melissa Lewis of BWSR on the next meeting agenda. Member cities will provide the LRRWMO Attorney with a copy of the resolutions appointing the city engineers to serve on the LRRWMO Board in order for him to prepare a response to the letter. The Administrative Secretary will write a letter to Ms. Lewis informing her that the Board is working on a response and addressing the issues that were raised in her letter.

March 20, 2008 Letter from Met Council ~ Re: Ramsey SWMP

Jankowski noted the April 14, 2008 memorandum from Barr Engineering indicating they have received the City of Ramsey Surface Water Management Plans (SWMP) submitted on February 28, 2008 by Bolton & Menk. Barr Engineering has completed its review of the plan; however, a memorandum has not been prepared because a permit number has not been obtained. The LRRWMO has 60 days to submit comments on the Plan. It is recommended that the LRRWMO prepare and forward correspondence to the City of Ramsey requesting an extension of the comment period of a minimum of 30 days from when a permit number has been issued for the review and comment time of the plan.

Consensus was reached to follow the above recommendation of Obermeyer and that Jankowski contact Obermeyer regarding the response to the Metropolitan Council.

PCA Public Notice of SDS ~ Prairie Meadows ~ Ramsey

Jankowski noted the PCA public notice of a State Disposal System (SDS) permit for Prairie Meadows. He explained this is a cluster subdivision being proposed on the northwest side of Ramsey. It is proposed to be a sewer single-family subdivision that discharges into a community septic system. He indicated he will verify whether there are any city requirements in relation to the SDS permit.

Informational; no action required.

Jankowski reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Year 2008 – First Quarter Reports – Andover, Anoka, Coon Rapids & Ramsey

Jankowski presented the Year 2008 First Quarter Report for the City of Ramsey.

Motion was made by Haas, seconded by Vierzba, to approve the Year 2008 First Quarter Report for the City of Ramsey, as presented. Vote: 4 ayes, 0 nays. Motion carried.

Vierzba advised there are no active reports for the City of Coon Rapids.

Haas indicated the Year 2008 First Quarter report for the City of Andover will be presented at the May Board meeting.

Update ~ Permit #2006-21 ~ Green Valley Greenhouse – Jankowski

Jankowski indicated a report on this permit will be provided at the May Board meeting.

Informational; no action required.

Update ~ Permit #2001-05 ~ Wiser Choice Liquors

Following discussion, consensus was reached that Jankowski send a letter to Wiser Choice Liquors requiring compliance with Permit #2001-05.

OLD BUSINESS

Update on Third Generation Plan ~ Haas

Haas stated he has spoken with Obermeyer on the progress of the Third Generation Plan. He suggested Obermeyer present the Plan at the next Board meeting.

Consensus was reached that Obermeyer be requested to provide a brief presentation on the Third Generation Plan at the May Board meeting, and that the June meeting agenda include a Board discussion of the Plan.

Haas indicated he will verify that Obermeyer will be present at the May Board meeting.

NEW BUSINESS

REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover

This item has been tabled to May 15, 2008

LRRWMO #2008-03 ~ St. Katharine Drexel ~ Ramsey

Jankowski reviewed the April 15, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for the St. Katharine Drexel development to be located in the northwest quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey. Barr is recommending that this item again be continued until requested documentation, approval, is submitted or the proposed on-site ponding basin that has been designed for only quality management is redesigned to provide for quantity control.

Motion was made by Vierzba, seconded by Anderson, to find Permit #2008-03, St. Katherine Drexel Church development located in the northwest quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey to be incomplete as recommended in the Barr Engineering memorandum dated April 15, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO #2008-04 ~ CVS Pharmacy ~ Anoka

Zastrow reported that Obermeyer has provided a recommendation on Permit #2008-04 for CVS Pharmacy. He was unable to reach the applicant prior to this meeting regarding the permit fee that has not yet been received.

Jankowski reviewed the April 11, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for the CVS Pharmacy to be located in the northwest quadrant of Main Street and 7th Avenue North in Anoka. The site is 1.5 acres in area with a 12,900 square foot building and 65 stall parking lot shown to be constructed.

Obermeyer indicates that Storm water management basin is to be provided within an underground Stormtech facility beneath the parking lot and an infiltration basin in the northeast corner of the site. Because of the existing on-site soil conditions, the majority if not all of the storm water directed to these facilities will infiltrate. However from a design standpoint, infiltration has not been used in the quantity and quality computations. The proposed facilities provide sufficient live and dead storage volume to meet the LRRWMO water quantity and quality requirements (without infiltration). The low floor elevation the proposed structure is 881 M.S.L., 3.6 feet above the 100-year frequency flood elevation of the above ground basin. At the limits of construction, erosion control measures are shown to minimize the potential of sediment leaving areas altered on the site. Obermeyer recommends that the LRRWMO approve of the permit for this project subject to five conditions as detailed in his memorandum.

Motion was made by Vierzba, seconded by Anderson, to approve Permit #2008-04, CVS Pharmacy to be located in the northwest quadrant of Main Street and 7th Avenue North located in Anoka, subject to the five (5) conditions as detailed in the Barr Engineering memorandum dated April 11, 2008, and an additional condition that payment of the permit fee is required prior to the permit being issued. Vote: 4 ayes, 0 nays. Motion carried.

Anderson left the meeting at 9:21 a.m.

OTHER BUSINESS

Review Draft of 2007 Annual Report

Jankowski noted the draft of the 2007 Annual Report includes highlights of areas to be verified by the Board. The Board reviewed the draft of the 2007 Annual Report.

Jankowski noted the auditor will begin the audit now that tax season is finished. There was discussion on the requirement for biennial solicitation of proposals for professional, engineering and legal services. 2005 was the last review of proposals by the Board.

Consensus was reached to direct Jankowski to contact the LRRWMO Attorney regarding the requirement on biennial solicitation for professional services.

Board Comments

Zastrow suggested the Board schedule a canoe trip this summer for observation from the viewpoint of the river. He noted this was a good exercise that was done about 10 years ago.

Consensus was reached to schedule the suggested canoe trip in June with city planners from the member cities and the DNR invited to participate.

ADJOURNMENT

A motion was made by Zastrow, seconded by Vierzba, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 9:32 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary

MEETING NOTICE

April 10, 2008

Greenhaven County Club
2800 Greenhaven Road
Anoka, MN 55303

AGENDA

- | | |
|-----------|---|
| 5:30 p.m. | Social Hour |
| 6:00 p.m. | Buffer Dinner |
| 7:00 p.m. | Presentations <ul style="list-style-type: none">• <i>Bob Obermeyer, Barr Engineering</i>• <i>Jamie Schurbon, Anoka Conservation District</i> |
| 7:45 p.m. | Closing Comments <ul style="list-style-type: none">• <i>Steve Jankowski, LRRWMO Chair</i> |

**** PLEASE POST ****

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

APRIL 10, 2008

CALL TO ORDER

Chairman Steve Jankowski called the special joint meeting to order at 7:00 p.m. at Greenhaven Country Club in the City of Anoka and welcomed all in attendance.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Carl Anderson, Anoka; Todd Haas, Andover; and Doug Vierzba, Coon Rapids.

Also present were: Andover Alternate Bruce Perry, Anoka Alternate Russ Zastrow, and Ramsey Alternate Sarah Strommen.

Guests present were: Anoka Conservation District Wetland Specialist Jamie Schurbon, Anoka Conservation District Kim Covich; Andover City Administrator Jim Dickinson, Councilmembers Ken Orttel, Don Jacobson, Julie Trude, and Mike Knight; Anoka City Administrator Tim Cruikshank, Councilmember Mark Freeburg, and Director of Public Services Greg Lee; Coon Rapids Councilmembers Paul Johnson, Bruce Sanders and Scott Schulte; Ramsey City Administrator Kurt Ulrich, Mayor Tom Gamec, Councilmembers David Elvig and Matt Look, and City Engineer Brian Olson.

INTRODUCTIONS

Introductions were conducted by Steve Jankowski.

PRESENTATIONS

Following dinner, a presentation was provided by Jamie Schurbon of the Anoka Conservation District (ACD). Topics covered the location of watershed districts within the State of Minnesota, difference between a Watershed District and Water Management Organization, description of local versus regional watershed impacts and need for cooperation across watershed boundaries, role of the Anoka Conservation District, assistance to watersheds and the public to address water quality issues.

Jankowski and Schurbon answered questions of the guests and advised of the LRRWMO's work on a Third Generation Plan, currently being drafted by Barr Engineering.

CLOSING COMMENTS

Jankowski thanked Schurbon for his informative presentation and all for attending.

ADJOURNMENT

Jankowski declared the meeting adjourned at 8:00 p.m.

Respectfully submitted,

Carla Wirth, Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

May 15, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
1. April 17, 2008 Regular Meeting
- D. FINANCE MATTERS
1. Presentation of 2007 Audit
 2. Update on Outstanding Permit Balances ~ Jankowski & Yager
 - #2003-11 White Oak Addition, Ramsey ~ Jankowski
 - #2004-17 Village of Sunfish Lake, Ramsey ~ Jankowski
 - #2006-26 Ramsey Crossings ~ Jankowski
 - #2006-03 Wild Oaks of Ramsey, Ramsey ~ Yager
 - #2007-08 Woodland Hills, Andover ~ Yager
 3. Treasurer's Report
 4. Payment of Bills
- E. CONSIDER COMMUNICATIONS
1. March 25 letter from BWSR ~ Melissa Lewis / Update on Membership ~ LeFevere
 2. Comments on City of Ramsey SWMP
 3. Comments on Coon Rapids Comprehensive Plan Update
 4. April 21 letter from Met Council ~ Judy Sventek ~ Comprehensive Plan Updates
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
1. Year 2008 First Quarter Report ~ Andover
 2. Update ~ Permit #2006-21 ~ Green Valley Greenhouse – Jankowski
 3. Update ~ Permit #2001-05 ~ Wiser Choice Liquors – Jankowski
- G. OLD BUSINESS
1. Presentation of Draft Third Generation Plan ~ Obermeyer
- H. NEW BUSINESS
1. REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover
 2. Update ~ LRRWMO Permit #2007-10 ~ Marystone Boulevard/Roanoke Street (*due to expire June 19, 2008*) ~ Haas
 3. LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey
 4. LRRWMO Permit #2008-05 ~ Anderson Dahlen Addition ~ Ramsey
- I. OTHER BUSINESS
1. Review Draft of 2007 Annual Report
 2. Schedule Canoe Trip ~ June of 2008
- J. ADJOURNMENT

Next regular meeting date is June 19, 2008 – at 8:30 a.m.

**** PLEASE POST ****

PUBLIC WELCOME TO ATTEND

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

MAY 15, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Bruce Perry, Andover Alternate; and Carl Anderson, Anoka. Voting member absent was Todd Haas, Andover.

Also present were: Deputy Treasurer Lori Yager, Melissa Lewis of BWSR, and John Enstrom of Ramsey Organic Dirt.

APPROVE MINUTES

Motion was made by Perry, seconded by Vierzba, to approve the April 17, 2008, regular meeting minutes as submitted. Vote: 4 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Presentation of 2007 Audit

Yager recommended an RFP process for selection of the 2008 auditor.

Motion was made by Anderson, seconded by Vierzba, to authorize an RFP process for selection of the 2008 auditor. Vote: 4 ayes, 0 nays. Motion carried.

Yager presented the 2007 audit. She indicated the LRRWMO is currently sitting in a good position financially. It should be noted that 2009 will be a much different picture after the required projects have been completed.

Motion was made by Vierzba, seconded by Perry, to accept the 2007 Audit as presented. Vote: 4 ayes, 0 nays. Motion carried.

Update on Outstanding Permit Balances

- #2003-11 White Oak Addition, Ramsey ~ Jankowski
- #2004-17 Village of Sunfish Lake, Ramsey ~ Jankowski
- #2006-26 Ramsey Crossings ~ Jankowski

- #2006-03 Wild Oaks of Ramsey, Ramsey ~ Yager
- #2007-08 Woodland Hills, Andover ~ Yager

Jankowski stated he has verified that the delinquent billings for Ramsey permits are being sent to the correct addresses, and for various reasons they are not being paid. Wild Oaks of Ramsey is in dispute; the applicant was not the property owner and there is a dispute on who should pay the permit fees.

Yager stated LeFevere has advised that the Board has no wherewithal to assess properties. The suggestion was made to possibly hire a collection agency. She indicated the City of Anoka does collections for utility bills and the LRRWMO already incurs costs for administrative work through the City of Anoka. Anoka staff would be happy to include the rest of these permits with the collections; there is a 40% charge on the collected amount. The other choice would be to go to small claims court, but this would still result in the need to collect on the judgment. She recommended passing the delinquent permits on to a collection agency.

Motion was made by Anderson, seconded by Vierzba, to authorize the utilization of a collection agency process on delinquent permit fees. Vote: 4 ayes, 0 nays. Motion carried.

Yager indicated the delinquent permits will be written off as an expense/reduction in revenue and will be re-recorded if any revenue is received from the collection agency. Delinquent permit fees in the future can be addressed when they arise with a determination on whether to pass them on to a collection agency.

Jankowski stated he has been working on the delinquent permit fee for Somerset Meadows, which is overdrawn by \$8.00. It has been determined to close out the permit; Obermeyer has indicated he will write off the \$8.00.

Enstrom questioned whether there are watershed problems that may not be answered due to the phases of these projects that have not been completed. Jankowski indicated White Oak Addition will need to be watched for another five to seven years due to the wetland mitigation elements, and there will be costs associated with that. He noted the applicant may be more inclined to pay their bills in the future after going through the collection agency process. He stated he believes there is a wetland mitigation element with the Village of Sunfish Lake as well, and he will check into the status of Ramsey Crossings. Escrows are now being collected for wetland mitigation, which addresses the collection issue in the future. He indicated the Wild Oaks of Ramsey project never took off so there will not be additional charges. Perry stated the project of Woodland Hills has not started to date.

Treasurer's Report

Yager presented the Treasurer's Report for the period ending April 30, 2008. Account balances for the period were: Checking, \$55,097.43; less permit account balance of (\$11,957.11), for a total balance of \$43,140.32.

Motion was made by Vierzba, seconded by Anderson, to accept the Treasurer's Report for the period ending April 30, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$604.52 (services rendered in April of 2008), Barr Engineering in the amount of \$4,683.41 (engineering services rendered in April of 2008), Kennedy & Graven in the amount of \$82.50 (legal services), and BHR Management in the amount of \$715.68 (April 10, 2008 Informational Meeting held at Greenhaven).

It was noted that Barr Engineering has billed \$3,500 to date for the review of the Third Generation Plan.

Motion was made by Anderson, seconded by Vierzba, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

CONSIDERATION OF COMMUNICATIONS

March 25 Letter from BWSR ~ Melissa Lewis / Update on Membership ~ LeFevere

Jankowski reviewed that MN Statute Section 103B.227, subdivision 2 barred city staff and consultants from serving on WMO Boards after December 31, 1999. The LRRWMO member cities appointed the current representatives prior to December 31, 1999. The appointing resolutions have been forwarded to LeFevere for review.

Lewis stated the position of BWSR that individuals appointed prior to December 31, 1999 are still eligible to serve on the Board. However, if a position was appointed, the staff person is no longer eligible to serve on the Board.

There was discussion regarding the appointments to the Board. It was noted that LeFevere will be providing a response on the Board membership.

Informational; no action required.

Comments on City of Ramsey SWMP

No discussion.

Comments on Coon Rapids Comprehensive Plan Update

Vierzba indicated LeFevere has advised that it would be possible to have the cities pay for the watershed review portion of the Comprehensive Plans.

Jankowski noted the previous consensus of the Board was that the watershed review would be paid for through the LRRWMO budget. He noted the member city dues will likely need to be increased at the end of the year due to the expense.

There was discussion on the cost of the watershed review and whether to charge the member cities for the cost. It was noted that there has not been notification regarding the review cost, which is a requirement in order to charge the cost to the cities.

Consensus was reached that the cost of the watershed review will be paid through the LRRWMO budget, with a preview of the 2009 budget to be included under the *Finance Matters* portion of the June meeting agenda, including a recommendation by Yager on increases to member city dues.

April 21 Letter from Met Council ~ Judy Sventek ~ Comprehensive Plan Updates

Jankowski noted the April 21, 2008 Letter from Watershed Coordinator Judy Sventek regarding Comprehensive Plan Updates.

Informational; no action required.

Jankowski reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Year 2008 – First Quarter Report – Andover

Perry presented the Year 2008 First Quarter report for the City of Andover.

Motion was made by Vierzba, seconded by Anderson, to accept the Year 2008 First Quarter Report from the City of Andover, as presented. Vote: 4 ayes, 0 nays. Motion carried.

There was discussion on whether discretion should be given to the expiration date on projects. There was discussion on allowing a 12-month extension on permits with a letter sent informing the applicant that the permit will soon be expiring, and that a new application will be required two years from the original application date.

Consensus was reached to further flesh out the permit process with the review of the Third Generation Plan.

Update ~ Permit #2006-21 ~ Green Valley Greenhouse ~ Jankowski

Jankowski reported the applicant argues that they are an agricultural use and therefore have not pulled building permits. He indicated the construction started last fall and finished early this year. The additional structure proposed in the applicant's plan has been constructed, but they have not completed the stormwater retention also proposed in the plan.

The applicant has suggested there were some possible issues with the plan that was approved and indicated he is working on an alternate proposal. To date the alternate proposal has not been received. The applicant has indicated this is the busiest part of their season and assured him that he would have an alternate proposal ready to be submitted by July 1st. Jankowski indicated that he will write the applicant a letter summarizing the above and requesting receipt of the alternate proposal by July 1, 2008. This will be included as an addendum to the Ramsey Quarterly Report.

Informational; no action required.

Update ~ Permit 2001-05 ~ Wiser Choice Liquors ~ Jankowski

Jankowski indicated a letter will be sent to the applicant advising him that he must put the skimmer on the pond or apply for an alternate option.

Informational; no action required.

OLD BUSINESS

Presentation of Draft Third Generation Plan ~ Obermeyer

Jankowski indicated Obermeyer will present the Draft Third Generation Plan at the June Board meeting.

The Board discussed the following in relation to the Draft Third Generation Plan:

- Goals for the Plan
- Incorporating a tour of the Rum River on a regular basis; invite planning staff and media
- Incorporating an active Citizen Advisory Committee (CAC)

Jankowski noted Obermeyer has requested the Board to review tables 25, 27 and 29. The Board will review the tables prior to the next Board meeting.

NEW BUSINESS

REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover

The Board reviewed the April 28, 2008 letter from Andover Director of Public Works/City Engineer David Berkowitz to Joe Brabant of Twin Rivers Auto Sales. The letter indicates work on the Twin Rivers Auto Sales site plan has not been completed as part of their Commercial Site Plan. It also indicates that the pond on the west side does not meet the requirements as per the

approved plan. The date set for compliance is June 6, 2008 and if work is not completed by that date, Andover will utilize the escrow and complete the project.

This item was tabled to the June 19, 2008 meeting.

Update ~ LRRWMO Permit #2007-10 ~ Marystone Boulevard/Roanoke Street (due to expire June 19, 2008) ~ Haas

It was noted that Permit #2007-19, Marystone Boulevard/Roanoke Street, is due to expire on June 19, 2007.

This item was tabled to the June 19, 2008 meeting.

LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey

Jankowski reviewed the May 9, 2008 memorandum from Barr Engineering again recommending this permit be continued until requested documentation is submitted and approved or the proposed on-site ponding basin that has been designed for only quality management is redesigned to provide for quantity control.

Motion was made by Perry, seconded by Vierzba, to find Permit #2008-03, St. Katherine Drexel Church development located in the northwest quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey to be incomplete as recommended in the Barr Engineering memorandum dated May 9, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-05 ~ Anderson Dahlen Addition ~ Ramsey

Jankowski reviewed the May 6, 2008 memorandum from Barr Engineering indicating they have received plans and a LRRWMO permit application for the Anderson Dahlen Building Addition located south of Sunwood Drive approximately 600 feet west of County Road 116 in Ramsey. A 53,500 square foot building addition is shown to be constructed.

Obermeyer recommends that the LRRWMO approve of the permit for this project subject to five conditions as detailed in his memorandum.

Motion was made by Vierzba, seconded by Perry, to approve Permit #2008-05, Anderson Dahlen Addition, for the construction of a 53,500 square foot addition to be located south of Sunwood Drive approximately 600 feet west of County Road 116 in Ramsey, subject to the five (5) conditions as detailed in the Barr Engineering memorandum dated May 6, 2008. Vote: 4 ayes, 0 nays. Motion carried.

OTHER BUSINESS

Review Draft of 2007 Annual Report

The Board reviewed the Draft 2007 Annual Report.

Motion was made by Anderson, seconded by Vierzba, to approve the 2007 Annual Report with the following amendment: Subject line amended as follows: Annual Activity Report for Fiscal Year ~~2004~~ 2007; and to authorize its submission to BWSR. Vote: 4 ayes, 0 nays. Motion carried.

Schedule Canoe Trip ~ June of 2008

Jankowski indicated he will contact Haas regarding the scheduling the canoe trip. Lewis suggested documenting the canoe trip well as part of the public involvement process

Consensus was reached to tentatively schedule the canoe trip for June 18, 2008, and to meet at Anoka City Hall at 7:00 a.m.

ADJOURNMENT

A motion was made by Perry, seconded by Vierzba, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 10:01 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

June 19, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
 - 1. May 15, 2008 Regular Meeting
- D. FINANCE MATTERS
 - 1. Update on Outstanding Permit Balance
 - #2006-26 Ramsey Crossings ~ Jankowski
 - 2. Treasurer's Report
 - 3. Payment of Bills
 - 4. Preview of 2009 Budget/Recommendation for Member City Dues ~ Yager
- E. CONSIDER COMMUNICATIONS
 - 1. Presentation on Stakeholder Advisory Team (SAT) ~ Barb Peichel, MPCA
 - 2. Update on Membership ~ LeFevere
 - 3. Ramsey Surface Water Management Plan ~ Barr Eng. Memo
 - 4. City of Minneapolis ~ Source Water Protection Plan
 - 5. Notice of Bankruptcy ~ Tri-Cor Development, LLC
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None.
- G. OLD BUSINESS
 - 1. Presentation of Draft Third Generation Plan ~ Obermeyer
- H. NEW BUSINESS
 - 1. REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover
 - 2. Update ~ LRRWMO Permit #2007-10 ~ Marystone Boulevard/Roanoke Street (*expires June 19, 2008*) ~ Haas
 - 3. LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey
 - 4. LRRWMO Permit #2008-06 ~ CSAH 57 ~ City of Ramsey
 - 5. LRRWMO Permit #2008-07 ~ Ermine Blvd. Culvert Replacement ~ City of Ramsey
- I. OTHER BUSINESS
 - 1. Finalize Canoe Trip Schedule ~ June 18, 2008
- J. ADJOURNMENT

Next regular meeting date is July 17, 2008 – at 8:30 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JUNE 19, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Carl Anderson, Anoka. Absent: None.

Also present were: Deputy Treasurer Lori Yager, Andover Alternate Bruce Perry, Anoka Alternate Russ Zastrow, Anoka Public Works Director/City Engineer Greg Lee, Bob Obermeyer of Barr Engineering, Barb Peichel of MPCA, and John Enstrom of Ramsey Organic Dirt.

APPROVE MINUTES

Motion was made by Vierzba, seconded by Haas, to approve the May 15, 2008, regular meeting minutes as submitted. Vote: 4 ayes, 0 nays (Haas abstained due to his absence and allowed Andover Alternate Perry to vote on the motion). Motion carried.

Haas asked if a letter was sent to Wiser Choice Liquors regarding the required skimmer for Permit #2006-21, as was discussed in page 5 of the minutes. Jankowski replied a letter has not yet been set to Wiser Choice Liquors regarding Permit #2006-21 or to Green Valley Greenhouse regarding Permit #2001-05.

FINANCE MATTERS

Update on Outstanding Permit Balance for #2006-26 ~ Ramsey Crossings ~ Jankowski

Jankowski stated Ramey Crossings was a big box development for the area west of Armstrong Boulevard in the City of Ramsey that did not go through.

Yager reported the outstanding permit balance of \$26 for this project was sent to collections.

Treasurer's Report

Yager presented the Treasurer's Report for the period ending May 31, 2008. Account balances for the period were: Checking, \$51,403.84; less permit account balance of (\$9,155.95), for a total balance of \$42,247.89.

Motion was made by Vierzba, seconded by Haas, to accept the Treasurer's Report for the period ending May 31, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$771.68 (services rendered in May of 2008), Barr Engineering in the amount of \$3,433.74 (engineering services rendered in May of 2008), Sharp & Associates in the amount of \$490 (permit refund), Holiday Stationstores in the amount of \$370 (permit refund), Oakwood Land Development in the amount of \$127.25 (permit refund), and City of Ramsey in the amount of \$712.31 (permit refund). Yager noted costs of approximately \$2,400 for the Third Generation Plan. These costs will be separated out in the future.

Motion was made by Anderson, seconded by Vierzba, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

Preview of 2009 Budget / Recommendation for Member City Dues ~ Yager

Yager presented the Draft 2009 Budget. She noted the fund balance will be at zero if the anticipated amount is spent for the Third Generation Plan. She recommended member city dues be increased to \$2,500 in order to build the fund balance, noting this amount is almost double the normal dues. She noted Barr Engineering charges fees for permit review and administrative costs.

The Board discussed administrative costs in relation to permit fees. Yager indicated she will provide a recommendation on an increase to permit fees during the budget process.

Zastrow arrived at 8:40 a.m.

It was noted that the draft budget is preliminary information for the member cities to review.

CONSIDERATION OF COMMUNICATIONS

Presentation on Stakeholder Advisory Team (SAT) ~ Barb Peichel, MPCA

Barb Peichel, Minnesota Pollution Control Agency (MPCA), stated MPCA is starting to work on the Upper Mississippi River Bacteria Total Maximum Daily Load (TMDL) Project. MPCA is requesting a representative from the LRRWMO to be involved in the Stakeholder Advisory Team (SAT) as a representative of the Lower Rum River, to represent the interest of the cities, and to act as a conduit to report back to the LRRWMO. Ms. Peichel explained each Watershed District is doing something different; some are sending staff, some are sending commission or board members, and some are sending engineers to be involved in the Technical Advisory Committee. There will likely be two meetings per year with the first kickoff meeting anticipated for July or August. Ms. Peichel explained this project stems from the Clean Water Act, which requires assessment of all the water in the State. At this point, approximately 40% of the water in

the State has been assessed. Ms. Peichel provided a brief overview of the Upper Mississippi River Bacteria TMDL Project and answered questions of the Board.

Jankowski stated the City of Ramsey is currently considering a Surface Water Treatment Plan and he would have a high degree of interest in following this project. He volunteered to represent the LRRWMO in the Stakeholder Advisory Team. Anderson expressed interest in attending Stakeholder Advisory Team meetings as well.

Motion was made by Haas, seconded by Vierzba, to appoint Jankowski as the LRRWMO representative to the Upper Mississippi River Bacteria Total Maximum Daily Load (TMDL) Project Stakeholder Advisory Team and to appoint Anderson as Alternate.

Ms. Peichel reported the scheduled meeting dates: July 22, 25, 29, and August 19, 2008. Meeting locations will be provided to the Board.

Vote: 4 ayes, 0 nays. Motion carried.

Jon Enstrom, Ramsey Organic Dirt, requested to be provided with information on the Stakeholder Advisory Team meetings.

Update on Membership ~ LeFevere

Haas stated he will contact LeFevere to determine if further information is needed regarding membership on the Board.

This item will again be considered at the July 17, 2008 meeting.

Ramsey Surface Water Management Plan ~ Barr Engineering Memo

Jankowski stated the comments included in the Barr Engineering Memo on the Ramsey Surface Water Management Plan have been forwarded to Bolton and Menk, Inc. for response.

Informational; no action required.

City of Minneapolis ~ Source Water Protection Plan

Ms. Peichel stated a group consisting of the cities of St. Cloud, St. Paul and Minneapolis has been working with the Minnesota Department of Health on addressing Source Water Protection Plans. They are currently at the point of looking at implementation, which is where there is a close connection with the TMDL Project. At this time, comments are being requested on the Plan.

Informational; no action required.

Notice of Bankruptcy ~ Tri-Cor Development, LLC

Jankowski reported he believes the notice of bankruptcy on Tri-Cor Development, LLC is related a City of Ramsey project and is one of the LRRWMO permits that is delinquent on fees.

Informational; no action required.

Jankowski reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None.

OLD BUSINESS

Presentation of Draft Third Generation Plan ~ Obermeyer

Moved in the agenda to follow Other Business.

NEW BUSINESS

REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover

It was noted that the City of Andover had informed Joe Brabant, Twin Rivers Auto Sales, that there is work on the project site that has not been completed as part of the Commercial Site Plan. In particular, the pond located on the west side does not meet the requirements as per the approved plan. Andover set the date of compliance for June 6, 2008.

Haas reported that the City of Andover is working with the applicant towards completion of this permit. He will provide a report on the permit at the July meeting.

This item will again be considered at the July 17, 2008 meeting.

Update ~ LRRWMO Permit #2007-10 ~ Marystone Boulevard/Roanoke Street (expires June 19, 2008) ~ Haas

Haas reported that Permit #2007-10, Marystone Boulevard/Roanoke Street, expires today.

LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey

Jankowski reviewed the June 13, 2008 memorandum from Barr Engineering indicating the requested documentation allowing for use of off-site private property for storm water quantity management from this site has not yet been received. Barr Engineer recommends that this item again be continued until either this documentation is submitted or the proposed on-site ponding

basin that has been designed for only quality management is redesigned to provide for quantity control.

Motion was made by Anderson, seconded by Vierzba, to find Permit #2008-03, St. Katherine Drexel Church development located in the northwest quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey to be incomplete as recommended in the Barr Engineering memorandum dated June 13, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-06 ~ CSAH 57 ~ City of Ramsey

Jankowski reviewed the June 13, 2008 memorandum from Barr Engineering indicating they have received plans and a LRRWMO permit application for the reconstruction of CSAH 57 from CSAH 116 to Riverdale Drive in Ramsey. Storm water runoff from the northern portion of the roadway, from CSAH 116 to the BNSF railroad tracks, will be directed into the existing regional storm water management basin located north of the railroad and east of CSAH 57. Runoff from the southern portion of the roadway will be directed through two grit chamber prior to flowing into the existing storm sewer system north of Riverdale Drive. Erosion control measures are shown encircling storm water inlets at key locations throughout the project site.

Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to the five conditions as detailed in his memorandum.

Motion was made by Haas, seconded by Vierzba, to approve Permit #2008-06, CSAH 57, for roadway construction, including pavement, pedestrian paths, storm sewer, traffic control signals, and appurtenant work to be located in Ramsey, subject to the five (5) conditions as detailed in the Barr Engineering memorandum dated June 13, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-07 ~ Ermine Blvd. Culvert Replacement ~ City of Ramsey

Jankowski reviewed the June 13, 2008 memorandum from Barr Engineering indicating they have received plans and a LRRWMO permit application for the replacement of the existing Ermine Boulevard crossing of Trout Brook in Ramsey. The existing 72-inch R.C.P. is to be replaced with a 14-foot by 6-foot box culvert to lower the flood elevation upstream of the crossing and remove an existing house from the floodway. Barr Engineering has requested but not yet received hydraulic computations showing that there will not be downstream impacts as a result of allowing more water to be discharged through the crossing and/or an approval from the Minnesota Department of Natural Resources regarding the FEMA CLOMR Application for the project.

Barr Engineering recommends that action on this item be continued until this information has been submitted indicating that the project will not result in downstream impacts.

Jankowski noted the DNR has reviewed this permit and signed off on it, but has not yet submitted a letter to the LRRWMO on the permit. Obermeyer stated he will contact the DNR regarding the permit.

Motion was made by Jankowski, seconded by Vierzba, to find Permit #2008-07, Ermine Boulevard Culvert Replacement in Ramsey, to be incomplete, as detailed in the Barr Engineering memorandum dated June 13, 2008. Vote: 4 ayes, 0 nays. Motion carried.

OTHER BUSINESS

Canoe Trip ~ June 18, 2008

Anderson stated recorded notes will be provided from the canoe trip. Pictures that were taken will be superimposed onto a map.

Jankowski suggested this data be included in the LRRWMO Annual Report and shared with Planning Staff of the member cities.

The Board discussed the canoe trip. It was noted that areas with erosion were observed and that the water level is currently high, resulting in properties that appear to be mowed closer than is allowed.

Haas requested that the data obtained during the trip include GPS identification coded by differentiating color for each City. He suggested code violations that were noted on the trip should be brought into compliance and noted that the three violations observed in the City of Andover will be addressed. He suggested a report be provided to the city council of each member city.

OLD BUSINESS ~ Continued

Presentation of Draft Third Generation Plan ~ Obermeyer

Bob Obermeyer, Barr Engineering, stated the Board has been provided with the Draft Third Generation Plan. Discussions from previous workshops have been incorporated into the text. He has contacted the required regulatory agencies and requested comments on what they would like to see incorporated into the plan. Mr. Obermeyer requested guidance from the Board on the following: 1) financial aspects in relation to goals and objectives; 2) prioritization.

The Board discussed the Draft Third Generation Plan. It was noted that wetland management should be removed from planned activities in the Draft Plan, as it will be accomplished through individual cities, rather than through the LRRWMO.

Mr. Obermeyer stated his direction was that the Board would like the Third Generation Plan to be similar to the current plan. He requested the Board provide input on any desired modifications once the Draft Plan is reviewed. Comments received from the regulatory agencies can be incorporated once the Board is comfortable with the Draft Plan. He advised the Board should consider whether the Draft Plan addresses the MPCA Upper Mississippi River Bacteria TMDL Project. Other watershed management organizations are more proactive dealing with projects and monitoring programs, while the direction he has received from the Board is that this should be

kept on a more local level among the cities. He advised the Plan should clearly state what activities are being accomplished through the member cities.

Jankowski noted that the LRRWMO Joint Powers Agreement states that most of the projects undertaken will be within a particular community. It was not foreseen that there would be a lot of joint projects on the Rum River, with the exception of possibly the dam. The thought was that there will not be financing problems because projects will be completely maintained within each community and paid for by that community.

Mr. Obermeyer pointed out that the LRRWMO is a unique entity due to much of the water not crossing municipal boundaries. If there are cross jurisdictional aspects there will need to be a mechanism to inform the regulatory agencies on how issues will be addressed. The Plan will need to be explicit in this area.

It was noted that there are agreements in place for drainage that crosses from the cities of Andover and Coon Rapids into Anoka.

Mr. Obermeyer advised that the regulatory agencies will look at how MS4 requirements and the MPCA Upper Mississippi River Bacteria TMDL Project will be addressed. He requested that the Board members review and comment on the Draft Plan. He advised that a ten-year financial plan is required to be included in the Plan.

Consensus was reached to continue discussion of the Draft Third Generation Plan at the July 17, 2008 meeting.

ADJOURNMENT

A motion was made by Anderson, seconded by Vierzba, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 10:12 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

July 17, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
 - 1. June 19, 2008 Regular Meeting
- D. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
- E. CONSIDER COMMUNICATIONS
 - 1. Update on Membership ~ LeFevere
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2008 Second Quarter Reports ~ Andover, Anoka, Coon Rapids, Ramsey
- G. OLD BUSINESS
 - 1. Presentation of Draft Third Generation Plan ~ Obermeyer
- H. NEW BUSINESS
 - 1. REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover
 - 2. LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey
 - 3. LRRWMO Permit #2008-07 ~ Ermine Blvd. Culvert Replacement ~ City of Ramsey
 - 4. LRRWMO Permit #2008-08 ~ Panther Machine ~ Ramsey
 - 5. LRRWMO Permit #2008-09 ~ Robert Egge Pond Excavation ~ Andover
- I. OTHER BUSINESS
- J. ADJOURNMENT

Next regular meeting date is August 21, 2008 – at 8:30 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

JULY 17, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:35 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Carl Anderson, Anoka. Absent: None.

Also present were: Deputy Treasurer Lori Yager, Andover Alternate Bruce Perry, Anoka Public Works Director/City Engineer Greg Lee, Bob Obermeyer of Barr Engineering, Melissa Lewis of BWSR, and John Enstrom of Ramsey Organic Dirt.

AMEND AGENDA

It was noted that the Alpine Park Wetland Bank Project was added to New Business.

APPROVE MINUTES

Motion was made by Vierzba, seconded by Haas, to approve the June 19, 2008, regular meeting minutes as submitted. Vote: 4 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending June 30, 2008. Account balances for the period were: Checking, \$46,350.51; less permit account balance of (\$9,974.95), for a total balance of \$36,375.56.

Motion was made by Anderson, seconded by Vierzba, to accept the Treasurer's Report for the period ending June 30, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$592.62 (services rendered in June of 2008), Barr Engineering in the amount of \$3,050.96 (engineering services rendered in June of 2008), MN Waterjet, Inc. in the amount of \$491.00 (permit refund), and Allan A. Hanson in the amount of \$1,285.00 (2007 Audit).

Motion was made by Haas, seconded by Anderson, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

CONSIDERATION OF COMMUNICATIONS

Jankowski reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

Update on Membership ~ LeFevere

Jankowski stated the letter received from LeFevere acknowledges certain members and their right to sit on the LRRWMO Board. Melissa Lewis of BWSR has raised the issue of staff serving as alternate members. Jankowski noted the two situations on the Board with this situation are Steve Gatlin as alternate for the City of Coon Rapids and Greg Lee as alternate for the City of Anoka. The duration of Steve Gatlin's appointment will need to be determined. Anoka will need to consider appointing a non-staff individual to serve as the alternate voting member, as Greg Lee is not eligible to serve.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

2008 Second Quarter Reports – Andover, Anoka, Coon Rapids, Ramsey

Hass presented the Year 2008 Second Quarter Report for the City of Andover. Obermeyer will determine if the following permits are eligible to be closed out: Aztec Estates (LRRWMO #2000-19), City of Andover/Kelsey Round Lake Park (LRRWMO #2001-07), and Tulip Street NW Reconstruction (LRRWMO #2006-13).

Motion was made by Vierzba, seconded by Anderson, to approve the Year 2008 Second Quarter Report for the City of Andover as presented. Vote: 4 ayes, 0 nays. Motion carried.

Anderson presented the Year 2008 Second Quarter Report for the City of Anoka and requested release of escrows for the following permits: #2005-26, North Central Business District; #2006-12, Gould Jewelry; #2006-29, Round Lake Commons; and #2007-01, Cooper's Landing.

Motion was made by Haas, seconded by Vierzba, to approve the Year 2008 Second Quarter Report for the City of Anoka, including the release of four escrows as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

Vierzba stated there are no active reports for the City of Coon Rapids.

Motion was made by Anderson, seconded by Haas, to approve the Year 2008 Second Quarter Report for the City of Coon Rapids as presented. Vote: 4 ayes, 0 nays. Motion carried.

Jankowski presented the Year 2008 Second Quarter Report for the City of Ramsey and provided an update on the following permits:

Permit #2001-05 ~ Wiser Choice Liquors: There is ½ mile of roadside ditch between the pond on site and the wetland. The applicant will likely be asked to submit a request for a change in permit conditions. He noted the only liability would be containing any spill that could occur within the pond.

Obermeyer advised someone will need to take responsibility for the maintenance, as the ditch will act as a good filter, but it is not contained.

Haas requested a commitment on the date that the permit will be finalized. Jankowski indicated it will be completed by the end of 2008.

Permit #06-21 ~ Green Valley Greenhouse: The project has been completed and the applicant has indicated he will be submitting a request for an amended permit.

Jankowski requested the release of escrows for the following permits: #2006-20, Amber Ridge 2nd; and #2007-06, Terrace Hills Apartments.

Motion was made by Vierzba, seconded by Anderson, to approve the Year 2008 Second Quarter Report for the City of Ramsey, including the release of two escrows as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

There was discussion on methods used by the member cities to monitor and have work completed on projects that have stalled due to the current economic conditions.

OLD BUSINESS

Presentation of Third Generation Plan ~ Obermeyer ~ Moved in the agenda to follow New Business.

NEW BUSINESS

REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover

Haas reported to date the project is 95% complete. The City of Andover will continue to monitor the site for erosion control. The City has been in contact with the owner and the owner's engineer about the grading of the drainage pond that was constructed. The owner recently re-graded the drainage pond, but the City is waiting for a certification letter from the owner's engineer and a final as-built.

Update to be included on the next meeting agenda.

LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey

Jankowski reviewed the July 14, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for the St. Katherine Drexel development to be located in the northwest quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey. Barr Engineering recommends that this item again be continued until either this documentation is submitted or the proposed on-site ponding basin that has been designed for only quality management is redesigned to provide for quantity control.

Motion was made by Haas, seconded by Vierzba, to find Permit #2008-03, St. Katherine Drexel Church development located in the northwest quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey to be incomplete as recommended in the Barr Engineering memorandum dated July 14, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-07 ~ Ermine Blvd. Culvert Replacement ~ City of Ramsey

Jankowski reviewed the June 13, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for the replacement of the existing Ermine Boulevard crossing of Trout Brook in Ramsey. The existing 72-inch R.C.P. is to be replaced with a 14-foot by 6-foot box culvert to lower the flood elevation upstream of the crossing and remove an existing house from the floodway. Barr Engineering has requested, but not yet received, hydraulic computations showing that there will not be downstream impacts as a result of allowing more water to be discharged through the crossing and/or an approval from the Minnesota Department of Natural Resources (MDNR) regarding the FEMA CLOMR Application for the project. Barr Engineering recommends that action on this item be continued until this information has been submitted showing that the project will not result in downstream impacts.

Obermeyer stated Suzanne Jiwani of the MDNR floodplain management section has indicated information for this permit will be available by next month.

Jankowski indicated additional discussion will be needed regarding the permit that will also be required from Anoka County in relation to County Ditch 41.

Motion was made by Vierzba, seconded by Anderson, to find Permit #2008-07, Ermine Boulevard Culvert Replacement in Ramsey, to be incomplete, as detailed in the Barr Engineering memorandum dated June 13, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-08 ~ Panther Machine ~ Ramsey

Jankowski reviewed the July 14, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for Panther Machine to be located on the south side of Sunwood Drive between County Road 116 and Azurite Street in Ramsey. The project proposes a 24,750 square foot building on an approximate 5-acre site. As part of the

Sunwood Drive and Azurite Street construction in 2001, a regional storm water management basin was constructed along the east side of the site. This basin provides storm water management, quantity and quality meeting LRRWMO criteria. Storm water runoff from the site is shown to be directed to this basin. The western portion of the basin is shown to be filled to allow access to the site to Sunwood Drive. The basin is to be expanded to the south to accommodate for volume lost because of the filling. The proposed stage-volume relationship for the expanded basin shows that there will be an increase in both live and dead storage that currently exists. The finished floor elevation of the building is 7.6 feet above the 100-year frequency flood elevation of the basin as calculated by Hakanson Anderson Associates. Erosion control measures are shown encircling storm water inlets at key locations throughout the project site.

Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to five conditions as detailed in the July 14, 2008 memorandum.

Motion was made by Haas, seconded by Vierzba, to approve Permit #2008-08, Panther Machine, Ramsey, for the construction of a 24,750 square foot building on an approximate 5 acre site to be located on the south side of Sunwood Drive between County Road 116 and Azurite Street in Ramsey, subject to the five (5) conditions as detailed in the Barr Engineering memorandum dated July 14, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-09 ~ Robert Egge Pond Excavation ~ Andover

Jankowski reviewed the July 16, 2008 memorandum from Barr Engineering relating to their receipt of information regarding the excavation of a wetland to create a pond. The Egge Pond is proposed to be constructed at 17425 Butternut Street NW, within the City of Andover. The pond, to have a depth no greater than 4 feet, is proposed to be constructed in a low quality Type 2 (wet meadow). Anoka Conservation District (ACD) staff has conducted a site visit and recommended alterations, which have been made by the applicant, to help ensure that no WCA regulated wetland impacts are proposed with all aspects of the project. Barr Engineering recommends approval of the proposed project, noting that WCA does not typically regulate proposed excavations to a depth no greater than 6.6 feet in low quality Type 2 wetlands.

Motion was made by Anderson, seconded by Vierzba, to approve Permit #2008-09, Robert Egge Pond Excavation, Andover, for the excavation of a wetland to create a pond to be located at 17425 Butternut Street NW in Andover. Vote: 4 ayes, 0 nays. Motion carried.

Alpine Park Wetland Bank Project

Jankowski reviewed the July 16, 2008 memorandum from Barr Engineering regarding the Alpine Park Wetland Bank project. The project was approved by the LRRWMO in 1997. In July 2001, the LRRWMO approved a modified Wetland Replacement Plan and modified Wetland Bank Plan for the Sunwood Drive project. The wetland bank is located south of 153rd Avenue, within the western portion of Alpine Park, in the City of Ramsey. The road project is located at the intersection of Sunfish Lake Boulevard NW and Sunwood Drive NW, in the City of Ramsey. The created Alpine Park Wetland Bank includes wetland replacement for Sunwood Drive, AEC Energy and County Road 116. On May 22, 2008, a Technical Evaluation Panel (TEP) on-site

meeting was held to discuss the status of the required wetland replacement for the projects listed in the Barr Engineering memorandum, and to determine if excess credits are present at the Alpine Park Wetland Bank. During the May 22nd meeting, the TEP indicated that the following must take place, prior to deposit of the credits into the Minnesota State Wetland Bank, so that credits may be certified by both the Board of Water and Soil Resources (BWSR) and the Army Corps of Engineers (ACOE): 1) Mark the boundary of the bank area with posts and signage identifying the area as a wetland bank; 2) Provide a metes and bounds survey and a figure of the bank area to the BWSR, so that they may draft the required perpetual conservation easement for the wetland bank site; 3) Provide a title insurance policy for the wetland bank site, naming the State of Minnesota as the insured. In addition, the ACOE has recommend that in July and again in early August, 2008 and 2009, herbicide spraying of spotted knapweed, present in the south and west portions of the upland buffer, should take place.

Barr Engineering recommends certification of the Alpine Park Wetland Bank, for the maximum amount allowable by the BWSR (0.38 acres of new wetland credit and 0.38 acres of upland buffer) and ACOE (0.38 acres of wetland credit and 0.50 acres of upland buffer), contingent upon the conditions and recommendations mentioned above. The City of Ramsey will work with BWSR directly on banking the wetland credits.

Motion was made by Haas, seconded by Vierzba, to accept the recommendation of TEP on certification of the Alpine Park Wetland Bank, for the maximum amount allowable by the BWSR (0.38 acres of new wetland credit and 0.38 acres of upland buffer) and ACOE (0.38 acres of wetland credit and 0.50 acres of upland buffer), contingent upon the conditions and recommendations outlined in the Barr Engineering memorandum dated July 16, 2008. Vote: 4 ayes, 0 nays. Motion carried.

OLD BUSINESS

Presentation of Third Generation Plan ~ Obermeyer

The Board reviewed the Draft Third Generation Plan and provided Obermeyer with direction on amendments to the Plan. In addition to the directed amendments to the Draft Plan, consensus was reached by the Board on the following:

- Maintaining integrity of the Rum River Dam is a high priority topic of discussion to be dealt with. A joint meeting with the member cities will be required in the future to discuss the issue.
- Jankowski will determine whether County Ditch 66 was transferred to the LRRWMO's jurisdiction as a City of Ramsey responsibility.
- The agenda of a public meeting will be defined by focusing on the issues raised through a survey to be posted on the website and in city newsletters. A draft survey will be circulated to the Board members via email.
- Obermeyer will provide the Board with cost estimates for promotional LRRWMO pamphlets.
- Obermeyer will determine the items in Table 32 that are still applicable. The Board will discuss the updated table and review the allocated costs at the August meeting.

Melissa Lewis of BWSR provided the following suggestions in relation to the Draft Plan:

- Impact on Other Units of Government Section: 1) The Plan should include MS4 requirements; 2) The Plan should include a table identifying existing goals and policies of other units of government. This can be utilized to identify gaps for the LRRWMO to fill. The table should include Function Values Assessments of the member cities.
- The Roles of the Permitting Program and of Administration and Planning, including how they will be implemented, should be spelled out more clearly. (Obermeyer indicated this is addressed in Figure 13, which will be included in the Plan).
- The Plan should include the assessment of problems, including information on the Board's workshop that was held to discuss issues, goals and policies.
- The Plan should include information on the public input process.
- Adoption by Reference Section should clearly lay out responsibilities of the municipalities and responsibilities of the LRRWMO.
- The Plan should discuss options for different funding mechanisms.
- Active words are preferred to passive words.

Ms. Lewis suggested the Board take into consideration that Rule 8410 and the WCA are being updated. She pointed out that the current Plan states that the Joint Powers Agreement (JPA) is valid until 2005. Jankowski indicated he will provide Ms. Lewis with the updated JPA.

Ms. Lewis stated the JPA will be reviewed as part of the Plan. She noted that some of the Board members will retire at some point, and with the current statutory requirements they cannot be replaced by members of City staff. She suggested the Board consider the possibility of establishing an advisory committee to the Joint Powers Board if the Board will be comprised of council members or citizens in the future. It may be beneficial to set up the process now in order to have it in place for the future.

Consensus was reached to direct Obermeyer to amend the Draft Third Generation Plan as directed. Discussion on the Plan will be continued at the August meeting.

OTHER BUSINESS

Anderson presented the Board with data collected during the June 18, 2008 canoe trip. He indicated copies will be provided to member cities upon request.

ADJOURNMENT

A motion was made by Anderson, seconded by Vierzba, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 11:13 a.m.

Respectfully submitted,

Carol Hamer, Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

August 21, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
 - 1. July 17, 2008 Regular Meeting
- D. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
- E. CONSIDER COMMUNICATIONS
 - 1. Mississippi River Coliform TMDL Study Group ~ Jankowski/Anderson
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None.
- G. OLD BUSINESS
 - 1. UPDATE ~ Green Valley Permit Requirements ~ Jankowski
 - 2. Presentation of Draft Third Generation Plan ~ Obermeyer
- H. NEW BUSINESS
 - 1. REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover
 - 2. LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey
 - 3. LRRWMO Permit #2008-07 ~ Ermine Blvd. Culvert Replacement ~ City of Ramsey
 - 4. LRRWMO Permit #2008-10 ~ 144th Avenue NW Street Extension ~ City of Ramsey
 - 5. LRRWMO Permit #2008-11 ~ Alpine Park Watermain Loop ~ City of Ramsey
- I. OTHER BUSINESS
- J. ADJOURNMENT

Next regular meeting date is September 18, 2008 – at 8:30 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

AUGUST 21, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Carl Anderson, Anoka. Absent: None.

Also present were: Acting Treasurer Pam Richer, Andover Alternate Bruce Perry, Anoka Public Works Director/City Engineer Greg Lee, Bob Obermeyer of Barr Engineering, and John Enstrom of Ramsey Organic Dirt.

APPROVE MINUTES

Motion was made by Vierzba, seconded by Anderson, to approve the July 17, 2008, regular meeting minutes as submitted. Vote: 4 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

The Board reviewed the Treasurer's Report for the period ending July 31, 2008. Account balances for the period were: Checking \$43,272.92; less permit account balance of (\$10,057.64), for a total balance of \$33,215.28.

Motion was made by Vierzba, seconded by Haas, to accept the Treasurer's Report for the period ending July 31, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Payment of Bills

Richer presented the payment of bills for TimeSaver in the amount of \$696.35 (services rendered in July of 2008), Barr Engineering in the amount of \$1,408.58 (engineering services rendered in July of 2008), and Kennedy & Graven in the amount of \$466.46 (legal services).

The Board reviewed the listing of legal services as submitted by Kennedy & Graven.

Motion was made by Haas, seconded by Vierzba, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

CONSIDERATION OF COMMUNICATIONS

Mississippi River Coliform TMDL Study Group ~ Jankowski/Anderson

Jankowski reported on the attendance by himself and Anderson at the Mississippi River Coliform TMDL Study Group. He stated the Study Group is looking to establish limits for coliform discharges along the Mississippi River. The focus will be more on the mainstream of the River than up the tributaries. Jankowski stated he will ensure that the Study Group has Anoka Conservation District information and will provide the Study Group with information regarding the sub-watersheds.

Informational; no action required.

Jankowski reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None.

OLD BUSINESS

UPDATE ~ Green Valley Permit Requirements ~ Jankowski

Jankowski provided an update on permit requirements for Green Valley Greenhouse. He stated he had been informed that Mr. Rowe, the owner of Green Valley Greenhouse, had submitted an amendment to the original permit; however, this information was not included in Obermeyer's review packet. Jankowski stated Mr. Rowe has said that he considers the greenhouse agricultural in nature, and that agricultural endeavors have special treatment in Minnesota State Law, such as not being subject to building requirements. Green Valley Greenhouse has constructed facilities in the City of Ramsey without obtaining building permits citing this statute exemption. Mr. Rowe has suggested that similarly, Green Valley Greenhouse may not be subject to the requirement of obtaining a watershed permit. Jankowski stated Attorney LeFevere has provided the opinion that to his knowledge there is no specific statutory exemption for agricultural concerns as far as water quality permits are required. This information has been relayed to Mr. Rowe. It is Attorney LeFevere's position that Green Valley Greenhouse is subject to the requirements and must comply with the existing permit or show the statute that exempts Green Valley Greenhouse of those requirements. Mr. Rowe has indicated that he will be consulting with his attorney.

Obermeyer stated Mr. Rowe has been informed that the computations submitted by a geotechnical representative of Green Valley Greenhouse do not meet the LRRWMO criterion.

The Board discussed the need for the Green Valley Greenhouse permit to be brought into compliance.

Consensus was reached to direct Obermeyer to work with Attorney LeFevere to draft a letter on behalf of the LRRWMO informing Green Valley Greenhouse that the current permit is not in compliance, that to date water quality treatment improvements have not been started, and that a response including a schedule for installing the required improvements must be submitted within 10 days of receipt of the letter.

Presentation of Draft Third Generation Plan ~ Obermeyer

Moved in the agenda to follow Other Business.

NEW BUSINESS

REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover

Haas reported there are two outstanding issues with this permit: 1) the pond bottom must be seeded; 2) the retaining wall must be certified. The issues are to be completed by August 29th. An update will be provided at the September meeting.

Informational; no action required. Update to be included on the September meeting agenda.

LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey

Jankowski reviewed the August 18, 2008 memorandum from Barr Engineering recommending that this item again be continued until either the documentation is submitted or the proposed on-site ponding basin that has been designed for only quality management is redesigned to provide for quantity control.

Motion was made by Vierzba, seconded by Anderson, to find Permit #2008-03, St. Katherine Drexel Church development located in the northwest quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey to be incomplete as recommended in the Barr Engineering memorandum dated August 18, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-07 ~ Ermine Blvd. Culvert Replacement ~ City of Ramsey

Jankowski reviewed the August 18, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for the replacement of the existing Ermine Boulevard crossing of Trout Brook in Ramsey. The existing 72-inch R.C.P. is to be replaced with a 14-foot by 6-foot box culvert to lower the flood elevation upstream of the crossing and remove an existing house from the floodway. Correspondence has been received from the Minnesota Department of Natural Resources approving of the FEMA CLOMR Application for the project. Should the LRRWMO approve of the permit for the project, an erosion control plan and a flow-by pass needs to be provided. The upstream invert elevation must be established at the elevation of the existing culvert so that upstream wetland conditions will not be affected.

Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to five conditions as detailed in the August 18, 2008 memorandum.

Obermeyer reported that the Minnesota Department of Natural Resources has signed off on enlarging the culvert.

There was discussion regarding approval of the permit being conditional on receiving approval from FEMA. It was noted that Condition no. 5 requires written consent of all persons, agencies, or authorities concerned.

Motion was made by Haas, seconded by Vierzba, to approve Permit #2008-07, Ermine Boulevard and Culvert Replacement, Ramsey, for the replacement of the existing Ermine Boulevard crossing of Trout Brook in Ramsey, subject to the five (5) conditions as detailed in the Barr Engineering memorandum dated August 18, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-10 ~ 144th Avenue NW Street Extension ~ City of Ramsey

Jankowski reviewed the August 15, 2008 memorandum from Barr Engineering relating to their receipt of plans and a LRRWMO permit application for the construction of 144th Avenue N.W. from Azurite Street N.W. to Sunfish Lake Boulevard N.W. in Ramsey. The roadway length is approximately 850 lineal feet. A regional storm water management basin is located north of the proposed roadway. This basin, with modifications proposed as part of this project, provides storm water management, quantity and quality meeting LRRWMO criteria for the runoff from this proposed roadway and the surrounding tributary drainage area. Storm water runoff from the roadway is shown to be directed to this basin. Erosion control measures are shown to be installed at key locations throughout the project site.

Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to five conditions as detailed in the August 15, 2008 memorandum.

Motion was made by Vierzba, seconded by Anderson, to approve Permit #2008-10, 144th Avenue NW Street Extension, Ramsey, for the construction of 144th Avenue NW from Azurite Street NW to Sunfish Lake Boulevard NW in Ramsey, subject to the five (5) conditions as detailed in the Barr Engineering memorandum dated August 15, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-11 ~ Alpine Park Watermain Loop ~ City of Ramsey

Jankowski reviewed the August 18, 2008 memorandum from Barr Engineering relating to their receipt of plans and a LRRWMO permit application for the construction of 2,837 lineal feet of 12-inch watermain in the Alpine Park area of Ramsey. The watermain is to be installed at the standard 7.5-foot depth. A 10-foot wide bituminous trail is to be constructed over the top of the pipe alignment. An erosion control plan needs to be submitted to the LRRWMO for review and approval.

Barr Engineering recommends that the LRRWMO approve of the permit for this project subject to five conditions as detailed in the August 18, 2008 memorandum.

Obermeyer stated the erosion control plan has now been submitted.

Motion was made by Haas, seconded by Vierzba, to approve Permit #2008-11, Alpine Park Watermain Loop, Ramsey, for the construction of 2,837 lineal feet of 12-inch watermain in the Alpine Park area of Ramsey, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated August 18, 2008. Vote: 4 ayes, 0 nays. Motion carried.

OTHER BUSINESS

Mr. John Enstrom expressed concern regarding the adverse effects of wetlands that appear to have been drained due to the digging of County Ditch 3 in the City of Ramsey. He presented pictures, noting the large amount of thistles, and stated the presence of thistles show that the area is no longer a wetland.

Jankowski indicated he will contact the Anoka Conservation District to review the water table information and ask about the presence of thistles in relation to wetlands.

OLD BUSINESS

Presentation of Draft Third Generation Plan ~ Obermeyer

Obermeyer distributed Table 32 of the current Plan as revised based on discussion at the July 17, 2008 Board meeting. The following was discussed in relation to Table 32 and the Draft Third Generation Plan:

- Wetland hydrology monitoring conducted by the Anoka Conservation District involves an electronic water level monitoring device at one reference wetland located within the watershed. It was noted that this type of monitoring would address concerns and questions such as the concerns raised by Mr. Enstrom regarding County Ditch 3.
- An informational pamphlet on the LRRWMO is planned for the year 2010.
- The Plan should acknowledge improvements to outfalls into the river as a goal of the LRRWMO. It was noted that the improvements fall under the individual city responsibilities as street improvement projects are completed.
- Maintaining integrity of the Rum River Dam is a high priority topic of discussion to be dealt with. A joint meeting with the member cities will be required in the future to discuss the issue.
- Public involvement: Board members will review the sample public survey of the Nine Mile Creek Watershed District and provide feedback to Obermeyer on questions to be included in a LRRWMO public survey that will be mailed to a random group of residents. A draft survey will be presented for approval at the September Board meeting. Possible topics to include on the survey include regulations and boating on the river. Public participation will be encouraged through a drawing of on-line respondents for

tickets to the Bunker Hills Wave Pool or an annual pass to the Anoka County Park System. The responses will be incorporated into the identified issues included in the Plan.

- Jankowski will determine whether County Ditch 66 was transferred to the LRRWMO's jurisdiction as a City of Ramsey responsibility.

Consensus was reached that continued discussion on the Draft Third Generation Plan and approval of the draft public survey will be included on the September meeting agenda.

ADJOURNMENT

A motion was made by Anderson, seconded by Vierzba, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 9:50 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

September 18, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
 - 1. August 21, 2008 Regular Meeting
- D. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
- E. CONSIDER COMMUNICATIONS
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None.
- G. OLD BUSINESS
 - 1. UPDATE ~ Green Valley Permit Requirements ~ Jankowski
 - 2. Presentation of Draft Third Generation Plan ~ Obermeyer
- H. NEW BUSINESS
 - 1. REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover
 - 2. REVISION to LRRWMO Permit #2008-02 ~ Ramsey Commons ~ Ramsey
 - 3. LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey
 - 4. LRRWMO Permit #2008-12 ~ Union Square ~ Anoka
 - 5. LRRWMO Permit #2008-13 ~ Tag Machine ~ Ramsey
- I. OTHER BUSINESS
- J. ADJOURNMENT

Next regular meeting date is October 16, 2008 – at 8:30 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

SEPTEMBER 18, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Carl Anderson, Anoka. Absent: None.

Also present were: Deputy Treasurer Lori Yager, Andover Alternate Bruce Perry, Melissa Lewis of BWSR, and John Enstrom of Ramsey Organic Dirt.

APPROVE MINUTES

Motion was made by Anderson, seconded by Vierzba, to approve the August 21, 2008, regular meeting minutes as submitted. Vote: 4 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending August 31, 2008. Account balances for the period were: Checking \$41,539.44; less permit account balance of (\$10,529.33), for a total balance of \$31,010.11.

Yager reported a bankruptcy notice was filed on Village of Sunfish Lake, Permit #04-17. The balance on the permit is \$496; the court date is set for October 31, 2008. This permit had already been sent to collections; collections will be notified that a claim will be sent to bankruptcy court.

Motion was made by Anderson, seconded by Vierzba, to accept the Treasurer's Report for the period ending August 31, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$606.02 (services rendered in August of 2008), City of Anoka in the amount of \$600.00 (services rendered in February – July of 2008), City of Anoka in the amount of \$58.31 (permit refund), Gould's Diamonds & Jewelry in the amount of \$475.00 (permit refund), E & G Development, LLC in the amount of \$515.00 (permit refund), and Trident Development, LLC in the amount of \$530.00 (permit refund).

Motion was made by Haas, seconded by Vierzba, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

CONSIDERATION OF COMMUNICATIONS

Perry provided an update on the Open Space referendum proceedings in the City of Andover. He stated a letter was sent to property owners in Andover who own 2.5 acres or more informing them of the informational meeting that was held last night; about 260 people were present at the meeting. Many of the property owners were concerned about eminent domain, but this is a willing seller/willing buyer situation for property owners interested in preserving their property.

Informational; no action required.

Jankowski reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None.

OLD BUSINESS

UPDATE ~ Green Valley Permit Requirements ~ Jankowski

Jankowski stated LeFevere has informed him that he was contacted by the attorney representing Green Valley Greenhouse informing him that he was on the case. LeFevere has advised that it may actually be the City of Ramsey that applies the enforcement because the LRRWMO does not have an ordinance in place. The Wetland Conservation Act was involved in previous cases where the LRRWMO has taken action. LeFevere will contact the Ramsey City Attorney regarding the situation, and he will be reviewing the Joint Powers Agreement to determine what authorization the LRRWMO has been granted by the individual cities.

Lewis stressed that the Third Generation Plan and the Joint Powers Agreement should include clear standards and give direction to the member cities for these types of situations.

Item to be included on the October meeting agenda.

Presentation of Draft Third Generation Plan ~ Obermeyer

Moved to follow New Business.

NEW BUSINESS

REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover

Haas stated this permit included a requirement to certify that the retaining wall meets the design requirements. It was found that the required Geogrid Reinforcement was not installed, and the

owner has indicated he cannot afford to redo the wall according to this requirement. It has been suggested that the best thing to do is to have a hold harmless agreement so that if the retaining wall ever fails, the City of Andover and the LRRWMO will be absolved. The agreement would be recorded with the property and show up on the title.

Consensus was reached that a hold harmless agreement for Permit #2006-23 be presented to the Board for approval at the October meeting.

REVISION to LRRWMO Permit #2008-02 ~ Ramsey Commons ~ Ramsey

Jankowski reviewed the September 16, 2008 memorandum from Barr Engineering regarding their receipt of revised plans for the Ramsey Commons development to be located in the southwest quadrant of Armstrong Boulevard and U.S. 10 and 169 in Ramsey. The site is 1.1 acres in area with a 7,800 square foot building shown to be constructed. Based on comments received from the City of Ramsey, an interim pond has been added on the adjacent lot, owned by the same owner, and been designed to retain back-to-back 100-year rainstorm events and a 10-day snow melt. The finished floor elevation is 3.5 feet above the surface overflow from the pond.

Barr Engineering recommends that the LRRWMO approve the permit for the revised plan for this project subject to five conditions as stipulated in the LRRWMO correspondence dated March 18, 2008 and the September 16, 2008 memorandum.

Motion was made by Haas, seconded by Vierzba, to approve the revision to Permit #2008-02, Ramsey Commons, Ramsey, subject to the five (5) conditions as stipulated in the LRRWMO correspondence dated March 18, 2008 and the Barr Engineering memorandum dated September 16, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-03 ~ St. Katherine Drexel ~ Ramsey

Jankowski reviewed the September 16, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for the St. Katherine Drexel development to be located in the northeast quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey. The site is 32.3 acres in area with the proposed development site being 3.6 acres. A 7,700 square foot building is shown to be constructed. Storm water from the parking lot is shown to be directed into four infiltration basins, center islands, provides "dead-storage" for water quality treatment. A ponding basin is to be constructed on the north side of the site, adjacent to the wetland complex, provides the remaining required water quality treatment. Water quantity management is to be provided within the large wetland complex. A drainage and utility easement has been provided from the property owner to the north that allows for quantity management within this area. Erosion control is shown to be installed at the limits of grading operations.

Barr Engineering recommends that the LRRWMO approve the permit for this project subject to five conditions as detailed in the September 16, 2008 memorandum.

Motion was made by Anderson, seconded by Vierzba, to approve Permit #2008-03, St. Katherine Drexel Church development located in the northwest quadrant of 161st Avenue N.W. and Variolite Street N.W. in Ramsey, for the construction of a 7,700 square foot

building, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated September 16, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-12 ~ Union Square ~ Anoka

Jankowski reviewed the September 15, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for the construction of Union Square development to be located in the northwest corner of West Main Street and T.H. 169 in Anoka. The site is one acre in surface area. The existing building, Burger King, is to be razed with a 12,200 square foot building with a 53-stall parking lot to be constructed. The percentage of imperviousness is to be reduced by the project. From discussion with the City of Anoka, site runoff is directed into an existing storm sewer system that flows through a water quality treatment manhole prior to discharging to the Rum River. Erosion control plan is shown to be installed at the limits of construction.

Barr Engineering recommends that the LRRWMO approve the permit for this project subject to five conditions as detailed in the September 15, 2008 memorandum.

Motion was made by Vierzba, seconded by Haas, to approve Permit #2008-12, Union Square, Anoka, located in the northwest corner of West Main Street and T.H. 169 in Anoka, for the existing Burger King building to be razed, and a 12,200 square foot building with a 53 stall parking lot to be constructed, subject to five (5) conditions as detailed in the Barr Engineering memorandum dated September 15, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-13 ~ Tag Machine ~ Ramsey

Jankowski reviewed the September 12, 2008 memorandum from Barr Engineering regarding their receipt of plans and a LRRWMO permit application for the construction of a commercial/industrial building for Tag Machine in Ramsey. The project is located in the southeast corner of Bunker Lake Boulevard and Azurite Street and the site is 2.2 acres in area. The site is part of a regional storm water system that was modeled in 2003. The 2003 Management Plan required that water quality treatment was required on-site and that the peak outflow from the site for the 100-year frequency storm event be limited to 1 c.f.s./acre. The plans show that a basin is to be constructed on the south side of the site. The basin provides the dead-storage volume to meet the LRRWMO water quality criteria. To meet the required outflow requirements, the pond will discharge through an 8-inch diameter orifice and then to the existing storm sewer system. The 100-year frequency flood elevation, as calculated by Hakanson Anderson Associates is 862.6 M.S.L. The proposed finished floor elevation of the building is 866.8 M.S.L. Erosion control is shown to be installed at key locations throughout the site.

Barr Engineering recommends that the LRRWMO approve the permit for this project subject to six conditions as detailed in the September 12, 2008 memorandum.

Motion was made by Haas, seconded by Vierzba, to approve Permit #2008-13, Tag Machine, Ramsey, located in the southeast corner of Bunker Lake Boulevard and Azurite Street, for the construction of a commercial/industrial building, subject to six (6) conditions

as detailed in the Barr Engineering memorandum dated September 12, 2008. Vote: 4 ayes, 0 nays. Motion carried.

OLD BUSINESS

Presentation of Draft Third Generation Plan ~ Obermeyer

Jankowski stated at the last meeting the Board had decided that a survey should be drafted and sent out to a random number of residents within the watershed district to obtain input for the Third Generation Plan.

Haas stated the Anoka County Park Department has indicated they will provide five sets of tickets for the Bunker Hills Pool. As was discussed at the August meeting, the tickets will be used to encourage participation through a drawing.

The Board reviewed the draft survey. There was discussion on question #8 of the draft survey. The following amendment was suggested: "...and at some point in the future the dam needs to be replaced. What are your thoughts for its future?"

Anderson indicated he will request that the topic of the dam be included on an Anoka City Council workshop agenda to determine if there are additional questions to be included in the survey regarding the dam.

Consensus was reached on the following in relation to the public survey:

- The survey will be conducted through a random sampling of the population as well as contacting specific groups that are active in water quality. The Ramsey Environmental Policy Board and the Anoka Conservation District will be contacted regarding organizations that could be targeted.
- Additional copies of the survey will be made available at the city halls, on the city and LRRWMO websites, and at polling locations with the upcoming election.
- Final draft of the survey to be emailed to the Board by the end of next week.
- Surveys to be returned to the City of Anoka, attention to Greg Lee by November 7th.

There was discussion on Survey Monkey as a possible method for the survey. Haas indicated he will discuss Survey Monkey with Obermeyer.

Jankowski indicated he will obtain information on using a postage paid process for the survey responses.

Enstrom suggested that the survey include a statement about who the LRRWMO is. Lewis suggested including the Board's mission statement.

Lewis suggested the following additional questions for the survey: 1) What do you know about the WMO? 2) Where do you get information on water quality or where would you like to get information? Lewis suggested adding an option for respondents to provide an email address, and to ask whether they are interested in future involvement with the WMO.

Consensus was reached that a rough budget should be determined prior to the next Board meeting and emailed to the Board members. If necessary a special meeting may be scheduled to approve the budgeted amount and the survey.

There was discussion on responses to the survey influencing possible changes to the draft of the Third Generation Plan.

Lewis stressed the importance that the draft Plan be reviewed by the required agencies. She pointed out that representatives from these agencies often attend meetings held by the Technical Advisory Committee (TAC). BWSR encourages this type of TAC meeting that would include a discussion of the goals and policies, receive input from the citizens, and recommendations of the TAC. Haas indicated he will discuss scheduling a TAC meeting with Obermeyer.

Enstrom suggested including a statement on the survey that the results will be posted. It was noted that there should be links to the LRRWMO website from the member city websites.

Lewis noted that the citizen group is a requirement by statute and that the survey is a great way to get names of possible participants. She recommended that the Board consider what they would like this group to do in the future.

OTHER BUSINESS

Haas asked if there is an update available on Permit #2001-05 ~ Wiser Choice Liquors. Jankowski replied an update is not available at this time.

Haas suggested an update be provided from each of the member cities on the enforcement of violations that were noted during the Board's canoe trip on the Rum River.

There was discussion on scheduling a canoe trip in May or June next year with the zoning administrators present.

Consensus was reached to include an update on the Rum River Scenic River District and a discussion on scheduling a canoe trip for 2009 on the October meeting agenda.

ADJOURNMENT

A motion was made by Vierzba, seconded by Haas, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 9:49 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

October 16, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

REVISED ~ AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
 - 1. September 18, 2008 Regular Meeting
- D. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills
- E. CONSIDER COMMUNICATIONS
 - 1. ACD ~ Anoka County Geologic Atlas ~ Jamie Schurbon
 - 2. Anoka County Highway Dept. Letter ~ Road Project in Ramsey
 - 3. Letters from Ramsey Re: County Ditch 51 Culvert Replacement Project
 - 4. DNR Public Waters Work Permit Application #2009-0256 ~ Trott Brook ~ Ramsey
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2008 Third Quarter Reports ~ Andover, Anoka, Coon Rapids & Ramsey
- G. OLD BUSINESS
 - 1. UPDATE ~ Green Valley Permit Requirements ~ Jankowski
 - 2. Presentation of Draft Third Generation Plan ~ Obermeyer
- H. NEW BUSINESS
 - 1. REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover
 - 2. LRRWMO Permit #2008-14 ~ Michael Babineau Retaining Wall ~ Andover
- I. OTHER BUSINESS
 - 1. Update on the Rum River Scenic River District
 - 2. Schedule 2009 Canoe Trip
- J. ADJOURNMENT

Next regular meeting date is November 20, 2008 – at 8:30 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

OCTOBER 16, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Carl Anderson, Anoka. Absent: None.

Also present were: Deputy Treasurer Lori Yager, Anoka Public Works Director/City Engineer Greg Lee, Jamie Schurbon of Anoka Conservation District, Melissa Lewis of BWSR, and John Enstrom of Ramsey Organic Dirt.

AMEND AGENDA

The Agenda was approved with the following additions: H.3. LRRWMO Permit #2005-15~Sweetbay Ridge~Ramsey; H.4. LRRWMO Permit #2003-02~The Village of Sunfish Lake~Ramsey; and, H.5. LRRWMO Permit #2003-07~Ramsey Town Centr~Ramsey.

APPROVE MINUTES

Motion was made by Vierzba, seconded by Anderson, to approve the September 18, 2008, regular meeting minutes as submitted. Vote: 4 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending September 30, 2008. Account balances for the period were: Checking, \$41,086.45; less permit account balance of (\$10,141.30), for a total balance of \$30,945.15.

Motion was made by Haas, seconded by Vierzba, to accept the Treasurer's Report for the period ending September 30, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$623.39 (services rendered in September of 2008) and Barr Engineering in the amount of \$1,890.79 (engineering services rendered in August of 2008).

Motion was made by Anderson, seconded by Vierzba, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

Jankowski stated Obermeyer is unable to attend today's meeting. However, the Board can contact him in his office with questions on the Draft Third Generation Plan.

Discussion on the Draft Third Generation Plan was moved up in the agenda to precede Consideration of Communications.

OLD BUSINESS

Presentation of Draft Third Generation Plan

Jankowski noted that the main effort of the Board as this time in relation to the Third Generation Plan is to get the public involvement program rolling. At the last meeting the Board discussed preparing a citizen survey. Jankowski distributed the draft Lower Rum River Watershed Management Organization (LRRWMO) Citizen Survey.

The Board discussed the options and cost of distributing the LRRWMO Citizen Survey.

Consensus was reached to utilize the following methods to distribute the survey:

- Survey Monkey (Schurbon to coordinate)
- Member city websites will include an article stating that the LRRWMO is updating the Third Generation Plan and seeking public input with a link to the LRRWMO webpage. The LRRWMO webpage will include a link to the survey on Survey Monkey.
- Distribute notice of the survey electronically when available and via postcards when this method is not available. Each member city will submit a list of names for the mailing (list to include county commissioners, elected officials, board members, community organizations, etc.) 500 postcards will be divided among the four member communities proportionately.
- Target date to have the survey distributed is October 31st

Enstrom expressed concern that a cross section of individuals should be surveyed to ensure that the responses are not biased. Lewis noted that the Statute requires public input; it does not require that the input is received through a random sampling. She pointed out that the posting of the survey results should state how the data was collected. Jankowski pointed out that county commissioners and elected officials are important sources for input on the survey, and that receiving input is more important than conducting a random sampling.

The Board discussed the Draft LRRWMO Citizen Survey.

Consensus was reached to amend the draft survey as follows:

Additional questions:

How did you learn about the survey?

Do you want to be involved in the LRRWMO in the future? (possible participants for a future Citizens Advisory Committee (CAC)).

Changes:

Question No. 2: Add *Veterans Lake* and *Other*

Question No. 5: Change format to boxes, add *Water Quality* and *Other*

Consensus was reached that additional discussion on the Draft Third Generation Plan will continue after receiving public input on the citizen survey.

CONSIDERATION OF COMMUNICATIONS

ACD ~ Anoka County Geologic Atlas ~ Jamie Schurbon

Schurbon stated he is seeking contributing partners to do an Anoka County Geologic Atlas. He explained a geologic atlas is a geologic and hydrogeologic study that is used primarily by local governments to aid in groundwater management. The vast majority of the study (94%, \$630,000) is paid by the MN Geological Survey and MN DNR; however, they require a local contribution. The local contribution share would be \$40,000. The local contribution pays to hire temporary staff that will do GIS locating of 10,000 wells with good boring records; these provide the basis of the remainder of the project. One equitable way to fund this is to split costs among the watershed organizations based upon their geographic area. Under this method, the LRRWMO contribution would be \$3,410. Schurbon stated he has discussed the project with four other watershed management organizations and the Anoka Conservation District (ACD) Board. All have been supportive. Two watershed organizations have committed dollar amounts and to have ongoing discussions about how much to contribute. The ACD Board has committed \$12,737 of in-kind support hosting the temporary staff and administering the project. The project will only become a reality if they can get the needed funding commitments. The geologic atlas project, if funded, will begin in summer 2009. About 60% of the local work will occur in 2009 and 40% in early 2010. The majority of funding commitments will be needed for 2009. After this local work the MN Geological Survey and MN DNR will each have two to three years of work.

Anderson stated as an engineer and geologist he strongly encourages that the Board support this program. He stated this data is essential and needs to be put together by public agencies.

Jankowski asked if the scope of this study will determine whether there are any connections between the underlying aquifers and the surface aquifers. He stated the wellhead protection plan for the City of Ramsey focuses on one area where there are uncertainties on whether there is a connection. Schurbon replied his understanding is that is not an element of this plan.

Jankowski inquired whether the Board could request to have an element added to probe in to the areas of question. Anderson indicated he believes this would be done through a future survey. This data is needed to learn what is there. It will be up to scientists to study this data and note where there is a shortage of data and additional studies are needed.

Jankowski noted Schurbon's memo lists one reason to proceed with the Atlas is *uncertainty about groundwater sustainability for projected growth*. He stated this has been raised in the City of Ramsey and questioned if the study will answer that question. Schurbon replied as best as he knows it will provide more information in that respect, but it will not answer every question in this area.

Jankowski noted the member cities have completed part 1 of the wellhead protection plans to determine the areas of recharge and there are models in place. He asked if this Atlas will be more accurate than what they currently have. Schurbon replied the model is only as good as the data behind it. The models will be able to be refined with the additional information provided with the Atlas.

Consensus was reached to consider participation in the Anoka County Geologic Atlas after Schurbon has reported back to the Board on the above questions.

Anoka County Highway Dept. Letter ~ Road Project in Ramsey

Jankowski reviewed the September 19, 2008 letter from the Anoka County Highway Department regarding the reconstruction of the CSAH 116/CSAH 57 Intersection.

Informational; no action required.

Letters from Ramsey Re: County Ditch 51 Culvert Replacement Project

Jankowski reviewed the letter from the City of Ramsey to the Army Corps of Engineers requesting a permit for the replacement of a culvert under Ermine Blvd in Section 6. He explained in the course of obtaining the permits he was under the impression that the area of this project was classified as a county ditch. Kate Drury of Anoka County was under the same impression and he was informed that a permit was not needed. It has now been learned that this portion of the ditch is considered public water and a DNR permit is required. He explained he would like to get the project bid so that it can be awarded in early November. There is a 30 day review period required for comments unless all of the commenting agencies respond sooner stating that they do not have concerns with the project. He stated if there are no objections from the Board he would like to draft a letter on behalf of the LRRWMO that would be signed by Vierzba in order to expedite the process.

Consensus was reached to authorize Jankowski to draft a letter to be signed by Vierzba to expedite the 30 day review period process for the County Ditch 51 Culvert Replacement Project.

Jankowski reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

Year 2008 – Third Quarter Reports

Haas presented the Year 2008 Third Quarter Report for the City of Andover.

Motion was made by Vierzba, seconded by Anderson, to approve the Year 2008 Third Quarter Report for the City of Andover, as presented. Vote: 4 ayes, 0 nays. Motion carried.

Anderson presented the Year 2008 Third Quarter Report for the City of Anoka

Motion was made by Vierzba, seconded by Haas, to approve the Year 2008 Third Quarter Report for the City of Anoka, as presented. Vote: 4 ayes, 0 nays. Motion carried.

Vierzba advised there are no active reports for the City of Coon Rapids.

Motion was made by Haas, seconded by Anderson, to approve the Year 2008 Third Quarter Report for the City of Coon Rapids, as presented. Vote: 4 ayes, 0 nays. Motion carried.

City of Ramsey Year 2008 Third Quarter not available ~ tabled to the November 20, 2008 meeting.

OLD BUSINESS

UPDATE ~ Green Valley Permit Requirements ~ Jankowski

Jankowski reported that LeFevere submitted a letter to Green Valley Greenhouse requesting them to provide a schedule for implementing the approved permit or that legal action would commence. To his knowledge the schedule has not been received. Jankowski stated he was contacted by Mr. Rowe of Green Valley Greenhouse yesterday stating that his attorney is still reviewing the situation. The recommendation of LeFevere is that the LRRWMO recommend legal action. Jankowski suggested tabling this item to the November meeting in order to review documentation by LeFevere on the recommended Board action.

Motion was made by Anderson, seconded by Vierzba, to table action on the Green Valley Greenhouse permit requirements to the November 20, 2008 meeting. Vote: 4 ayes, 0 nays. Motion carried.

NEW BUSINESS

REVISION to LRRWMO Permit #2006-23 ~ Twin Rivers Auto Sales ~ Andover

Haas stated LeFevere has reviewed the Declaration Agreement absolving the City of Andover and the LRRWMO should the retaining wall at Twin Rivers Auto Sales fail in the future. The City of Andover has approved the Agreement and it is being presented to the Board for approval.

Motion was made by Anderson, and seconded by Vierzba, to approve the Declaration Agreement as presented for Permit #2006-23, Twin Rivers Auto Sales, in Andover. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-14 ~ Michael Babineau Retaining Wall ~ Andover

The Board noted the October 16, 2008 memorandum from Barr Engineering advising they received an after-the-fact permit application for the creation of a retaining wall and vegetable garden. On October 8, 2008 they received an after-the-fact Combined Wetland Permit Application (WPA) for the completed project, which included the filling of approximately 461 square feet of wetland.

Haas explained that the City of Andover requires a permit for all retaining walls and fences. A natural resources technician noticed the retaining wall at the subject property and it was found that the wall is in a wetland area. After discussions with the Anoka Conservation District and the property owner about the difficulty of removing the wall, it was noted that not all of the exemptions allowed under the Wetland Conservation Act were used as part of the plat. The property owner was requested to apply for an exemption through the LRRWMO and send out the information to all the required agencies. The Technical Evaluation Panel (TEP) will be meeting at the end of the month and will consider issuing the permit. He noted that Obermeyer suggested the Board approve the permit subject to approval by the TEP. Obermeyer does not anticipate an issue with the TEP Panel review.

Jankowski suggested including the permit on the November meeting agenda after the TEP review has been completed.

Motion was made by Jankowski, seconded by Anderson, to table consideration of Permit #2008-14, Michael Babineau Retaining Wall, to the November 20, 2008, meeting to allow time for the TEP to meet and review the project. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2005-15 ~ Sweetbay Ridge ~ Ramsey

Jankowski reviewed the October 16, 2008 memorandum from Barr Engineering outlining the project history and requirements for the release of cash surety on the Wetland Replacement Plan for Sweetbay Ridge in Ramsey, Permit #2005-15.

Obermeyer recommends that 35%, \$28,000, of the total cash surety amount may be returned to the applicant.

Motion was made by Haas, seconded by Anderson, to authorize a release of cash surety for LRRWMO Permit #2005-15, Sweetbay Ridge, in the amount of 35%, \$28,000, as recommended by Barr Engineering in its October 16, 2008 memorandum. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2003-02 ~ The Village of Sunfish Lake ~ Ramsey

Jankowski reviewed the October 16, 2008 memorandum from Barr Engineering outlining the project history of The Village of Sunfish Lake, Permit #2003-02. The 29 acre development, which consists of 115 single-family residential units, is located at the intersection of 145th and Sunwood Drive in Ramsey. The project involved the filling of 6,574 square feet of wetland, requiring 13,148 square feet of new wetland credit. Approximately 14,700 square feet of wetland have been created on site. However, since the required Wetland Replacement Area Declaration of Restrictions and Covenants (DOR) has not been recorded, the created wetland is not acceptable as mitigation. The permittee's company, Todd Allen Homes, no longer exists and Barr Engineering has been unable to locate the permittee, Mr. Joe Gisch, or a responsible party for the project.

Obermeyer recommends that LRRWMO turn this matter over to the DNR for potential enforcement action. If the DNR is unable to locate the responsible party the LRRWMO may need to take action to encumber the wetland mitigation area.

Consensus was reached that Jankowski will try to locate the property owner to have the DOR signed and to include the permit on the November meeting agenda.

Motion was made by Anderson, seconded by Vierzba, to table consideration of Permit #2003-02, The Village of Sunfish Lake, Ramsey, to the November 20, 2008 meeting. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2003-07 ~ Ramsey Town Center ~ Ramsey

Jankowski reviewed the October 16, 2008 memo from Barr Engineering outlining the project history of the Ramsey Town Center, Permit #2003-07. To date, they have not received the required legal documents on the revision to the plans approved in mid-2004. However, wetland impacts have taken place, as has a portion of the required on-site mitigation. Yet, no attempt has been made to create the required off-site wetland mitigation area. The applicant, Mr. John Feges, is deceased and the company he represented no longer exists.

Since a responsible party no longer exists to comply with the requirements of the approved Wetland Replacement Plan, Obermeyer recommends that LRRWMO rescind the approved application. No further impacts must be conducted without a new, approved Wetland Replacement Plan. LRRWMO is responsible for determining the current total area of completed wetland impacts and if created wetland mitigation areas, which can be encumbered by the DOR, meet the minimum WCA replacement requirements. If a shortfall of wetland credits exists, a plan must be proposed to provide any additional needed credits. It is highly recommended that LRRWMO seek input from the Anoka Conservation District (ACD), Board of Water and Soil Resources (BWSR), and MnDNR Wetland Enforcement Officer to help ensure that the proposed course of action will bring this project back into compliance.

Jankowski stated the City of Ramsey will be addressing this Permit and will attempt to more clearly define the wetland that has been filled and what has been created.

Consensus was reached to again consider Permit #2003-07, Ramsey Town Center, at the November 20, 2008, meeting.

Jankowski indicated he will set up a meeting with the ACD and BWSR and report back to the Board.

Enstrom expressed concern that the rain gardens at this project location do not include erosion control.

OTHER BUSINESS

Update on the Rum River Scenic River District

Haas stated he has talked with the City of Andover Community Development Director regarding enforcement of the Rum River Scenic River District regulations. The City of Andover will be enforcing these regulations and has sent a letter requiring compliance with the regulations to the property owner with the large structure violation that was noted on the LRRWMO canoe trip this summer.

Consensus was reached to include updates from the member cities on the enforcement of violations on the Rum River Scenic River District on the November meeting agenda.

Schedule 2009 Canoe Trip

The Board discussed scheduling a 2009 Rum River canoe trip. It was noted that a more systematic method with more equipment than was used with the canoe trip this summer, as well as the use of a pontoon, would provide better results.

Consensus was reached to include discussion on the 2009 Rum River Canoe/Pontoon trip on the November meeting agenda.

ADJOURNMENT

A motion was made by Anderson, seconded by Vierzba, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 10:14 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

November 20, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
 - 1. October 16, 2008 Regular Meeting
- D. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Kennedy & Graven Invoice
 - 3. Payment of Bills
- E. CONSIDER COMMUNICATIONS
 - 1. ACD ~ Anoka County Geologic Atlas ~ Jamie Schurbon
 - 2. Letter from Ramsey Re: County Ditch 51 Culvert Replacement Project
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT
 - 1. 2008 Third Quarter Reports ~ Ramsey
- G. OLD BUSINESS
 - 1. UPDATE ~ Green Valley Permit Requirements ~ Jankowski
 - 2. Presentation of Draft Third Generation Plan ~ Obermeyer
- H. NEW BUSINESS
 - 1. LRRWMO Permit #2003-02 ~ The Village of Sunfish Lake ~ Ramsey
 - 2. LRRWMO Permit #2003-07 ~ Ramsey Town Center ~ Ramsey
 - 3. LRRWMO Permit #2008-14 ~ Michael Babineau Retaining Wall ~ Andover
 - 4. LRRWMO Permit #2008-15 ~ Ramsey Town Center Storm Sewer Outlet ~ City of Ramsey
- I. OTHER BUSINESS
 - 1. Update on Enforcement of the Rum River Scenic River District Violations
 - 2. Schedule 2009 Canoe Trip
- J. ADJOURNMENT

Next regular meeting date is December 18, 2008 – at 8:30 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

NOVEMBER 20, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Carl Anderson, Anoka. Absent: None.

Also present were: Deputy Treasurer Lori Yager, Andover Alternate Bruce Perry, Public Works Director/City Engineer Greg Lee, Bob Obermeyer of Barr Engineering, and John Enstrom of Ramsey Organic Dirt.

APPROVE MINUTES

The following corrections were requested to the October 16, 2008 minutes:

- Page 2, first paragraph under Presentation of Draft Third Generation Plan, third sentence: "...the draft Lower Rum River ~~Waste-Water~~ Management Organization..."
- Page 3, first paragraph: "... (possible participants for a future Citizens Advisory Committee (CAC)).
- Page 3, first paragraph under Anoka County Geologic Atlas, fourth sentence: "The local contribution share for the ~~LRRWMO~~ would be \$40,000"

Motion was made by Anderson, seconded by Vierzba, to approve the October 16, 2008, regular meeting minutes as amended. Vote: 4 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending October 31, 2008. Account balances for the period were: Checking, \$39,531.27; less permit account balance of (\$9,099.14), for a total balance of \$30,432.13.

Yager noted there is an outstanding check to Rivertown Lofts in the City of Anoka, Permit #2006-11. The applicant has indicated he would like to continue the project. Yager noted Ramsey Meadows 5th Addition, Permit #2004-36 was closed in 2007. She requested direction on whether to reopen the permit, as Obermeyer has indicated there is still work to be completed on this permit. Obermeyer explained the formal procedure with BWSR to accept the wetland mitigation has not been completed.

Consensus was reached that Jankowski will provide Yager with a letter of explanation to submit with an invoice to the applicant to recover the additional administrative expense being billed by Barr Engineering for the BWSR acceptance procedure on the wetland mitigation.

Motion was made by Haas, seconded by Vierzba, to accept the Treasurer's Report for the period ending October 31, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Kennedy & Graven Invoice

Yager presented the Kennedy & Graven invoice in the amount of \$1,221.00 (services rendered in July of 2008 through September of 2008) for review by the Board. It was noted that the invoiced amounts should be charged against the specified permits.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$677.50 (services rendered in October of 2008), Barr Engineering in the amount of \$2,460.16 (engineering services rendered in September of 2008), and Kennedy & Graven in the amount of \$1,221.00 (services rendered in July of 2008 through September of 2008).

Motion was made by Anderson, seconded by Vierzba, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

CONSIDERATION OF COMMUNICATIONS

ACD ~ Anoka County Geologic Atlas ~ Jamie Schurbon

Jankowski reviewed the November 13, 2008 memorandum from Jamie Schurbon of the Anoka Conservation District with supporting information from MN Geological Survey and MN DNR in response to questions of the Board about the Anoka County Geologic Atlas. The LRRWMO has been requested to contribute \$3,410 in funding to the Anoka County Geologic Atlas.

Anderson stated his support of the Anoka County Geologic Atlas.

Motion was made by Anderson, seconded by Vierzba, to authorize \$3,410 in funding to the Anoka County Geologic Atlas. Vote: 4 ayes, 0 nays. Motion carried.

Letter from Ramsey Re: County Ditch 51 Culvert Replacement Project

Jankowski reviewed the October 30, 2008 letter from Vierzba to the DNR indicating that the LRRWMO issued Permit #2008-07 for the Ermine Boulevard Culvert Project in Ramsey. Jankowski reported that construction will begin on the project this morning.

Jankowski reviewed the correspondence included in the Chair's Folder noting they do not require action.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT

2008 Third Quarter Reports ~ Ramsey

Jankowski presented the Year 2008 Third Quarter Report for the City of Ramsey. It was noted that letters requesting termination of the following projects have been provided: Permit #2006-02, Potassium Street Reconstruction; Permit #2006-24, Northfork Office Condo; and Permit #2006-28, Pine Prairie. A letter requesting termination of Permit #2005-27, Shade Tree Cottages, has not been prepared and will not be included in approval of projects being terminated with the Year 2008 Third Quarter Report.

Motion was made by Vierzba, seconded by Anderson, to accept the Year 2008 Third Quarter Report for the City of Ramsey, as presented, including the termination of Permit #2006-02, Potassium Street Reconstruction; Permit #2006-24, Northfork Office Condo; and Permit #2006-28, Pine Prairie. Vote: 4 ayes, 0 nays. Motion carried.

OLD BUSINESS

UPDATE ~ Green Valley Permit Requirements ~ Jankowski

The Board reviewed correspondence between Kennedy & Graven, LRRWMO legal representation, and Howse & Thompson, Green Valley Green House legal representation, regarding compliance with requirements of Permit #2006-21.

Obermeyer stated there seems to be confusion on the part of the applicant in regard to exemption from the Wetland Conservation Act. LeFevere has suggested there should be communication back to the applicant explaining that the Wetland Conservation Act does not apply to this permit and that the permit requirements relate to quality and quantity control under the authority of the LRRWMO.

Jankowski stated there have been discussions with Ramsey's City Attorney and LeFevere on how to proceed if it is determined to proceed with prosecution to enforce the permit requirements. Prosecution may need to commence through the City of Ramsey, rather than the LRRWMO. At this point the Ramsey City Council needs to be informed of the issues.

It was noted that the authority of the LRRWMO to enforce permit requirements may be something to consider in the preparation of the Third Generation Plan.

Obermeyer stated the permitting process is included within the Second Generation Plan. He suggested the Board may want to consider a legal opinion on whether a separate document is needed or whether including the permitting process in the Third Generation Plan allows the LRRWMO to proceed with enforcement if permit requirements are not followed.

Consensus was reached to request a legal opinion from LeFevere on including LRRWMO enforcement criteria on permit requirements in the Third Generation Plan.

Presentation of Third Generation Plan ~ Obermeyer

Obermeyer distributed the LRRWMO Citizen Survey for review by the Board. He reported Survey Monkey is up and running. 39 responses have been received of the 1,000 postcards that were distributed.

The Board reviewed the responses to the LRRWMO Citizen Survey. There was discussion the intent of the Board to consider the survey responses with the goals included in the Third Generation Plan. It was noted there may be additional responses to the survey if the response deadline is extended.

Consensus was reached to continue running the LRRWMO Citizen Survey on Survey Monkey until December 31, 2008. Obermeyer will prepare a press release statement to submit to the local newspapers to further publicize the survey.

NEW BUSINESS

LRRWMO Permit #2003-02 ~ The Village of Sunfish Lake ~ Ramsey

Jankowski reviewed the November 20, 2008 memo from Barr Engineering outlining the project history of The Village of Sunfish Lake, Permit #2003-02. The 29 acre development, which consists of 115 single-family residential units, is located at the intersection of 145th and Sunwood Drive in Ramsey. The project involved the filling of 6,574 square feet of wetland, requiring 13,148 square feet of new wetland credit. Approximately 14,700 square feet of wetland have been created on site. However, since the required Wetland Replacement Area Declaration of Restrictions and Covenants (DOR) has not been recorded, the created wetland is not acceptable as mitigation. The permittee's company, Todd Allen Homes, no longer exists and Barr Engineering has been unable to locate the permittee, Mr. Joe Gisch.

Barr Engineering, on behalf of LRRWMO, has made attempts to seek someone with an interest in the wetland replacement area, that would be willing/able to file the Board of Water and Soil Resources (BWSR) required DOR. To date, they have been unable to locate an individual capable and willing to sign the DOR. On November 4, 2008, a meeting was held at BWSR main office in St. Paul, in part, to receive feedback regarding on-going projects, including The Village of Sunfish Lake. The meeting included Jason Jensen (DNR Wetland Enforcement Officer), Lynda Peterson (BWSR), Dennis Rodacker (Anoka Conservation District) and Mark Wilson (Barr Engineering Company, representing the LRRWMO). During the meeting, Ms. Peterson indicated that in this instance, since the wetland is protected by the 1991 Minnesota Wetland Conservation Act (WCA), as are all wetlands, no further attempts to secure the DOR are required.

Based on a site visit conducted on September 18, 2008 by Mr. Wilson and recent guidance provided by BWSR, Obermeyer recommends that LRRWMO consider that the applicant has complied with the majority of requirements of the approved Wetland Replacement Plan and that replacement is fulfilled. No further WCA-related action is recommended.

Motion was made by Haas, seconded by Jankowski, to consider that the applicant for Permit #2003-02, The Village of Sunfish Lake, Ramsey, has complied with the majority of requirements of the approved Wetland Replacement Plan, that replacement is fulfilled, and that no further WCA-related action is recommended, as detailed in the Barr Engineering memorandum dated November 20, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2003-07 ~ Ramsey Town Center ~ Ramsey

Jankowski reviewed the November 20, 2008 memo from Barr Engineering outlining the project history of Ramsey Town Center. The Ramsey Town Center project was first approved in late 2003 and revised plans were approved in mid-2004. The development is bound by Armstrong Boulevard on the west, Ramsey Boulevard on the east, railroad tracks on the south, and Bunker Lake Boulevard along a portion of the north boundary. The applicant submitted revised plans and requested an updated approval to reflect the revised plans. The revised plans included a minor lot reconfiguration in the northwest portion of the project and revised grading plans for two of the wetland mitigation areas. The net result is a reduction in the proposed wetland banking from the approved total of 1.66 acres each, of new wetland credit (NWC) and public value credit (PVC) to 0.42 acres of NWC and 0.42 acres of PVC. The northwest wetland mitigation area was reduced in size to accommodate an observation well and to stay out of a 100 foot clear zone along Armstrong Boulevard. The west-northwest wetland mitigation area has been reduced in size slightly to accommodate the reconfiguration of several lots along Armstrong Boulevard and to give the mitigation wetland a more natural edge.

No changes are proposed to the overall wetland impacts. The general overall design of the mitigation areas, including normal water levels, outlet elevations, typical proposed ground elevation, and vegetation establishment plans did not change. The effective changes to the approved Wetland Replacement Plan include replacing Sheets 1 of 4, 2 of 4, and 3 of 4 titled: "Ramsey Town Center On-Site Wetland Mitigation and Replacement Plan," dated 6/17/04 with those containing revision dates of 10/14/05. Proof of recording the legal documents to protect the wetland mitigation areas has not been provided.

Approval of the revised change was given, with the following conditions:

1. Provide proof of recording the Declaration of Restrictions and Covenants (DOR) and Affidavit of Landowner before impacting wetlands.
2. Provide the Consent to Replacement form if any parties other than the applicant have an interest in the land.

To date, Barr Engineering has not received the required three legal documents mentioned above. The applicant, Mr. John Feges is deceased and the company he represented no longer exists. On September 30, 2008 a site meeting was conducted to review the status of the project. The

meeting included Dennis Rodacker (Anoka Conservation District), Mark Wilson (Barr Engineering Company, representing the LRRWMO), and Steve Jankowski (City of Ramsey/LRRWMO). During the meeting it was confirmed that a portion of the approved wetland impacts have taken place. Yet, all of the WCA required on-site mitigation has yet to be graded. In addition, the graded wetland creation areas require vegetation management, monitoring, and a survey to determine if they were constructed as proposed. Mr. Jankowski, during the meeting, indicated that more than one bank likely owns both the graded and yet-to-be graded wetland replacement areas. In the course of the meeting, Mr. Rodacker indicated that since wetland impacts have taken place and the applicant no longer exists, the LRRWMO is responsible to ensure that the minimum required WCA wetland replacement is conducted to compensate for completed wetland impacts. At the commencement of the meeting, Mr. Rodacker and Mr. Wilson stated that LRRWMO should conduct a survey to determine the area of impacted and created wetlands.

On November 4, 2008, a meeting was held at the Board of Water and Soil Resources (BWSR) main office in St. Paul, in part, to receive feedback regarding on-going projects, including Ramsey Town Center. The meeting included Jason Jensen (DNR Wetland Enforcement Officer), BWSR representatives, Mr. Rodacker and Mr. Wilson. During the meeting, Mr. Jensen indicated that if requested by LRRWMO, he could issue a deed restriction on the property, prior to the numerous banks selling property, which includes the proposed and created wetland areas. BWSR staff indicated that a wetland delineation should be conducted in order to determine the accurate impacted and created wetland areas. BWSR staff further stated that if completed wetland impacts exceed required minimum WCA mitigation, additional replacement is required but not on-site. Yet, LRRWMO should make attempts to follow WCA wetland siting.

Obermeyer recommends the following primary actions, based on recent input provided by both the DNR and BWSR:

1. Request that the DNR issue a deed restriction on the property, prior to the numerous banks selling areas which currently and are proposed to include wetland replacement areas.
2. Accurately determine completed wetland impacts and graded wetland creation areas.

Obermeyer further recommends that if additional wetland mitigation area is needed, LRRWMO has the option to either follow the approved Wetland Replacement Plan and create additional wetlands as proposed, or revise plans to create on-site or off-site replacement. However, LRRWMO should make attempts to follow WCA wetland siting.

Jankowski explained that portions of the property have been sold to independents. The City of Ramsey holds some of the development funds that could be spent for correcting some of the impacted areas. He stated at the November 4, 2008 meeting there was discussion on putting a lien on properties; however, there are questions as to what properties this would involve. Another question to flesh out is what other options there are. There may be a surety that the City of Ramsey could provide to ensure that the requirements are met before getting into a legal issue that could create more problems with the property. He has requested that they focus on what some of these options would be. Jankowski explained that the City of Ramsey may not be opposed to placing a lien on some of the bank properties, but it could be a difficult issue to place

liens on properties that have been developed. Jankowski requested the Board consider tabling action on this permit to allow time to sort through the issues.

Motion was made by Vierzba, seconded by Anderson, to table consideration of Permit #2003-07, Ramsey Town Center, Ramsey, until the issues stated above are addressed. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-14 ~ Michael Babineau Retaining Wall ~ Andover

Haas reviewed the November 20, 2008 memo from Barr Engineering outlining the project history of Permit #2008-14; Babineau Retaining Wall, advising they received an after-the-fact LRRWMO permit application for the creation of a retaining wall and vegetable garden. On October 8, 2008, they received an after-the-fact Combined Wetland Permit Application (WPA) for the completed project, which included the filling of approximately 461 square feet of wetland. On October 10, 2008, the WPA was submitted to the Technical Evaluation Panel for their review and comment. The TEP recommends approval of the WPA

Obermeyer recommends approval of the WPA based on the recommendation of the TEP.

Motion was made by Anderson, seconded by Vierzba, to approve the Wetland Permit Application for Permit #2008-14, Babineau Retaining Wall, Andover, as recommended by the Barr Engineering memorandum dated November 20, 2008. Vote: 4 ayes, 0 nays. Motion carried.

LRRWMO Permit #2008-15 ~ Ramsey Town Center Storm Sewer Outlet ~ City of Ramsey

Jankowski reviewed the November 13, 2008 memo from Barr Engineering advising they have received plans and a LRRWMO permit application for the construction of the storm sewer outlet from Ramsey Town Center to the Mississippi River in Ramsey. The LRRWMO required that the outlet be installed to the river when the Town Center development was one-third developed. Last year, the review agencies, MDNR, Corps and LRRWMO, walked the area and determined a preferred alignment. The alignment shown conforms to this recommended alignment. The system providing the outlet from an existing pond located south of T.H. 10 is a 42-inch RCP. A trail is proposed to be constructed over the pipe alignment. Flotation silt curtain is to be installed at the river and silt fence and other appropriate erosion control are to be installed to protect and stabilize the bluff area.

Obermeyer recommends that the LRRWMO approve of the permit for this project subject to six conditions as detailed in the November 13, 2008 memorandum.

Motion was made by Haas, seconded by Vierzba, to approve Permit #2008-15, Ramsey Town Center Storm Sewer Outlet, for the construction of the storm sewer outlet from Ramsey Town Center to the Mississippi River in Ramsey, subject to the six (6) conditions as detailed in the Barr Engineering memorandum dated November 13, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Enstrom questioned how this project is not considered a draining of the wetlands. Obermeyer explained the outlet pipes are set at or above the wetland delineation line; if the pipes were set lower than this line it would effectively be draining the wetlands.

OTHER BUSINESS

Update on Enforcement of the Rum River Scenic River District Violations

Haas reported that the large structure in the City of Andover that was noted to be in violation of Rum River Scenic River District regulations has been removed.

Jankowski stated photographs taken of properties in the City of Ramsey that were noted to be in violation of Rum River Scenic River District regulations have been forwarded to the Planning Department for review.

Schedule 2009 Canoe Trip

Consensus was reached to include discussion of the 2009 Canoe Trip on a future agenda closer to spring.

Board Input

Haas and Jankowski stated their intent to attend the Listening Session on the Constitutional Amendment to be held by BWSR on December 19, 2008.

ADJOURNMENT

A motion was made by Anderson, seconded by Vierzba, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 9:48 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary

**LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION
ANDOVER - ANOKA - COON RAPIDS - RAMSEY
2015 FIRST AVENUE, ANOKA, MN 55303**

MEETING NOTICE

December 18, 2008 - 8:30 a.m. - Committee Room - Anoka City Hall

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVE MINUTES
 - 1. November 20, 2008 Regular Meeting
- D. FINANCE MATTERS
 - 1. Treasurer's Report
 - 2. Payment of Bills ~ Permit #2004-36 ~ Ramsey Meadows 5th Addition
- E. CONSIDER COMMUNICATIONS
 - 1. City of Anoka ~ Re: Reschedule Wellhead Protection Public Hearing – Jan. 20, 2009
 - 2. Metropolitan Council ~ Re: Ramsey's Surface Water Management Plan
- F. REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None
- G. OLD BUSINESS
 - 1. UPDATE LEGAL OPINION ~ Green Valley Permit Requirements ~ Jankowski
 - 2. Presentation of Draft Third Generation Plan ~ Obermeyer
- H. NEW BUSINESS
 - 1. UPDATE ~ LRRWMO Permit #2003-07 ~ Ramsey Town Center ~ Ramsey
- I. OTHER BUSINESS
 - 1. Schedule 2009 Canoe Trip (tabled to March of 2009)
- J. ADJOURNMENT

Next regular meeting date is January 15, 2009 – at 8:30 a.m.

**** PLEASE POST **
PUBLIC WELCOME TO ATTEND**

LOWER RUM RIVER WATERSHED MANAGEMENT ORGANIZATION

DECEMBER 18, 2008

CALL TO ORDER

Chairman Steve Jankowski called the meeting to order at 8:30 a.m. in the Committee Room of Anoka City Hall.

ROLL CALL

Voting members present were Steve Jankowski, Ramsey; Doug Vierzba, Coon Rapids; Todd Haas, Andover; and Carl Anderson, Anoka. Absent: None.

Also present were: Deputy Treasurer Lori Yager, Andover Alternate Bruce Perry, Anoka Public Works Director/City Engineer Greg Lee, Melissa Lewis of BWSR, and John Enstrom of Ramsey Organic Dirt.

AMEND AGENDA

The Agenda was approved with the following addition: H.2. LRRWMO Permit #2008-16~Sunfish Lake Park~Ramsey.

APPROVE MINUTES

Motion was made by Vierzba, seconded by Anderson, to approve the November 20, 2008, regular meeting minutes as submitted. Vote: 4 ayes, 0 nays. Motion carried.

FINANCE MATTERS

Treasurer's Report

Yager presented the Treasurer's Report for the period ending November 30, 2008. Account balances for the period were: Checking, \$35,832.78; less permit account balance of (\$7,712.60), for a total balance of \$28,120.18.

Motion was made by Vierzba, seconded by Haas, to accept the Treasurer's Report for the period ending November 30, 2008. Vote: 4 ayes, 0 nays. Motion carried.

Payment of Bills

Yager presented the payment of bills for TimeSaver in the amount of \$538.55 (services rendered in November of 2008), Barr Engineering in the amount of \$239.79 (engineering services rendered in September of 2008), and Brad Dunham in the amount of \$395.00 (permit refund).

Motion was made by Anderson, seconded by Vierzba, to authorize payment as presented and indicated above. Vote: 4 ayes, 0 nays. Motion carried.

It was noted that Andover is the only member city eligible for 2008 Wetland Conservation Act credits. The required documentation will be submitted by the January 2009 filing date.

CONSIDER COMMUNICATIONS

City of Anoka ~ Re: Reschedule Wellhead Protection Public Hearing – Jan. 20 2009

Jankowski reviewed the December 1, 2008 notice from the City of Anoka regarding the rescheduling of the City of Anoka Wellhead Protection Plan public hearing to January 20, 2009.

Metropolitan Council ~ Re: Ramsey's Surface Water Management Plan

Jankowski reviewed the December 3, 2008 notification from the Metropolitan Council regarding the City of Ramsey's Surface Water Management Plan (SWMP). The letter states the revised SWMP has adequately addressed concerns raised with the Metropolitan Council's first review of the SWMP. The Metropolitan Council had previously requested that the LRRWMO withhold approval of the SWMP, and is now recommending that the LRRWMO approve the SWMP.

Consensus was reached to include approval of the Ramsey Surface Water Management Plan on the agenda of the January 15, 2009 Board meeting if the Plan has not been previously approved.

Jankowski reviewed the correspondence and notices contained in the Chair's Folder, noting they do not require action.

Informational; no action required.

REPORT OF OFFICERS & WAC ADMINISTRATION REIMBURSEMENT ~ None.

OLD BUSINESS

UPDATE LEGAL OPINION ~ Green Valley Permit Requirements ~ Jankowski

Jankowski reviewed background information regarding compliance with requirements of Permit #2006-21 ~ Green Valley Greenhouse. Jankowski reviewed the December 17, 2008 letter from Attorney LeFevere advising that the LRRWMO Board does not, in its own rights, have rules and regulations that have the force and effect of ordinances. LeFevere recommends that the City of Ramsey be requested to take enforcement action against Green Valley Greenhouse by criminal or civil proceedings.

Jankowski suggested the Board forward the above letter to the City of Ramsey with a letter from the Board requesting the City's response.

Motion was made by Anderson, seconded by Haas, to forward the above December 17, 2008 letter from Attorney LeFevere to the City of Ramsey, with a letter from the LRRWMO Board requesting the City's response. Vote: 4 ayes, 0 nays. Motion carried.

Anderson inquired how this type of problem is handled by other watershed management organizations (WMOs). Lewis stated there are other WMOs in similar situations in that the cities have not updated their local controls to be consistent with the surface water management plan. The LRRWMO Board is drafting a new water management plan; when that is completed each member city must update their surface water management plan and local controls to be consistent. The LRRWMO Board needs to be very clear on the process and the standards and steps the cities are expected to take.

There was discussion on requesting LeFevre to advise on options to consider for changes to the JPA that would provide the LRRWMO with the necessary enforcement powers to address permit violations. This would need to be presented to the member cities to determine if they are in agreement with the LRRWMO holding enforcement action.

Consensus was reached that enforcement of LRRWMO permits should continue through the member cities.

Presentation of Draft Third Generation Plan

Jankowski stated Obermeyer has indicated the receipt of 45 responses to the public participation survey. Once the deadline for submittal of the survey has been reached there will be a review of the comments in relation to the goals incorporated in the Draft Third Generation Plan.

Lewis stressed that a public participation process and citizen involvement are required to be incorporated into the JPA process. She suggested the Board prepare a schedule or work plan with steps on how the water management plan will be updated.

Consensus was reached that Obermeyer be requested to summarize and distribute the responses of the public participation survey to the Board members for discussion at the January Board meeting.

There was discussion on possible changes to the jurisdictional boundaries of the LRRWMO and adjacent WMOs. Lewis stated the legal description of the LRRWMO should be part of the JPA. A JPA update will likely be needed and should include an update to the legal description.

Consensus was reached to request Obermeyer to update the legal description of the LRRWMO. The language included in the Plan will state that the member cities will work with the WMOs to determine the correct boundaries.

NEW BUSINESS

UPDATE ~ LRRWMO Permit #2003-07 ~ Ramsey Town Center ~ Ramsey

Jankowski reviewed that the November 20, 2008 Board meeting included a discussion on the following Barr Engineering recommendation for Permit #2003-07, Ramsey Town Center:

1. Request that the DNR issue a deed restriction on the property, prior to the numerous banks selling areas which currently and are proposed to include wetland replacement areas.
2. Accurately determine completed wetland impacts and graded wetland creation areas.

Jankowski reviewed that the November 20, 2008 direction of the Board was to hold off on the liens and proceed with trying to complete a delineation, which will not likely occur until later in the spring. The Board voted at the November 20, 2008 meeting to table consideration of the subject permit until the issues outlined in the November 20, 2008 Barr Engineering memorandum are resolved.

Consensus was reached to include a report on Permit #2003-07, Ramsey Town Center, Ramsey, on the agenda of the January 15, 2009 Board meeting.

LRRWMO Permit #2008-16 ~ Sunfish Lake Park ~ Ramsey

Jankowski reviewed the November 20, 2008 memo from Barr Engineering advising that on September 29, 2008, the Anoka Conservation District (ACD), on behalf of the City of Ramsey, completed an on-site, routine wetland delineation immediately southwest of the Sunfish Lake site at 7550 Sunwood Drive NW, within the City of Ramsey. In October 2008, Tim Fell (Army Corps of Engineers) determined that the wetland delineation and wetland delineation report, dated October 2, 2008, accurately reflected the two wetland boundaries delineated within the evaluation area. Obermeyer recommends approval of the wetland delineation report based on the review of the Army Corps of Engineers.

Motion was made by Haas, seconded by Vierzba, to approve the wetland delineation report for Permit #2008-16, Sunfish Lake Park, Ramsey as recommended in the Barr Engineering memorandum dated November 20, 2008. Vote: 4 ayes, 0 nays. Motion carried.

OTHER BUSINESS

Schedule 2009 Canoe Trip

Haas suggested the DNR Scenic River District Coordinator be invited to the 2009 LRRWMO Canoe Trip. It was noted that it should be ensured that the member cities understand the LRRWMO responsibility in relation to the Rum River Scenic River District.

Consensus was reached to invite the DNR Scenic and River District Coordinator to the 2009 LRRWMO Canoe Trip. Haas will contact the DNR to inform them of the tentative June date for the 2009 Canoe Trip.

Board Input

Haas stated his intent to attend the Listening Session on the Constitutional Amendment to be held by BWSR on December 19, 2008.

Public Input

Ms. Rosella Sonstebly, City of Andover resident, addressed the Board and expressed her concern regarding storm water being drained onto her property. She questioned if the City of Anoka was granted a permit by the LRRWMO Board to drain storm water onto her property.

Consensus was reached to check the LRRWMO records to determine if there have been any permits relative to Ms. Sonsteby's concerns issued in the last two years.

ADJOURNMENT

A motion was made by Anderson, seconded by Haas, to adjourn the meeting. Vote: 4 ayes, 0 nays. Motion carried.

Time of adjournment: 9:19 a.m.

Respectfully submitted,

Carol Hamer
Administrative Secretary